

# BEAVERTON AREA EMPLOYER COUNCIL

## 2004-2005 CALENDAR OF EVENTS



www.WorkingInOregon.org/OEC

<p><b>September 2004</b></p> <p><b>Tuesday, September 28</b> Employers' Forum and Open House 7:30 am – 9:00 am Attend BAEC kick-off meeting, meet the board members, the Director of the Oregon Employment Department, and the local Workforce Analyst.</p>	<p><b>October 2004</b></p> <p><b>October 18 – 20</b> <b>Oregon Employer Council State Conference for Business</b> <b>"A World of Difference...."</b></p> <p><b>Tuesday, October 26</b> Employers' Forum, 7:30am – 9:00am</p>	<p><b>November 2004</b></p> <p><b>Tuesday, November 16</b> ½ Day Seminar 7:30 am – 11:30 am <b>"Successful Recruiting &amp; Interviewing"</b> Deborah Jeffries, HR Answers, and panel of HR reps from Comcast, Express Personnel, and Tektronix</p> <p><b>Tuesday, November 23</b> Employers' Forum, 7:30am – 9:00am</p>
<p><b>December 2004</b></p> <p style="text-align: center;"><b>Happy Holidays!</b></p>	<p><b>January 2005</b></p> <p><b>Wednesday, January 19</b> ½ Day Seminar 7:30 am – 11:30 am <b>"Supervisory Tool Kit – Performance Management"</b> Miles Wickstrom, TOC Management</p> <p><b>Tuesday, January 25</b> Employers' Forum, 7:30am – 9:00am</p>	<p><b>February 2005</b></p> <p><b>Wednesday, February 16</b> ½ Day Seminar 7:30 am – 11:30 am <b>"Supervisory Tool Kit - Constructive Confrontation"</b> Miles Wickstrom, TOC Management</p> <p><b>Tuesday, February 22</b> Employers' Forum, 7:30am – 9:00am</p>
<p><b>March 2005</b></p> <p><b>Wednesday, March 16</b> ½ Day Seminar 7:30 am – 11:30 am <b>"Supervisory Tool Kit - Meaningful Meetings &amp; Time Management"</b> Miles Wickstrom, TOC Management</p> <p><b>Tuesday, March 22</b> Employers' Forum, 7:30am – 9:00am</p>	<p><b>April 2005</b></p> <p><b>Tuesday, April 19</b> ½ Day Seminar 7:30 am – 11:30 am <b>"Discipline and Discharge with Confidence"</b> Kellye Wise, TOC Management</p> <p><b>Tuesday, April 26</b> Employers' Forum, 7:30am – 9:00am</p>	<p><b>May 2005</b></p> <p><b>Tuesday, May 17</b> ½ Day Seminar 7:30 am – 11:30 am <b>"Legal Issues for Supervisors"</b> Kellye Wise, TOC Management</p> <p><b>Tuesday, May 24</b> Employers' Forum, 7:30am – 9:00am</p>
<p><b>June 2005</b></p> <p><b>Tuesday, June 21</b> Lunch seminar 11:00 am – 1:00 pm <b>"How Much Fun Can We Have At Work?"</b> Glen Fahs, Cascade Employers Assoc.</p> <p><b>Tuesday, June 28</b> Employers' Forum, 7:30am – 9:00am</p>	<p><b>July 2005</b></p> <p><b>Tuesday, July 26</b> Employer's Forum, 7:30am – 9:00am</p>	<p><b>August 2005</b></p> <p><b>Tuesday, August 23</b> Employer's Forum, 7:30am – 9:00am</p> <p><b>September 2005</b></p> <p><b>September 14 – 8<sup>th</sup> Annual Maximum Connections Job Fair at the World Forestry Center</b></p>

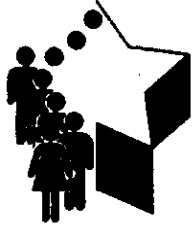
**Location:** All morning and lunch seminars are held at TOC Management Services, 6825 SW Sandburg St, Tigard. Take Exit 72<sup>nd</sup> Ave off Highway 217. From Highway 217, south on 72<sup>nd</sup> Ave and east on Sandburg St.

**Morning seminar** is from 7:30 am – 11:30 am. Registration begins at 7:00 am. The \$55 fee includes a continental breakfast and seminar materials.

**Lunch seminar** is from 11:00 am – 1:00 pm. Registration begins at 10:30 am. The \$30 fee includes a boxed lunch and seminar materials.

**Monthly Employers' Forum/Board meeting** is open to all employers. These open forums give businesses a chance to share ideas, challenges, and successes with fellow employers. They also provide the opportunity to give input on seminars, programs and special projects in which the Beaverton Area Employer Council is involved. These forums are held at the Beaverton Employment Department, 12901 SW Jenkins Rd, Suite C, Beaverton.

**A separate flyer and registration form will be mailed for each seminar. To be added to the mailing list or for additional information please contact (503) 526-2751, [Phuongnam.H.Tran@state.or.us](mailto:Phuongnam.H.Tran@state.or.us)**



---

---

# Oregon Employer Council

The Oregon Employer Council (OEC) is a partnership between Oregon employers and the Oregon Employment Department. Since 1977, teams of volunteer employer representatives have served on local councils as advisors to the Oregon Employment Department to identify and address local employment challenges. This partnership results in better services for Oregonians, and employers have the opportunity to provide input into the services funded by their employer taxes.

The Oregon Employer council is committed to:

- ❖ **IMPROVING** Oregon Employment Department response to workforce demands;
- ❖ **INCREASING** employer awareness about workforce issues that influence the economic health of Oregon;
- ❖ **BUILDING** nationwide coalitions to release adequate monies to fund the Employment Security System;
- ❖ **INVESTING** in Oregon's economic growth by developing an effective labor exchange; and
- ❖ **EDUCATING** employers about human resource issues through local seminars and state conferences.

**Membership – The only requirement is to be an employer.**

---

---

We are pleased to present our 2004-2005 program schedule. Seminar topics address hot issues faced by today's employers. Our presenters are experts who share their insights and knowledge with attendees. If you have questions, our presenters have answers. Join us this program year for cost-effective training made available to you through your local Beaverton Area Employer Council.

The **Beaverton Area Employer Council** invites you to attend our monthly Employers' Forum/Board meeting. Come and learn about local workforce issues that affect you and your business. Also, take part in special events and educational seminars addressing the topics that are important to you and your business.

*For more information, contact (503) 526-2751*