

For review and discussion purposes only

12-08-09



Biomass Producer or Collector Tax Credit
Rule Advisory Committee

Concept Discussion **Application Requirements**

- Applicants will apply on a form provided by the department.
- Applications should include the following:
 - Documentation of the original location and legal right to the biomass.
 - Copies of all scale tickets, bills of lading, or other documents detailing the type and quantity of biomass. Documentation must show the complete chain of custody from production or collection, through all transportation and delivery to a biofuel producer.
 - Declaration from a biofuel producer showing the amount of the biomass received and how it was used or intended to be used
 - Copies of contracts, purchase orders, invoices or other agreements between the agricultural producer or biomass collector and the biofuel producer
 - Declaration detailing any federal or state incentives received or intended for the production or collection of biomass.
 - Declaration that the individual or entity does not have any delinquent taxes.
- Department will collect a fee for review of the application. The fee will not exceed the cost of the review.
- Applications are accepted on a year round basis. There is no minimum amount of biomass that needs to be included in an application.
- Each shipment of biomass will need to be documented, however applications may contain more than one shipment.
- Individuals or entities may apply more than once per year provided that each application is for separate biomass production or collection activities.