

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

REVISED AGENDA

QUARTERLY WORK SESSION & MEETING

February 17, 2012

Association Center, 707 13th St. SE, 2nd Floor, Conf. Room "A"

Work Session

- 9:00 AM Convene Meeting/Agenda Review *Chair Olsen*
- 9:15 AM Planning for Board Membership Transitions *Chair Olsen/Vice Chair Van Wormer*
- 10:00 AM LA Practice – Preliminary Discussion of Issues/Board Role *Chair Olsen/Pellitier*
- 10:45 AM ***Break (anticipated)
- 11:00 AM Registration/Reciprocity Rules (OAR 804-022-0005 and -0010) *Nichols/Valentine*

Meeting

Note: Begins immediately after the work session with an estimated start time 11:30 AM/12:00 PM and includes a working lunch.

1. COMPLIANCE REPORT *Wright/Valentine*
- a. Review/Determine if Action required on outstanding and new compliance cases
(Executive Session)
- ***Break (anticipated)
- b. Compliance Process – Technical reviewer update, technical reviewer form, Compliance Committee status
2. MINUTES: *All*
- a. Review/Act on minutes of the November 18, 2011 Work Session/Meeting
3. ADMINISTRATIVE MATTERS: *Valentine*
- a. Administrators Report, including updates on contracts, purchases, reports, office administration, training, SIBA, State of Oregon efforts, etc.
- b. Budget Updates: Totals for 2009-11 Biennium, Status for 2011-2013 Biennium
- c. Approve Check Log
- d. Updated Renewal History
4. COMMITTEE REPORTS
- a. ADMINISTRATIVE RULES COMMITTEE *Nichols*
- Possible motion related to initiating formal rulemaking
Updates on Rules Committee role as related to rulemaking process

- b. **CONTINUING EDUCATION COMMITTEE** *Stout*
 Audit Report for July-September 2011
 (See also Correspondence section of Agenda for related item)
- c. **INVESTMENT COMMITTEE** *Nichols*
 Update on CD investments
- d. **LICENSURE REVIEW COMMITTEE** *Vice Chair Van Wormer*
 - i. Initial Registration by Examination
 - ii. Approved for LA Registration by Reciprocity
 - iii. Business Registration Update
 - iv. Inactive Registrants
 - v. Issues with Reciprocity Applications – Work Experience Type/Timing
- e. **OTHER:**
 - i. Report from Liaison to Oregon Board of Architect Examiners *Chair Olsen*
 - ii. Report from Liaison to Oregon Landscape Contractors Board *Pellitier*
 - iii. Legislative Update/Day at the Capitol – Status Report *Vice Chair Van Wormer*

*****Break (anticipated)**

5. CORRESPONDENCE

- a. E-mail Inquiry –PDH for Electronic Publication, Teaching *Valentine*
- b. CLARB E-mail Inquiry – Council Record Marketing *Valentine*
- c. Inquires about ASLA Professional Landscape Architect (PLA) Proposal *Valentine*

6. OLD BUSINESS

- a. Building Officials Guide – Invitations to/from Board of Architects *Chair Olsen/Valentine*
- b. Policies-Procedures Update *Van Wormer/Valentine*
- c. Financial Review Report/Board Response & Report to Legislature *Valentine*
- d. OSLAB Newsletter, Winter Out, Spring Pending (March/April) *Chair Olsen/Valentine*
- e. Action List Updates *All/Valentine*

7. ORAL INTERVIEWS (Estimated Time: 3 PM) *Chair Olsen*

Two candidates for initial licensure

8. NEW BUSINESS

- a. ASLA and OSLAB Relationship *Chair Olsen*
- b. HB 3316 (2011) & Public Contracting by RLA *Chair Olsen*

9. PUBLIC COMMENT *Chair Olsen*

10. ANNOUNCEMENTS *Chair Olsen/All*

- Office Closed - February 20 (Presidents Day)
- Next Meeting – Friday May 11

11. ADJOURNMENT (4:30 PM TARGET)