

OREGON STATE LANDSCAPE ARCHITECT BOARD

APPLICATION INFORMATION FOR REGISTRATION AS A LANDSCAPE ARCHITECT

The components of your application packet are based on your registration status at the time your application is submitted to the Oregon Board. Application for Initial Landscape Architect registration *not by reciprocity* must be made 15 days prior to any meeting of the Board (ORS 671.325). **Please note that the Board generally meets on a quarterly basis. This will impact the timing of oral exams before the Board**

Applicants for Initial Landscape Architect registration are required to attend an oral exam/interview with the Board. Oral Interviews are held during each quarterly meeting of the Board.

APPLICANT CURRENT REGISTRATION STATUS	COMPONENTS REQUIRED FOR COMPLETE PACKET
Initial Landscape Architect Registration, not by Reciprocity	a+b+c+d or e*
Registered in Another State, no CLARB Council Record	a+b+c+e+f
Registered in Another State, with CLARB Council Record	a+b+c+d

Each listed item below represents a component for an application packet. Complete the items below which correspond to your current registration status as listed in Column 2 above.

- a. Application Form
- b. Statement of Understanding
- c. Application Fee (\$100.00) and Initial LA Annual Fee (\$250.00)
- d. CLARB Record
- e. Additional Required Information*
 1. Experience Record
 2. Employment Verification Form from each work supervisor listed on the Experience Record
 3. Official Transcript
 4. Proof of passing all sections of the national examination (UNE/LARE)

Note: Applicants for initial registration should first check with the OSLAB office to see if their exam results are on file before requesting that CLARB transmit exam scores. If scores are not on file with OSLAB, then the applicant will need to request that CLARB transmit the scores. Be advised that CLARB does charge a fee for this service.

- f. Licensure Information:
 1. Identification of the state(s) where examinations were passed
 2. List of all other states in which registration is/has been held

**May already be on file with your examination application materials*