

## CONTINUING EDUCATION REQUIREMENT

On June 22, 2007 the Governor signed House Bill 2538 into law. This new law requires all licensed landscape construction professionals to complete continuing education hours every year and requires the Landscape Contractors Board (LCB) to adopt rules establishing the continuing education requirements.

On December 14, 2007 the LCB adopted the following rules:

1. All landscape construction professionals must complete 20 hours of continuing education hours (CEH) every 2 years.
2. A minimum of 4 CEH are required in subjects related to landscape contracting business practice and a minimum of 8 CEH are required in subjects related to the technical area of landscape construction. The remaining ours may be in either of the above subjects or in subjects including, but not limited to workplace safety, environmental & sustainable landscape practices and/or community service. See the newly adopted rules on the LCB website for examples of these courses.
3. Even numbered licensed landscape construction professionals must complete and report 10 CEH by their first renewal in 2010 with a minimum of 2 hours in business practice and 4 hours in the technical area of landscape construction. After 2010 even numbered licensees must complete and report the full 20 CEH with the renewal every even numbered year thereafter (2012, 2014, etc.)
4. Odd numbered licensed landscape construction professionals must complete and report 20 CEH by their first renewal in 2011 and every odd numbered year thereafter (2013, 2015, etc.).

This table shows the CEH requirements each year for even and odd license numbers:

License No.	2009	2010	2011	Every 2 years
Even	0	10 CEH	0	20 CEH
Odd	0	0	20 CEH	20 CEH

5. All programs must be approved by the LCB. See the LCB website for a listing of approved course providers. Licensees that take a course that is not pre-approved may submit the required information within 7 days of taking the course to request that a course be approved.
6. Licensees are required to maintain a record of attendance for a minimum of 2 years following the renewal date.
7. A percentage of licensees will be audited to verify compliance with the CEH requirement. This audit will be random. When audited a licensee must submit documentation to show proof of completion (a certificate of attendance) within 20 days of the request. If documentation is incomplete, the licensee must correct the deficiency within 30 calendar days. Misrepresentation or failing to meet the continuing education requirement

may result in a civil penalty and suspension or revocation of the landscape construction professional license.

Please review the board's website regarding the continuing education requirement. If you have any questions or do not have access to the internet, please contact the board office.