

**TRANSPORTATION AND GROWTH MANAGEMENT PROGRAM
2016 GRANT APPLICATION COVER SHEET**

APPLICATIONS DUE 4:00 PM, June 10, 2016

Type of Grant:	Category 1	ODOT Region (1-5):	Region 2
Primary Applicant Jurisdiction:	City of Jefferson		
Project Title:	City of Jefferson Transportation Systems Plan		
Mailing Address:	PO Box 83		
City/Zip:	Jefferson		97352
Contact Person:	Lissa Davis, City Planner		
Telephone/Email:	541.327.2768	jeffersonplanner@peak.org	

	MATCH	
	YES	NO
Other Local Jurisdictions involved in the project:		
Albany Area MPO (AAMPO)	<input type="radio"/>	<input checked="" type="radio"/>
ODOT	<input type="radio"/>	<input checked="" type="radio"/>
Marion County	<input type="radio"/>	<input checked="" type="radio"/>

Summary Description of Project: This section must be completed. Do not refer to text within the application form. In no more than 1000 characters, describe the purpose of your project and the expected outcomes.

The purpose of this project is to update the City's Transportation Systems Plan adopted by Council in November 29, 2001. Since the Plan's adoption, several factors have rendered it obsolete including revisions to studies and plans used to develop the TSP; inclusion in the AAMPO; and a population increase of about 79% between 2001 and the 2010 Census. Finally, the existing plan fails to adequately address current transportation issues including bicycles, pedestrians, and other alternate forms of transportation.

2016 TGM Grant Application Cover Sheet

Jurisdiction: City of Jefferson

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Budget Breakdown (Based on your response to Award Criterion 3)

TASK	TGM FUNDS REQUESTED	
	GRANTEE	CONSULTANT
Project Initiation		\$5,000.00
Establish Goals and Criteria		\$10,000.00
Estimate Funding Capacity		\$10,000.00
Describe Existing Conditions		\$20,000.00
Forecast Future Conditions		\$25,000.00
Identify Potential Solutions for Deficiencies and Needs		\$20,000.00
Develop Transportation System Plan		\$10,000.00
Adoption Hearings		\$10,000.00
Public Involvement		\$15,000.00
Total TGM Funds Requested:	\$0.00	\$125,000.00
		\$125,000.00

Minimum Match Requirement - 12% of the Total Project Budget:	\$17,045.45
Match to be Provided:	\$17,045.45

Type of Match to be Provided:

Labor and Supplies & Services during Project

2016 TGM Grant Application Cover Sheet

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Eligibility Requirements

The following three eligibility requirements are reviewed on a pass/fail basis. Applications found to not meet each of these requirements will not be scored against the award criteria and will not be awarded a grant.

1. Clear Transportation Relationship

A proposed project must have a clear transportation relationship and produce transportation benefits. A project must entail analysis, evaluation of alternative scenarios, development of implementation measures, and public involvement that results in a transportation plan, land use plan, or other product that addresses a transportation problem, need, opportunity, or issue of local or regional importance. 1000 character limit.

The project is being undertaken to provide guidance for development that best addresses current transportation deficiencies and challenges facing Jefferson. Using public involvement and current BMP's, the resulting document will identify and prioritize transportation needs .

The City would like to update their plan coincident with development of the AAMPO Regional Plan. Development of the Jefferson TSP is included in the Draft 2016 - 2017 AAMPO UPWP in Appendix B: Unfunded Planning Projects

2. Adoption of Products to meet Project Objectives

A proposed project must include preparation of an adoption-ready product or products that directly address the project objectives, such as a transportation system plan, comprehensive plan amendment, land use plan, code amendment, implementation program, or intergovernmental agreement. Projects that will primarily do outreach, research, study an issue, compile data, or prepare maps are not eligible. Projects are expected to include adoption hearings or will be part of a larger project to be adopted. 800 character limit.

Deliverable will be an adoption - ready TSP document reflecting current and accurate conditions as well as trending patterns. It will be used to guide future develop in the City.

3. Support of Local Officials

A proposed project must clearly demonstrate that local officials understand the purpose of the grant application and support the project objectives. A letter or resolution of support from the governing body of the applying jurisdiction (e.g. City Council, Board of Commissioners) must be submitted with the application to meet this requirement. 500 character limit.

The City Council understands the purpose of the TGM Grant. They agree and promote development of a relevant and usable TSP

2016 TGM Grant Application Cover Sheet

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Certifications

- This application was prepared by staff of the primary applicant or staff of one of the involved jurisdictions.
- This application was prepared by the following compensated consultant:

Consultant Name:

Consultants may prepare the jurisdiction's application. However, uncompensated consultants are not eligible to participate in the project itself. Consultants who are paid to prepare the application may be eligible to participate in the project. Contact [Cindy Lesmeister](#) at 503-986-4349 if you have questions.

- I understand that, if used, consultant selection will follow the policies and requirements of the ODOT Procurement Office: <http://www.oregon.gov/ODOT/CS/OPO>

Applicant Title:

Printed Name:

Authorized Signature*:

*Please only include the authorized signature on the mailed hard copy. **DO NOT submit a printed, signed, and scanned version electronically.**

- I have mailed in a hard copy of my application with authorized signature.



TRANSPORTATION AND GROWTH MANAGEMENT (TGM) 2016 GRANT APPLICATION FORM

Instructions: See the [Grant Application Packet](#) for how to respond to each of the Award Criteria

Completed Grant Application Form must not exceed 8 pages, less attachments. Excess pages will be discarded.

Examples of successful applications and help to develop a project approach and budget estimate are available on the TGM Grants page: <http://www.oregon.gov/LCD/TGM/Pages/grants.aspx>.

The answer fields below will expand as you type.

ORGANIZATION NAME City of Jefferson	PHONE 541.327.2768
CONTACT PERSON NAME AND TITLE Lissa Davis, City Planner	CONTACT PERSON E-MAIL jeffersonplanner@peak.org
PROJECT TITLE Jefferson Transportation Plan (TSP) Update	

Award Criteria

Applications may receive a total of 110 points.

- Up to 100 points are based on an applicant’s written responses to five award criteria.
- Up to 10 bonus points may be awarded for **Project Innovation**: *the application must demonstrate that the project will be innovative in subject matter, approach, or expected outcomes.* Do not write a separate response about how your project meets this criterion; scorers will award points based on the entirety of the application. By the nature of the criterion, most projects will not receive any points.

Projects are selected primarily based on scores for the TGM award criteria; also considered are the grant amounts requested, the estimated amounts TGM believes may be required for a project, the amount of grant dollars available for award within an ODOT region, and the balance of grant dollars between Category 1 and Category 2 projects. A scoring consideration is ensuring a fair distribution of grant funds to smaller or economically distressed communities.

1. Proposed Project Addresses a Need and Supports TGM Objectives Up to 40 points

The project clearly and effectively addresses a local or regional transportation or transportation-related land use issue, problem, need, or opportunity and will achieve one or more of the TGM objectives (as listed on pages 3-4 of the Application Packet).

The Jefferson TSP will address a variety of transportation-related needs and issues. Significant shares of City residents commute elsewhere for work, school, shopping, and medical care. The City recognizes the need for better options for commuting to reduce reliance on the single-occupant automobile and to increase access for transportation-disadvantaged residents. Goals in the

Transportation Element of the Comprehensive Plan include increased transportation safety, particularly through better protection of rail crossings, and the provision of bike paths and sidewalks. Deficiencies in these objectives have been recognized, as well as a lack of developed and improved streets in general (TGM Goal 1). The City would like to develop a plan that increases opportunities for walking and biking, including identification of alternative circulation scenarios; creates an attractive quality of life which may help Jefferson attract a larger share of new residents; encourages community engagement with recreational cyclists and river users; and, establishes a safe, walkable Main Street. The TSP will be adopted as an element of the Jefferson Comprehensive Plan so that the City has policies and standards to assure identified transportation needs and opportunities are addressed in new development, to assure the TSP is addressed in plan and code amendments and to add prioritized transportation improvements in City budget planning and finance (TGM Goal 2). A key element of the Jefferson TSP will be planning for safe routes to schools. Marion County anticipates 31 new industrial and 49 new commercial jobs by 2030. To encourage businesses to locate in Jefferson, the City recognizes that a good transportation system will be necessary, particularly to provide adequate access to commercial and industrial development sites (TGM Goal 3). As part of the TSP development, a list of project needs will be included to allow for future budgeting and funding. The plan will estimate funding likely available from existing funding sources, including SDCs and will explore opportunities for additional funding for limited street improvements such as SPWF, IOF, LID, and urban renewal for limited street improvements (TGM Goal 4), as well as improved bicycle and pedestrian connectivity between neighborhoods, schools, services and commercial activities.

Finally, the TSP will consider environmental issues such as requiring wetlands determinations to show whether the property to be developed with transportation related projects contains jurisdictional wetlands that must be mitigated under state and federal laws (TGM Goal 5)

2. Proposed Project is Timely and Urgent

Up to 25 points

The application demonstrates timeliness and urgency. The project is needed now to:

- address pressing local transportation and land use issues;
- make amendments to local plans or regulations necessitated by changes in federal regulations, state requirements, or regional plans;
- make amendments to local plans or regulations necessitated by changes that were not anticipated in previous plans including growth or lack of growth, changes in land use patterns, or changes in available funding;
- build on, complement, or take a necessary step toward completing or implementing other high priority community initiatives, including supporting a Governor's Regional Solutions Team priority; or
- resolve transportation- or land use-related issues affecting the project readiness of local, regional, or state transportation projects for which funding is expected to be obligated within the near future.

The original TSP was adopted in November, 2001. Since that time, the population has increased from 2,487 to 3,165. To accommodate the increase in population, the number of housing units has increased by approximately 180 residential lots and the city has adopted a Mixed Use zoning district which is not covered by any aspect of the current plan. In 2013, Jefferson became a member of the Albany Area MPO. An updated TSP is necessary to allow Jefferson to fully participate in MPO funding

opportunities and in development of the Regional Transportation Plan and transit planning efforts, the city must have in place an up to date and accurate TSP addressing current transportation issues and challenges. The current TSP does little to address current transportation challenges, including biking and walking and fails to address issues related to transit or the needs of the transportation disadvantaged such as the elderly who make up 9.4% of the population and disabled.

3. Proposed Project Approach is Reasonable

Up to 20 points

The application demonstrates a clear approach to achieving the expected outcome and results in consideration for adoption. Where substantial coordination with other local, regional, and state planning efforts occurs (or will need to occur), the mechanisms and responsibilities for the coordination are clear.

Development of the Jefferson TSP will be guided by the ODOT Transportation System Planning Guidelines and will comply fully with the Transportation Planning Rule. The City will work with ODOT and the selected consultant to develop an approach that focuses on key issues relevant to Jefferson. The Jefferson TSP project will use an advisory committee to ensure adequate coordination with nearby jurisdictions, including Linn County, Marion County, the Albany Area MPO, and the Salem-Keizer Transportation Study (SKATS). The final TSP will be adopted by the City Council and will serve as a living document to be used to plan and guide both new development and redevelopment.

4. Proposed Project has Community Support

Up to 5 points

The application demonstrates that there is local support for the project objectives, a commitment to participate, and a desire to implement the expected outcome.

The city has many stakeholders and organizations willing to support and partner with the city on this project including the City Council, Planning Commission, School District, AAMPO, ODOT, and Marion County. If awarded, development of the TSP will include a variety of mechanisms to incorporate meaningful citizen involvement in all stages of development.

LIST ATTACHED LETTERS OF SUPPORT
1. Mayor, City of Jefferson
2. Chair, Jefferson Planning Commission
3. Albany Area MPO
4. Jefferson Fire District
5. Click here to enter text.
6. Click here to enter text.
7. Click here to enter text.
8. Click here to enter text.

5. Proposed Project Sponsor Readiness and Capacity

10 Points

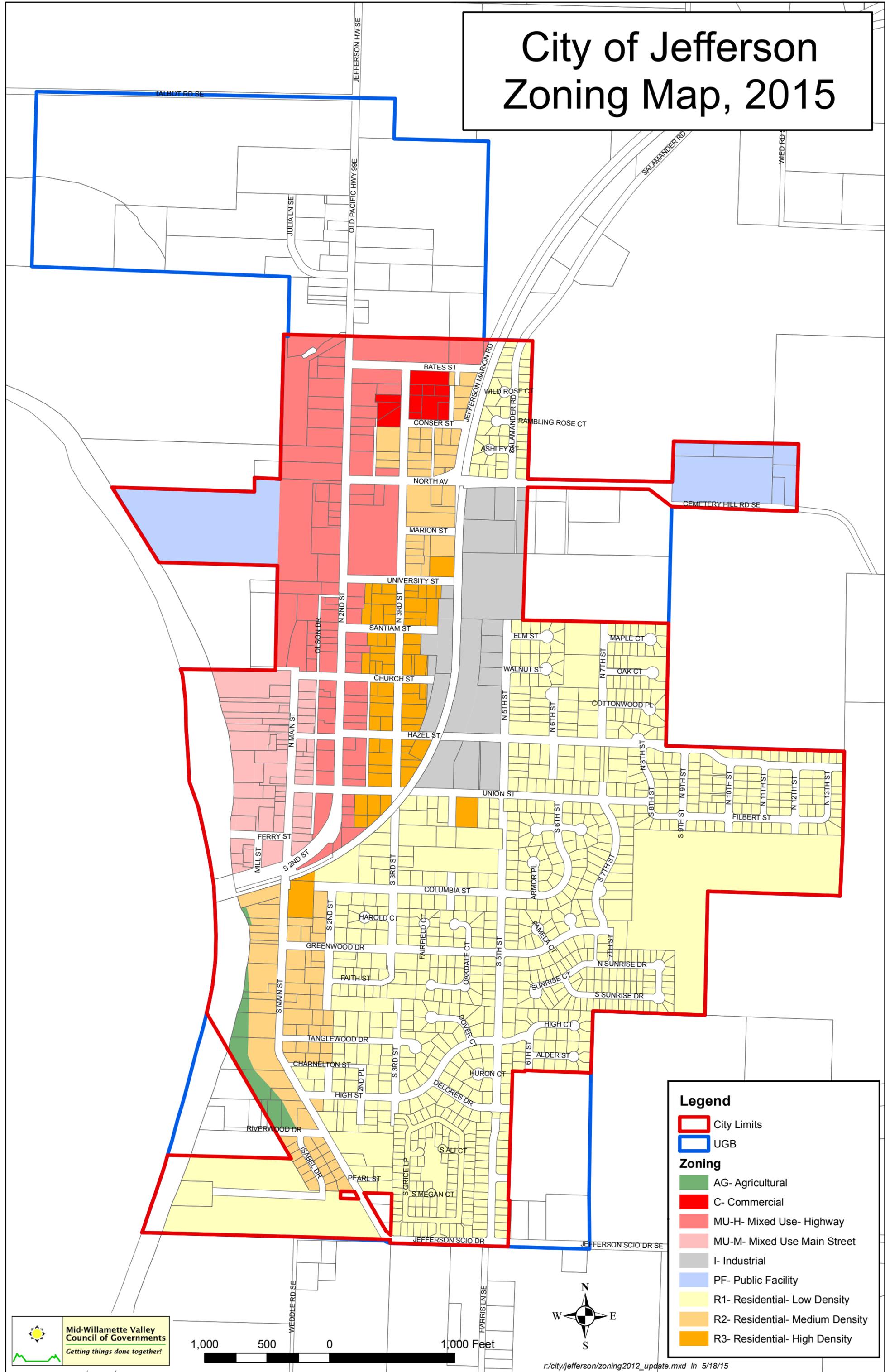
The application demonstrates that the local government is ready and able to begin the project within the TGM timetable and that there is local commitment and capability to manage the project considering the complexity of the project, the size of the jurisdiction, and performance on previous TGM projects. Where substantial coordination with other local, regional, and state planning efforts will need to occur, all of the partners are ready and able to begin the project within the TGM timetable.

The city is ready to begin the TSP update as soon as possible. City staff will be available and capable of managing the project within the TGM timetable. Lissa Davis, City Planner will manage the project for the City. Davis has worked in the Planning and Community field since 1984 and has managed large projects such as Housing Grant Management and development of a County Comprehensive Plan. The primary partners – AAMPO and ODOT – are ready to begin a coordinated effort to bring the project to fruition.

It is anticipated that the project will take 18 months from consultant selection to adoption of the final TSP. The project will include the general tasks listed below:

1. Research documents, data, conditions, projections and map all modes of existing transportation infrastructure
2. Identify system deficiencies, alternatives and draft circulation map
3. Develop street and pedestrian design standards and develop plan policies, strategies and zoning standards
4. Provide public outreach and agency coordination
5. Develop draft TSP
6. Provide legal notices, findings and adoption ordinance
7. Adopt final TSP

City of Jefferson Zoning Map, 2015



Legend

- City Limits
- UGB

Zoning

- AG- Agricultural
- C- Commercial
- MU-H- Mixed Use- Highway
- MU-M- Mixed Use Main Street
- I- Industrial
- PF- Public Facility
- R1- Residential- Low Density
- R2- Residential- Medium Density
- R3- Residential- High Density





PO Box 83
150 N. 2nd St
Jefferson OR 97352
(541) 327-2768
Fax (541) 327-3120

June 1, 2016

The Jefferson City Council would like to express our support for the Traffic Growth Management (TGM) grant application staff is submitting to the Oregon Department of Transportation (ODOT) for funding the Transportation Systems Plan (TSP) update.

Our council specifically supports this plan as the current plan, adopted in 2001, is outdated. Jefferson is a small rural town lacking the necessary resources to pursue a project of this size and importance. One of the goals of the updated TSP is to create a system-wide balance for serving and facilitating pedestrian, transit and vehicular traffic in terms of mobility and access within and through the City of Jefferson. We feel an updated TSP is a great step toward helping meet these goals and hope you will consider funding this important endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick McKenzie, Jr.", written in a cursive style.

Patrick McKenzie, Jr.
Mayor



PO Box 83
150 N. 2nd St
Jefferson OR 97352
(541) 327-2768
Fax (541) 327-3120

June 1, 2016

The Jefferson City Council would like to express our support for the Traffic Growth Management (TGM) grant application being submitted to the Oregon Department of Transportation (ODOT) for funding the Transportation Systems Plan (TSP) update.

Our commission specifically supports this plan as the current plan, adopted in 2001, is outdated. There have been many changes in Jefferson since then and providing good land use decisions is difficult. We are excited because one of the goals of the updated TSP is to create a system-wide balance of serving and facilitating pedestrian, transit, rail and vehicular traffic in terms of mobility and access within and through the City of Jefferson which will enhance the commission's ability to render land use decisions. We feel an updated TSP is a great step toward helping meet these goals and hope you will consider funding this important endeavor.

Sincerely,

A handwritten signature in cursive script that reads "Ron Gilles".

Ron Gilles
Chair Planning Commission



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation

June 9, 2016

Cindy Lesmeister
Transportation Growth Management Program
ODOT Mill Creek Building
555 13th Street NE, Suite 2
Salem, OR 97301

RE: City of Jefferson TGM Application for Transportation System Plan Update

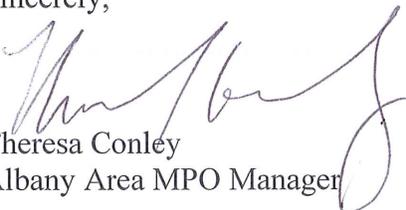
Dear Ms. Lesmeister,

As staff with the Albany Area Metropolitan Planning Organization (AAMPO), I respectfully submit this letter of support for the City of Jefferson's application for Transportation Growth Management funds to complete an update of the City's Transportation System Plan (TSP).

AAMPO is currently developing its first Regional Transportation Plan, which draws from and further refines local transportation plans. With the upcoming completion of the regional plan, and TSP updates for three other AAMPO member jurisdictions, the AAMPO area transportation plans will nearly all be up-to-date and consistent. The City of Jefferson's TSP remains outdated, however, and may not reflect new priorities, needs and projects identified during AAMPO's collaborative planning process. Updating the Jefferson TSP during the upcoming TGM cycle would leverage planning work already underway and the recent update of the regional travel demand model. It would also help to establish a strong foundation for future work of the MPO.

The Jefferson TSP update does not conflict with the AAMPO application for TGM funds for ADA Transition Plan development. Both projects would build upon the current planning efforts to prepare a thorough analysis of, and plan for, the regional transportation system.

Sincerely,



Theresa Conley
Albany Area MPO Manager



JEFFERSON FIRE DISTRICT
P.O. Box 911 • 189 N. MAIN ST.
JEFFERSON, OR 97352
(541) 327-2822 • FAX (541) 327-2279
jeffersonfire@jeffersonfire.org



MARION COUNTY • LINN COUNTY

Oregon Department of Transportation

June 7, 2016

The Jefferson Rural Fire Protection District does hardily endorse an ODOT Transportation System Plan that would incorporate the community of Jefferson, the Jefferson UGB and the surrounding area.

Such a plan with completion would greatly benefit citizens and visitors alike.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jon Zeilman".

Jon Zeilman, District Chief

JEFFERSON
PREVENTION • SAFETY • SERVICE • TRADITION
911
FIRE DISTRICT

RACIAL AND ETHNIC IMPACT STATEMENT

This form is used for informational purposes only and must be included with the grant application.

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons¹ in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

- Women
 Persons with Disabilities
 African-Americans
 Hispanics
 Asians or Pacific Islanders
 American Indians
 Alaskan Natives

2. The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

- Women
 Persons with Disabilities
 African-Americans
 Hispanics
 Asians or Pacific Islanders
 American Indians
 Alaskan Natives

3. The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, on a separate sheet of paper, provide the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

I HEREBY CERTIFY on this 10 day of June, 2016, the information contained on this form and any attachment is complete and accurate to the best of my knowledge.

Lissa Davis

Signature

Printed Name: LISSA DAVIS

Title: CITY PLANNER

¹ "Minority persons" are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African-Americans, Hispanics, Asians or Pacific Islanders, American Indians and Alaskan Natives.