

# **FEES ASSOCIATED WITH PUBLIC RECORDS INFORMATION REQUESTS**

*Oregon Public Records Law authorizes state agencies to charge reasonable fees to cover the actual costs associated with public information requests. The following charges apply to requests for information from the Oregon Department of Land Conservation and Development pursuant to Policy 04-02:*

## **Copying charges:**

### General Copying

\$0.25/page for each page of an uncertified copy

### Certified Documents

\$5.00 for each certified document containing five pages or less

\$0.25/page for each page of a certified document in excess of five pages

## **Other charges:**

Audio Tapes - \$5.00/tape

## **Research charges:**

No charge for the first 30 minutes of staff time. Research time in excess of 30 minutes will be charged at \$15.00 per hour and will be assessed in 15-minute increments.

For payment of records and a receipt, please contact Heather Awlasewicz at (503) 373-0050 ext. 221, at the front desk reception area located at 635 Capitol St. NE, Suite 150, Salem, OR 97301.

For information or questions relating to a public records request, please contact Communications Officer, Cliff Voliva at (503) 373-0050 ext. 268.

Thank you.

Lane Shetterly, Director  
Department of Land Conservation and Development