



Department of Land Conservation and Development

2015-17 TECHNICAL ASSISTANCE GRANT APPLICATION

Please complete each section in the form below. Type or write requested information in the spaces provided. Submit completed applications **by May 1, 2016**.

Application Date: *April 20, 2016*

Applicant: *County of Grant County, OR*

(If council of governments, please also include the recipient jurisdiction name if applicable)

Address: *201 S Humbolt*

City: *Canyon City, OR*

Zip: *97820*

Phone: *541-575-0059*

Contact name and title: *Sally Bartlett, Economic Development Coordinator*

Contact e-mail address: *gced@centurytel.net*

Grant request amount (in whole dollars): *\$40,000*

Local Contribution (recommended but not required) *\$5,000 in kind*

Project Title:

Natural Hazards Mitigation Planning and Comprehensive Plan Integration

Project summary: (Summarize the project and products in 50 words or less)

Grant County Economic Development (for the city of Canyon City, OR) will produce an addendum to the Northeast Oregon Multi-jurisdictional Natural Hazards Mitigation Plan meeting the requirements of 44 CFR 201.6 and in accordance with FEMA guidance. NHMP into its Comprehensive Plan.

Project Description & Work Program

Please describe the proposed project, addressing each of the following in an attachment.

A. Goals and Objectives. State the goals or overall purpose of the project. Describe particular objective(s) the community hopes to accomplish. Please indicate whether this is a one-biennium, stand-alone project or is part of a longer multi-biennium program. If it is the latter, describe subsequent phases and expected results, any previous work completed, and how work beyond this project will be funded.

This is a one-biennium, stand-alone project.

Objectives:

Develop and implement an NHMP to:

- a. Create eligibility for federal post-disaster funding to execute repairs to and possibly relocation of public water and electrical infrastructure damaged by the Canyon Creek wildfire of 2015.*
- b. Avert future natural disasters and reduce risk to natural hazards.*
- c. Save lives.*
- d. Protect public and private investments.*

Canyon City suffered losses from the Canyon Creek wildfire in summer 2015 and stands to suffer further losses caused by erosion of ash and loosened soils exacerbating flooding and increasing the probability of landslides. The City needs to execute mitigation projects to remove ash and stabilize hillsides. The fire also damaged the City's water and electrical infrastructure, necessitating repair or replacement and possibly relocation. The City cannot afford these projects. By developing a FEMA-approved natural hazards mitigation plan (NHMP) within a specific window of opportunity, the County will lend capacity so that the city of Canyon City could access federal post-disaster funding for these projects to protect the health, safety, and welfare of its citizens.

Grant County will produce (for the city of Canyon City) an NHMP to (1) pursue federal funding for its infrastructure and other natural hazard mitigation projects, and (2) avert disaster by reducing risk in the face of future natural hazard events. If adopted, the NHMP will be an addendum to the Northeast Oregon Multi-jurisdictional Natural Hazards Mitigation Plan. It will meet federal requirements at 44 CFR 201.6 and accord with FEMA guidance.

This project clearly meets the intent of both parts of Technical Assistance Grant Priority #3: (a) assistance in creating local natural hazard mitigation plans; and (b) incorporating new hazards data, and the response to the data, into comprehensive plans and zoning regulations.

It also meets the intent of Technical Assistance Grant Priority #4 as having a FEMA-approved NHMP will allow Canyon City to access federal post-disaster mitigation funding to repair or replace and possibly relocate water and electrical infrastructure damaged by the Canyon Creek wildfire. This infrastructure is needed to serve existing and future development. Strengthening and possibly relocating it would reduce risk, making Canyon City more attractive for future growth and new development.

B. Products and Outcomes. Clearly describe the product(s) and outcome(s) expected from the proposed project. Briefly describe any anticipated significant effect the project would have on development, livability, regulatory streamlining, and compliance with federal requirements, socioeconomic gains, and other relevant factors.

Products:

- 1. Draft Natural Hazards Mitigation Plan to serve as an addendum to the Northeast Oregon Multi-jurisdictional Natural Hazards Mitigation Plan meeting the requirements of 44 CFR 201.6 and in accordance with FEMA guidance*
- 2. Letter from FEMA indicating the draft NHMP is "Approvable Pending Adoption (APA)"*
- 3. Final Draft NHMP*

Outcomes:

The process of developing and implementing an NHMP will help Canyon City avert disaster in the face of natural hazard events by assessing risk from wildfires and other natural hazards and establishing a mitigation strategy designed to strengthen the County's and the City's ability to reduce risk, better protecting the future health, safety, and welfare of its citizens.

Integrating the NHMP into the City's comprehensive plan will infuse natural hazard mitigation into land use decision making, leading to safer land use planning and development practices.

Development of the NHMP provides opportunities for Canyon City to coordinate and collaborate with neighboring cities and counties and the State of Oregon to build its hazard mitigation capabilities and more efficiently and effectively mitigate impacts from future natural hazard events. Mitigating risk saves lives, protects public and private investments, conserves natural resources, enhances livability, and makes the community more attractive to business and industry.

Perhaps most importantly, Canyon City has an immediate need for removing ash, stabilizing hillsides, repairing or replacing and possibly relocating water and electrical infrastructure. With a FEMA-approved NHMP, the City will become eligible for federal post-disaster mitigation funding to execute these projects. Updated flood hazard regulations will ensure Canyon City remains in good standing with the National Flood Insurance Program which will be necessary to fund mitigation projects located in Special Flood Hazard Areas.

C. Work Program, Timeline & Payment.

1. Task(s) and Product(s): List and describe the major tasks and subtasks, with:

- The title of the task
- Steps to complete task
- The interim and final product(s) for each task

2. Timeline: List all dates for the project including tentative start date after the contract is signed, task completion dates, progress milestone(s), and project completion date. If the project is part of a multi-year program, provide an overview of the expected timeline(s) in sequence of expected start dates and completion date for each and describe subsequent phases to be completed.

3. Payment Schedule: Develop a requested payment schedule showing amount of interim and final payments. Include the products that will be provided with each payment request. The payment schedule should generally include no more than two payments – an interim and final payment.

#	Task	Steps	Products	Milestones	Payments
1	Hold Organizational Meeting	DLCD meets with Canyon City, Grant County and other local officials and stakeholders to explain NHMP process and requirements and agree on plan of action.	Meeting materials and notes will be included in Task 4d.	April 2016	Included in payment at Task 4
2	Obtain Planning Assistance	a. Issue RFP. b. Evaluate proposals. c. Hire planning consultant.	RFP	July 2016	Included in payment at Task 4

#	Task	Steps	Products	Milestones	Payments
3	Develop and Implement Public Engagement Program	<ul style="list-style-type: none"> a. Develop public engagement strategy. b. Form Technical Advisory Committee (TAC). c. Form Steering Committee (SC; may be the Planning Commission). d. Activate the TAC and SC. e. Hold initial community meeting. f. Continue to implement engagement strategy throughout the planning process. 	A description of the public engagement strategy, lists of TAC and SC members, meeting materials and notes will be included in Task 4d.	Sept 2016	Included in payment at Task 4
4	Develop the NHMP	<ul style="list-style-type: none"> a. Develop the Risk Assessment. b. Develop the Mitigation Strategy. c. Develop the Plan Maintenance Process. d. Document the Planning Process (includes products of Tasks 1-4). 	NHMP Draft 1	October 2016	\$15,000
5	State Review	<ul style="list-style-type: none"> a. Submit to OEM for review. b. Make any required revisions. c. Review and revise until OEM determines the NHMP is approvable by FEMA. 	NHMP Draft 2 (if revised)	Feb 2017	Included in payment at Task 9
6	FEMA Review	<ul style="list-style-type: none"> a. OEM submits the approvable NHMP to FEMA for formal review. b. Make any required revisions. c. FEMA issues "Approval Pending Adoption (APA)" letter. 	APA letter and Final Draft NHMP	April 2017	Included in payment at Task 9
7	FEMA Approval	FEMA issues approval letter.	FEMA's final approval letter.	June 2017	Included in payment at Task 9

D. Evaluation Criteria. Include a statement in the narrative that addresses the program priorities and evaluation criteria presented in the application instructions ("Eligible Projects and Evaluation Criteria").

Project Objectives. *The project objectives are clearly stated and explicated in Section A. They relate directly to the clear statement of outcomes in Section B. The objectives are very achievable. Not only are they consistent with statewide planning goals, they clearly advance Statewide Planning Goal 7.*

Program Priorities. *This project is eligible for funding under Technical Assistant Grant Priority #3: Natural Hazards Planning. It clearly meets both stated purposes Priority #3: (a) assistance with creating local natural hazard mitigation plans..*

In addition, this project is eligible for funding under Technical Assistance Grant Priority #4: "Provide infrastructure financing plans for urbanizing areas." The Canyon Creek wildfire damaged the City's water and electrical infrastructure. Both need repair or replacement and may need to be relocated. With FEMA approval of an NHMP, Canyon City will be eligible to receive post-disaster mitigation funding for these infrastructure repairs and improvements to better serve

both existing and future development. As mentioned previously, reducing risk makes a community more attractive for investment and can spur growth and development.

Further, this project could advance implementation of Statewide Planning Goal 7 by providing an opportunity for the City to adopt inventories, policies and implementing measures for reducing risk from natural hazards into Canyon City's comprehensive plan. Integration of the NHMP into the comprehensive plan would establish the legal framework for amending implementing regulations. Updating flood hazard regulations ensures Statewide Planning Goal 7 compliance for flood hazards.

Project Description. *The approach, budget, and products are clearly defined for each task in Section C and are reasonable. They are not only likely but certain to achieve the project objectives.*

Grantee Capacity. *Grant County's Economic Development Coordinator has 20 years of experience administering and overseeing community and economic development projects and studies. The County will seek expert advice and plan development through their established bid proposal process contracting with a planning consultant for technical and planning support. The ED Coordinator will oversee the local process and be first contact with the planning consultant in executing the project.*

RST Priorities. *RST Priorities for Grant County include:*

- ***Regulatory Technical Assistance*** – *Increase technical assistance to local governments on land use planning and infrastructure upgrades*
- ***FEMA National Flood Insurance Program Changes*** – *Investigate opportunity for local/state insurance pools*

DLCD will be providing technical assistance with the project through its Natural Hazards Section and Regional Representative. OEM will provide technical assistance with the mitigation projects once they are funded.

As flooding is a major hazard in Canyon City, the NHMP development and integration process provides a fitting backdrop for exploring the opportunity for local/state flood insurance pools in this area.

Multiple Jurisdictions. *The Northeast Oregon Multi-jurisdictional NHMP is the result of a collaborative process among Baker, Grant, Union and Wallowa Counties, and Baker City, Enterprise, Halfway, John Day, and La Grande. It was approved by FEMA in 2013. The Cities' NHMPs are all in the form of addenda to the Regional NHMP; this is standard practice. Canyon City's NHMP would also be developed as an addendum to the Regional NHMP. The City would be drawing on the Regional NHMP for base information and requesting involvement of these regional partners in its planning process.*

Leverage. *Grant County anticipates providing an in-kind match of approximately \$5,000 from staff salaries and supplies. DLCD's and OEM's staff time and DLCD's travel would augment the City's in-kind match.*

- E. Project Partners.** List any of the following that will participate in the project: federal agencies, state agencies, council of governments, city and county governments, special districts, and other entities. Briefly describe the role of each (e.g., will perform work under the grant; will advise; will contribute information or services, etc.).

	Partner	Role	
<i>Local</i>	<i>Grant County Judge & Commissioners; Canyon City staff and council; Grant County Economic Development</i>	<i>Lead project. Manage grant. Manage consultant. Provide technical, logistical, and administrative assistance to the planning consultant.</i>	
	<i>Canyon City Public Works</i>	<i>Provide technical expertise.</i>	
	<i>Planners and Emergency Managers Counties: Grant, Union, Wallowa Cities: Baker City, Enterprise, Halfway, John Day, La Grande</i>	<i>Provide technical assistance and information. Coordinate and collaborate on mitigation strategy.</i>	
	<i>Rural and Municipal Fire Districts or Agencies.</i>	<i>Provide technical expertise.</i>	
	<i>Oregon Trail Electric Cooperative and other utilities</i>	<i>Provide technical expertise.</i>	
	<i>Other local stakeholders to be determined.</i>	<i>Provide technical expertise or particular perspective.</i>	
	<i>State</i>	<i>DLCD</i>	<i>Introduce and facilitate project organization and initiation. Provide technical assistance during NHMP development. Provide technical assistance during integration of NHMP and comprehensive plan. Provide technical assistance for flood regulation review and update (if needed).</i>
<i>ODF</i>		<i>Provide technical expertise.</i>	
<i>OEM</i>		<i>Review draft NHMP and submit it to FEMA for formal review and approval.</i>	
<i>DOGAMI</i>		<i>Provide technical assistance and expertise.</i>	
<i>OWRD</i>		<i>Provide technical expertise.</i>	
<i>ODOT</i>		<i>Provide technical expertise.</i>	
<i>Federal</i>		<i>USFS</i>	<i>Provide technical assistance.</i>
		<i>FEMA</i>	<i>Provide technical assistance. Approve NHMP.</i>
		<i>BLM</i>	<i>Provide technical assistance.</i>

F. Advisory Committees. List any advisory committee or other committees that will participate in the project to satisfy the local citizen involvement program, if any.

Grant County anticipates forming a technical advisory committee and a steering committee as part of the public engagement strategy; this may be one committee due the restricted size of population. People in rural Oregon sit on my committees and boards.

G. Cost-Sharing and Local Contribution. DLCD funds are only a part of overall project costs; please identify sources and amounts of other funds or services that will contribute to the project’s success. Cost-sharing (match) is not required, but could be a contributing factor to the success of the application.

Canyon City anticipates providing an in-kind match of approximately \$5,000 from staff salaries and supplies. DLCD’s and OEM’s staff time and DLCD’s travel would augment the City’s in-kind match.

Will a consultant be retained to assist in completing grant products? Yes No

Local Official Support

The application **must include** a resolution or letter from the governing body of the county, district, or tribe demonstrating support for the project. If the applicant is a council of governments on behalf of a

city, a letter or resolution from the city council supporting the application must be included. *The application will not be complete if it does not include this item.*

Grant County will provide a letter in support of this application via e-mail by May 1, 2016..

Product Request Summary

Product	Grant Request	Local Contribution	Total Budget
1	\$ _____	\$ _____	\$ _____
2	\$ _____	\$ _____	\$ _____
3	\$ _____	\$ _____	\$ _____
4	\$ <u>\$30,000</u>	\$ <u>\$5,000</u>	\$ <u>\$35,000</u>
5	\$ _____	\$ _____	\$ _____
6	\$ _____	\$ _____	\$ _____
7	\$ _____	\$ _____	\$ _____
8	\$ _____	\$ _____	\$ _____
TOTAL	\$ <u>30,000</u>	\$ <u>\$5,000</u>	\$ <u>\$35,000</u>

Submit your application with all supplemental information to:

Larry French, Grants Administrative Specialist

E-mail (preferred): DLCD.GFGrant@state.or.us

Mail: Department of Land Conservation and Development
635 Capitol Street N.E., Suite 150
Salem, OR 97301

Phone: 503-934-0054

APPLICATION DEADLINE: September 30, 2015