

FEES ASSOCIATED WITH PUBLIC RECORDS INFORMATION REQUESTS

Oregon Public Records Law authorizes state agencies to charge reasonable fees to cover the actual costs associated with public information requests. The following charges apply to requests for information from the Oregon Department of Land Conservation and Development pursuant to Policy 04-02:

Copying charges:

General Copying

\$0.25/page for each page of an uncertified copy

Certified Documents

\$5.00 for each certified document containing five pages or less

\$0.25/page for each page of a certified document in excess of five pages

Other charges:

Audio Tapes - \$5.00/tape

Research charges:

No charge for the first 30 minutes of staff time. Research time in excess of 30 minutes will be charged at \$15.00 per hour and will be assessed in 15-minute increments.

For payment of records and a receipt, please contact our receptionist at (503) 373-0050 ext. 221, or at the front desk in the Agriculture Building at 635 Capitol St. NE, Suite 150, Salem, OR 97301.

For information or questions relating to a public records request, please contact [Casaria Tuttle](#) at (503) 373-0050 ext. 322.

Thank you.

Richard Whitman, Director
Department of Land Conservation and Development