

Citizen Involvement Advisory Committee (CIAC) Minutes of February 20, 2009 meeting (APPROVED)

CIAC met on Friday, February 20 in Conference Room B, Agriculture Building, Salem.

Present were:

CIAC members: Ann Glaze (Chair), Ian Maitland (Vice Chair), John Kilian, Pat Zimmerman, Chris White, Gregory McClarren and Don Greene.

DLCD staff: Darren Nichols and Cliff Voliva

LCDC liaison: None

AOCPD liaison: Phil Stenbeck, Douglas County.

Public: Mark Bartlett, Maryann Schwab and Lynn Schore.

ITEM 1: Glaze called the meeting to order at 9:05 a.m.

ITEM 2: AGENDA REVIEW, APPROVAL OF OCTOBER 9 MINUTES: There were no changes made to the agenda. There were no changes to the October 9, 2008 minutes. McClarren made a motion that the minutes of the October 9 meeting be approved as submitted; Greene seconded. **The motion passed 5-0.**

ITEM 3: PUBLIC COMMENT: Portland residents Mark Bartlett, Maryann Schwab and Lynn Schore spoke with CIAC for about an hour on how they feel the City of Portland has not complied with Goal 1 during its periodic review work program. Bartlett spoke from a three-page document dated Feb. 18, 2009 and addressed to DLCD Director Richard Whitman. (The document was provided at the meeting, along with two others that Bartlett sent to Voliva via e-mail on Feb. 17.) A lengthy discussion followed. The three citizens said they would like to talk to LCDC again at a meeting in the near future. Zimmerman said she would help them in preparation for their presentation.

ITEM 7: DISCUSSION ON EXTENT OF CITIZEN PARTICIPATION OF PERIODIC REVIEW EVALUATION AND WORK PROGRAM: Nichols (DLCD's Community Services Division Manager) said he has asked the Oregon Department of Justice to review Portland's periodic review work program and objections to make sure the department's response is consistent and legal. He added that, statewide, going forward, DLCD is interested in considering what it can accomplish and what the roles might be for the department, for CIAC and for local governments. Nichols indicated that the citizens who spoke during Item 3 likely felt they were not involved early enough. He said the department wants to look at periodic review to see if the citizen involvement portion is working the way it was designed. Nichols also mentioned the department's continued effort to include CIAC to address citizen involvement issues in post-acknowledgement plan amendments (PAPAs). Glaze said CIAC would like more specificity about where and how citizen involvement could play into the periodic review process. Discussion followed. Zimmerman

said she would like DLCD to ask local jurisdictions to notify CIAC when it will review its Citizen Involvement Program (CIP).

ITEM 4: CIAC DISTRICT 2 RECOMMENDATION: Maitland gave the committee an overview of the process and the subcommittee that was involved. He said the subcommittee thought Mollie Eder should be CIAC's recommendation to LCDC. Discussion followed. Eder was chosen to be the committee's recommendation to LCDC in March.

ITEM 5: UPDATE ON EVALUATION CRITERIA FOR NEW MEMBER APPLICATIONS: (Tabled)

ITEM 6: STAR RECOGNITION PROGRAM: White spoke from an updated two-pager (STAR Award for Citizen Involvement, February 2009). The committee liked the newer version. There was much discussion about the timeline due to being behind schedule. The committee agreed on the following changes for this year:

Timeline:

- Nominations due on July 1 ~~January 15~~, to cover the prior year.
- August 20 ~~February~~ CIAC meeting- CIAC discussion of nominations
- Next available ~~March~~ LCDC meeting- LCDC discussion of CIAC recommendation
- Award presented at subsequent LCDC meeting

White agreed to draft a letter that would be sent to cities, counties and interest groups announcing the award. The letter would be e-mailed by Voliva. Voliva added that a nomination form should go out with the letter. White said she would work on the form and e-mail it out to the committee for further work.

ITEM 8: CITIZEN INVOLVEMENT GUIDELINES FOR POLICY DEVELOPMENT REVIEW: (Tabled)

ITEM 9: TILLAMOOK EDUCATION AND OUTREACH MEETING REPORT: Maitland gave a brief overview of the event in Tillamook, as well as the one in Prineville. He said written reports of the events will go to LCDC in March. Maitland asked Voliva to e-mail the reports to CIAC members.

ITEM 10: OTHER: There was a brief discussion about the 2009 CIAC meeting schedule and how it relates to the LCDC schedule. CIAC decided to leave its meeting schedule the way it was.

The meeting was adjourned at 11:50 a.m. The next meeting will be on Thursday, April 16, 2009 in Salem.