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November 13, 2012

Seeking applicants to Oregon's Citizen Involvement Advisory Committee (CIAC)

The Land Conservation and Development Commission is seeking applicants for membership on the state's Citizen Involvement Advisory Committee (CIAC), representing Oregon's Congressional District 3. The CIAC is appointed by the Land Conservation and Development Commission (LCDC) to advise LCDC on citizen involvement in land use planning.

CIAC is a permanent committee established by state law (ORS 197.160) and its work centers on Statewide Planning Goal 1: Citizen Involvement. The committee furthers citizen involvement in land use planning through activities such as:

- Advising LCDC on all matters concerning citizen involvement in Oregon land use planning and the statewide planning program
- Advising local governments about ways to enhance citizen involvement in communities
- Writing and distributing materials to educate and inform Oregonians about citizen involvement in land use planning
- Gathering and disseminating information about citizen involvement techniques
- Reviewing local government plans and programs concerning citizen involvement

The Department encourages all interested citizens to apply for this CIAC position representing Oregon's Congressional District 3. District 3 represents Oregon's most of Multnomah County, including Portland east of the Willamette River, Gresham and Troutdale. It also includes the northern part of Clackamas County, including Milwaukie and parts of northwest Portland.

CIAC is comprised of eight volunteers, one from each of Oregon's five Congressional Districts and three at-large positions. Committee members must be available for meetings every other month and have sufficient time for the committee's work. Regular travel is not a requirement of this position and meetings are often held telephonically or via iLinc (web conference). Travel once per quarter to Salem is encouraged of all members.

LCDC appoints committee members to four-year terms.

Additional information about the CIAC can be found on the web at:
<http://www.oregon.gov/LCD/citizeninvolvement.shtml>. Interested individuals are

welcome to contact any of the current CIAC members for further information about duties and activities.

Completed applications must be **received at DLCD by 5 p.m. on Friday, December 7, 2012.** The department and CIAC will interview finalists and will make a recommendation to LCDC for action at its January 2013 meeting.

Application Materials:

- Resume;
- One letter of recommendation and three references; and
- Answers to the four questions below.

Application Questions:

- Please explain why you are interested in this position.
- Please describe your experience with community planning or community involvement committees.
- What qualifications and experience do you have in writing, editing or producing educational materials?
- Please describe any involvement you have had with state, regional or local advisory boards.

Please send application materials to:
Oregon Department of Land Conservation and Development
Attn: Casaria Taylor
635 Capitol St. NE, Suite 150
Salem, Oregon 97301

Or you can submit your application by:
Fax: (503) 378-5518
Email: casaria.taylor@state.or.us

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