



Oregon

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July 17, 2009

TO: Land Conservation and Development Commission

FROM: Ann Glaze, Chair, Citizen Involvement Advisory Committee (CIAC)
Ian Maitland, CIAC member
Cliff Voliva, Communications Officer, DLCDC

SUBJECT: **Agenda Item 15, July 29-31 LCDC Meeting**

CITIZEN INVOLVEMENT ADVISORY COMMITTEE UPDATE

I. AGENDA ITEM SUMMARY

This agenda item has three parts:

1. An oral report from Chair Ann Glaze on the June 18 CIAC meeting;
2. An oral report from Ian Maitland about CIAC's past outreach events (Attachment A – Data CD); and
3. A discussion about CIAC Work Plan Development for 2009-10 (Attachment B).

A. Type of Action and Commission Role

1. No action needed.
2. No action needed.
3. CIAC is asking LCDC to help it finalize a Work Plan for 2009-10.

B. Staff Contact Information

For more information about this agenda item, please contact Cliff Voliva, Communications Officer, at 503-373-0050 ext. 268, or by e-mail at:

cliff.voliva@state.or.us.

II. BACKGROUND

The CIAC works with LCDC to advise the commission on citizen involvement and related policy issues. The committee is currently developing a work plan for 2009-10.

The intent of this work plan is to set a clear direction for CIAC in the coming year and forge stronger relationships between CIAC, LCDC and the Department of Land Conservation and Development (DLCD).

At the last LCDC meeting in June, CIAC discussed with the commission the development of the CIAC's work plan for the next year. CIAC, with the help of Community Services Division Manager Darren Nichols and Communications Officer Cliff Voliva, presented a five-page document to LCDC about opportunities, issues and concerns, and challenges.

At the request of Commissioner Hanley Jenkins, Voliva forwarded the document to the planning directors of Oregon's cities and counties for comment. However, no comments were received by the deadline of Monday, July 6.

Based on the conversation at the last LCDC meeting, CIAC Chair Ann Glaze refined the staff report into a two-page document called "CIAC Work Plan Development" and brought it to the committee's June 18 meeting for further input. After a lengthy discussion on the work plan, CIAC arrived at the current draft, which is Attachment B. The CIAC is now asking LCDC to help it finalize a Work Plan for 2009-10.

CIAC WORK PLAN DEVELOPMENT

June 18, 2009

The following work plan refinements were made at the June 18th meeting of CIAC:

INCLUDE IN THE WORK PLAN

1. Encourage all local, regional and state land use applications to be available online. This effort recognizes that the current budget climate may present challenges for some organizations. The CIAC would work with local and regional partners to make online applications available within a reasonable timeframe.
2. Provide citizen involvement training for elected and appointed officials, and for citizens.
3. Demonstrate and showcase successful citizen involvement programs and strategies used by local governments in Oregon and elsewhere.
4. Schedule monthly CIAC meetings with alternating meetings conducted via video conference or other technology. CIAC members suggest conducting a “test pilot” meeting format that could also be used to improve remote participation from citizens, commission and committee members and staff.

RESEARCH – Need additional information before decision to include in work plan

1. Provide CIAC and local governments an opportunity to work together during the plan evaluation phase of periodic review. Also include CIAC as a standing member of the Periodic Review Assistance Team to review and comment on proposed local citizen involvement in periodic review.
2. Develop outcome measures for use by CIAC and local Committees for Citizen Involvement (CCI) to demonstrate improvements over time.
3. Change periodic review to focus on community visioning. This suggestion recognizes several challenges and limitations: funding, politics, staffing, additional process, public education, etc. (This item is also listed under Philosophical Statements.)

CONSIDER LATER – Like the idea, but let technology and other resources develop first

1. Develop and maintain an information database (including a GIS component) for current land use data sharing between local, state, federal and Tribal entities. Make current data available to local governments and citizens for planning projects, decision-making and comprehensive plan updates.

LIST OF PHILOSOPHICAL STATEMENTS

1. Change periodic review to focus on community visioning. This suggestion recognizes several challenges and limitations: funding, politics, staffing, additional process, public education, etc.
2. Early involvement with citizens and neighborhood groups prior to planning projects and land use decisions. This suggestion would also provide specific guidance for local governments undergoing periodic review, plan amendments and local decision-making processes.
3. Seek LCDC recognition of formal neighborhood groups in legislative land use processes.

DROP

1. Provide citizen access to the State of Oregon's Legislative Information Notification Update System (LINUS) bill tracking system, or other comparable tracking system, for interested citizens to follow bill amendments and hearings during the legislative session.
2. Provide a state-sponsored blog site for interaction and information sharing between citizens and interested parties on land use issues, including citizen involvement.
3. Rename Periodic Review to reflect something more meaningful to citizens.

Next steps:

CIAC

- Assemble a more developed list of ideas and potential work actions, with help as needed from DLCD staff.
- Prioritize items for recommendation to and direction from LCDC.
- Refine and adopt a draft work plan for submittal and approval by LCDC.
- Assign tasks to individual CIAC members and/or CIAC sub-committee(s).

DLCD staff

- Continue to work directly with CIAC chair to assemble and refine a list of department, committee and commission tasks to be presented to the commission as a DRAFT work plan.
- Work with CIAC to refine and revise, as appropriate, the following:
 - Periodic review process for CIAC participation
 - PAPA process for CIAC participation
 - Grants process for CIAC participation

LCDC

- Review draft CIAC work plan and recommendations.
- Provide direction as appropriate to CIAC and DLCD for coordinated efforts.