

State of Oregon  
STAR Award for Citizen Involvement  
*Awarded for Excellence in Land Use Public Involvement*  
August 2008

### **Award Overview**

This award is designed to recognize organizations and individuals who are meaningfully involving citizens in local land use decisions, to actively promote and implement the values of Oregon Land Use Goal One.

Goal 1, Citizen Involvement: *“To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.”*

The STAR award for Citizen Involvement is intended to be presented annually. The winner(s) will receive a certificate, signed by the Governor and presented by Oregon Land Conservation and Development Commission (LCDC). The winning submission will be announced in various news outlets with a news release and on the Department of Land Conservation and Development (DLCD) website.

### **Nomination Process**

Nominations may be submitted by individuals and organizations that are directly involved in a project or by a third party. All organizations in Oregon are eligible. Nomination length will be limited to five typed pages, and will be submitted electronically. Please include the name, address, phone and e-mail of the contact person; the name of the project and the lead organization; and names of individuals to receive the award.

The winner will be chosen by DLCD's Citizen Involvement Advisory Committee, with input from LCDC. The committee reserves the right to issue no award some years, if suitable nominations are not submitted

### **Nomination elements**

All nominations must address the following:

- Describe the work of the nominee(s) and challenges and opportunities they encounter regarding public outreach.
- Describe public engagement activities, how they evolved, how they were implemented and how results were used
- Describe how final outcomes of land use processes have been improved through this work

- Show how the activities support the spirit and legal requirements of Goal One
- Provide two references who participated in the citizen engagement process.

### **Award Criteria:**

Preference will be given to efforts that:

- Provide early notice and input opportunities to those people who will potentially be affected by a decision
- Use creative outreach techniques to seek out those who will potentially be affected by a decision. Of particular note will be those efforts that use limited resources well.
- Provide clear accessible communication to the public
- Use public input to affect a decision
- Encourage community participation and collaboration
- Provide ideas or methods which will be transferable to others working on land use processes
- Are complete.
- Evaluate and improve methods of public involvement as process evolves

### **Award Promotion:**

The award application period will be promoted through DLCD's website, a news release and marketing to potentially interested applicants (home builder or developer associations, League of Oregon Cities, AOC, APA, AIA, PRSA, IABC, Oregon Board of Realtors, Oregon Homebuilders Association, 1000 Friends of Oregon, DLCD field reps, etc). Past award winners will be posted on the DLCD website.

Timeline:

- Nominations due on January 15, to cover the prior year.
- February CIAC meeting- CIAC discussion of nominations
- March LCDC meeting- LCDC discussion of CIAC recommendation
- Award presented at subsequent LCDC meeting

Please e-mail submissions (Word or pdf only) to Cliff Voliva. Your submission will be acknowledged electronically.

**APPLICATION DEADLINE: Nominations must be received no later than January 15 at 5:00 P.M. local time. Questions? Contact Cliff Voliva for more information.**