

1 BEFORE THE LAND USE BOARD OF APPEALS
2 OF THE STATE OF OREGON
3

4 FRED LEONARD,)
5)
6 Petitioner,)
7)
8 vs.)
9)
10 UNION COUNTY,)
11)
12 Respondent.)
13)

LUBA No. 91-202

14 _____) FINAL OPINION
15) AND ORDER

16 BEVERLY LOUSIGNONT and KENNETH)
17 BAKER,)
18)
19 Petitioners,)
20)
21 vs.)
22)
23 UNION COUNTY,)
24)
25 Respondent.)
26)

LUBA No. 92-096

27 Appeal from Union County.

28 Edward J. Sullivan and Daniel Kearns, Portland,
29 represented petitioners.

30 Paul R. Hribernick, Portland, and Russell B. West, La
31 Grande, represented respondent.

32 HOLSTUN, Referee; KELLINGTON, Referee, participated in
33 the decision.

34 DISMISSED 12/30/92

35 You are entitled to judicial review of this Order.
36 Judicial review is governed by the provisions of ORS
37 197.850.
38
39
40
41
42

1 Opinion by Holstun.

2 **MOTION TO CONSOLIDATE**

3 Under OAR 661-10-055, LUBA

4 "* * * may consolidate two or more proceedings,
5 provided the proceedings seek review of the same
6 or closely related land use decision(s)."

7 LUBA No. 91-202 and LUBA No. 92-096 seek review of the
8 same county ordinance, and they are consolidated for our
9 review.¹

10 **NATURE OF THE DECISION**

11 The local government decision challenged in this appeal
12 is an ordinance adopting an Alluvial Aggregate Resources
13 Study (Aggregate Study) as part of the Union County
14 Comprehensive Plan (Plan).² Additionally, the ordinance
15 adopts amendments to the Plan and the Union County Zoning,
16 Partition and Subdivision Ordinance (ZPSO) and changes the
17 Plan and zoning map designations for several properties.

18 **FACTS**

19 Beginning in December 1987, the Alluvial Resources
20 Advisory Committee, a five member citizen advisory committee
21 appointed by the Union County Board of Commissioners, began
22 meeting to consider and make recommendations to the planning
23 commission concerning planning for alluvial aggregate

¹The county filed a record in LUBA No. 91-202. A separate record was not filed in LUBA No. 92-096.

²The Aggregate Study appears at Record 39 through 159.

1 resources.³ Petitioner Leonard was a member of the Alluvial
2 Resources Advisory Committee. The Alluvial Resources
3 Advisory Committee made recommendations to the planning
4 commission and board of commissioners. The planning
5 commission and board of commissioners held a joint public
6 hearing on the advisory committee's recommendations on June
7 10, 1991. Thereafter the board of commissioners held a
8 second public hearing on July 25, 1991 and adopted the
9 challenged ordinance on that date. The only notices given
10 of the public hearings that preceded adoption of the
11 challenged ordinance were published in a local newspaper.
12 No individual written notice of those hearings was provided
13 to owners of land adjoining the affected properties.⁴ Few
14 people attended the public hearings, and none of the
15 petitioners in this consolidated appeal appeared during
16 those public hearings.

³According to an uncontested affidavit attached to respondent's response to petitioner Leonard's record objections filed earlier in this matter:

"In December of 1987, * * * the Alluvial Resources Advisory Committee began meeting to make a recommendation to the Union County Planning Commission. This advisory committee consisted of special interest groups interested in alluvial aggregate resources. This advisory committee had no legislative power and only met to make recommendations. The meetings continued [through] October 3, 1989 whereupon the meetings and committee terminated. * * *"

⁴Respondent claims written notices of both the hearings and the challenged decision were sent to petitioner Leonard and other members of the advisory committee. Petitioner Leonard challenges the adequacy of the notices and contends he never received the notices, in any event.

1 Following the board of commissioners' July 25, 1991
2 decision adopting the challenged ordinance, petitioner
3 Leonard filed his notice of intent to appeal in LUBA No. 91-
4 202, 104 days later, on November 6, 1991. Petitioners
5 Lousignont and Baker filed their notice of intent to appeal
6 in LUBA No. 92-096, 279 days later, on April 29, 1992.

7 **DECISION**

8 Respondent moves to dismiss these appeals, alleging
9 that petitioners in both appeals failed to appear during the
10 local proceedings that led to adoption of the challenged
11 ordinance, as required by ORS 197.830(2)(b). Respondent
12 also alleges that the appeals were not filed within the 21
13 day time limit for filing a notice of intent to appeal with
14 the Land Use Board of Appeals. ORS 197.830(3) and (8); OAR
15 661-10-015. We agree with respondent that the appeals were
16 not timely filed; and, for that reason, we grant the motions
17 to dismiss.

18 **A. Statutory Requirements for Notice and Hearing**

19 Petitioners offer a variety of arguments, based on
20 alleged failures by the county to provide written notices of
21 either the public hearings or the decision in this matter,
22 to explain the delay in filing their notices of intent to
23 appeal. Some of those arguments assume the challenged
24 decision is quasi-judicial and, therefore, subject to the
25 notice and hearing requirements of ORS 197.763, or a
26 "permit" subject to the notice and hearing requirements of

1 ORS 215.402 to 215.431.⁵

2 We first reject petitioners' suggestion that the
3 challenged decision is subject to review for compliance with
4 the statutory requirements governing approval of "permits."
5 As previously noted, the decision challenged in this appeal
6 adopts new and amended Plan and ZPSO provisions and amends
7 the Plan and zoning map designations for certain properties.
8 As we explained in Constant v. City of Lake Oswego, 5 Or
9 LUBA 311, 317 (1982), zone changes are not "permits" as that
10 term is used in the parallel statutory provisions governing
11 city permit decisions. See also Reeder v. Clackamas County,
12 20 Or LUBA 238, 243 n7 (1990); Torgeson v. City of Canby, 19
13 Or LUBA 623, 627 n2 (1990); Hewitt v. City of Brookings, 7
14 Or LUBA 130, 131 (1983). Neither does the adoption of new
15 or amended plan and zoning text or plan map provisions
16 constitute approval of a "permit," as that term is defined
17 in ORS 215.402(4). See n 5, supra.

18 We next consider whether the challenged decision is, as
19 petitioners contend, is a quasi-judicial land use decision
20 subject to the notice and hearing requirements of ORS
21 197.763.

22 The local proceedings that led to adoption of the

⁵ORS 197.763 establishes procedural requirements, including notice and hearing requirements, for all quasi-judicial land use decisions. ORS 215.402 to 215.431 establish procedural requirements, including notice and hearing requirements, for county "permit" decisions. The term "permit" is defined by ORS 215.402(4) as "discretionary approval of a proposed development of land * * *."

1 challenged decision included a lengthy public process,
2 during which alluvial resources in a significant area of the
3 county were examined. The challenged decision adopts a
4 number of measures. First, it adopts the Aggregate Study.
5 Second, it adopts amendments to the text of the Plan and
6 ZPSO. Third, it adopts new Plan and zoning designations for
7 six separate properties, comprising a total of 227 acres.
8 Those Plan and zoning designation changes are as follows:

- 9 1. The Plan and zoning map designations for an
10 18 acre area west of Island City (the R.D.
11 Mac, Inc. property) are changed to Industrial
12 and Surface Mining, respectively.⁶
- 13 2. The Plan map designation for a 12.8 acre area
14 is changed to Rural Residential. Part of the
15 12.8 acres is rezoned Farm Residential and
16 part is rezoned Rural Residential.
- 17 3. The Plan map designation for a 51.75 acre
18 area is changed to Rural Residential. Part
19 of the 51.75 acres is rezoned Farm
20 Residential and part is rezoned Rural
21 Residential.
- 22 4. The Plan map and zoning map designations for
23 an 80 acre area are changed to Exclusive
24 Agriculture and Exclusive Farm Use,
25 respectively.
- 26 5. The Plan and zoning map designations for a 35
27 acre area are changed to Industrial and
28 Surface Mining, respectively.
- 29 6. The Plan designation for a 30 acre area is

⁶The existing Statewide Planning Goal 2 (Land Use Planning) exception for these 18 acres was also amended. Prior to adoption of the disputed decision, six of the 18 acres were planned Rural Residential and zoned Farm Residential (R-3).

1 changed to Surface Mining Reserve.

2 7. Existing ZPSO provisions governing the
3 Surface Mining Zone are amended.

4 Finally, the challenged decision provides recommendations to
5 the planning commission with regard to site plan review of
6 the R.D. Mac, Inc. property described in item No. 1 above.⁷

7 While it is certainly possible to describe the
8 challenged decision as a collection of individual decisions,
9 some of which if viewed in isolation likely would be
10 characterized as quasi-judicial, we believe the challenged
11 decision is correctly viewed as a whole. For the reasons
12 explained below, when the challenged decision is viewed as a
13 whole, we conclude it is correctly characterized as
14 legislative rather than quasi-judicial.

15 In Strawberry Hill 4-Wheelers v. Benton Co. Bd. of
16 Comm., 287 Or 591, 602-03, 601 P2d 769 (1979), the Oregon
17 Supreme Court identified three factors to be considered in
18 determining whether a local government decision is
19 quasi-judicial. Those factors may be summarized as follows:

20 1. Is "the process bound to result in a
21 decision?"

⁷On February 20, 1992, the county granted site plan review approval for the R.D. Mac., Inc. property, and that decision was appealed to this Board. That appeal was dismissed pursuant to an agreement of the parties. Lousignont v. Union County, ___ Or LUBA ___ (LUBA No. 92-066, June 19, 1992). The parties in this appeal were also parties in the local proceedings that led to the decision challenged in LUBA No. 92-066, and the significance of the parties' participation in this local proceeding is discussed further later in this opinion.

1 2. Is "the decision bound to apply preexisting
2 criteria to concrete facts?"

3 3. Is the action "directed at a closely
4 circumscribed factual situation or a
5 relatively small number of persons?"

6 The second factor is present, because preexisting
7 criteria apply, as is invariably the case with land use
8 decisions whether they be legislative or quasi-judicial.
9 However, the decision challenged in this appeal was not the
10 result of a local proceeding that was "bound to result in a
11 decision." Neither was the decision "directed at a closely
12 circumscribed factual situation or a relatively small number
13 of persons." See Davenport v. City of Tigard, ___ Or LUBA
14 ___ (LUBA Nos. 91-133 and 91-137, January 28, 1992), slip op
15 4-5.

16 No single Strawberry Hill criterion is determinative.
17 Estate of Paul Gold v. City of Portland, 87 Or App 45, 740
18 P2d 812, rev den 304 Or 405 (1987). Here, however, only one
19 of the three criteria is met; and we conclude the challenged
20 decision falls within the somewhat nebulous category of
21 "legislative" land use decisions. Therefore, the notice and
22 hearing requirements of ORS 197.763 applicable to "quasi-
23 judicial" land use proceedings do not apply.

24 **B. ZPSO Requirements for Notice and Hearing**

25 ZPSO Article 23.00 is entitled "Land Use Regulation and
26 Land Use Plan Amendments," and the requirements of ZPSO
27 Article 23.00 are cited in the challenged decision as

1 governing the challenged decision. ZPSO 23.03(3) provides
2 that "[n]otice of a public hearing before the Planning
3 Commission shall be given according to provisions in [ZPSO]
4 23.04." ZPSO 23.04 provides as follows:

5 "All notices shall contain the time, place and a
6 brief description of the application and shall be
7 circulated in the following manner:

8 "1. Separate notice of the Planning Commission
9 and County Court hearings shall be published
10 in a newspaper of general circulation in the
11 County at least 10-days prior to the
12 prospective hearings.

13 "2. Individual notice shall be mailed to the
14 recorded owners within 300-feet of the
15 property for which a Plan map or Zoning map
16 change has been requested. Failure of the
17 property owner to receive the notice
18 described shall not invalidate any amendment.

19 "3. A proposal to amend the Land Use Plan or land
20 use regulation or to adopt a new land use
21 regulation shall be submitted to the Director
22 of the Oregon DLCD at least 45-days before
23 the final County Court hearing on adoption.
24 The proposal submitted shall contain 4-copies
25 of the text and any supplemental information
26 the county believes is necessary to inform
27 the Director of DLCD as to the effect of the
28 proposal and shall indicate the date of the
29 final hearing on adoption by the County
30 Court.

31 "4. Planning decisions will be coordinated with
32 other local, State and Federal agencies that
33 may have an effect upon, or be affected by
34 the decision."

35 Respondent contends, and petitioners do not dispute,
36 that the newspaper notice required by ZPSO 23.04(1) was
37 given prior to adoption of the challenged decision.

1 Respondent further contends that the notice required by ZPSO
2 23.04(2) was not required in this proceeding, because the
3 challenged decision is legislative, and ZPSO 23.04(2)
4 applies only to quasi-judicial decisions. Petitioners
5 dispute this latter contention.

6 We see nothing in the above quoted language limiting
7 the written notice of hearing requirement specified in ZPSO
8 23.04(2) to quasi-judicial proceedings. No party has cited,
9 and we are unable to locate, any language in ZPSO Article
10 23.00 which distinguishes between legislative and quasi-
11 judicial plan and land use regulation amendments. Without
12 some basis in the language of ZPSO Article 23 for excluding
13 legislative plan and land use regulation amendments from the
14 notice requirements of ZPSO 23.04(2), we reject respondent's
15 arguments that ZPSO 23.04(2) does so.

16 Although there is some confusion on the point, we
17 assume for purposes of this opinion that all three
18 petitioners were entitled to written notice of the hearing
19 before the planning commission and board of county
20 commissioners in this matter under ZPSO 23.04(2). With the
21 exception of petitioner Leonard, respondent does not contend
22 that petitioners were provided written notice of the public
23 hearing on the challenged decision.⁸

⁸Respondent contends that a letter was sent to petitioner Leonard as a member of the Alluvial Resources Advisory Committee and that the letter was sufficient to satisfy the requirement of ZPSO 23.04(2). Respondent also contends that notice of the decision challenged in this proceeding was sent

1 **C. Failure to Provide Individual Notice of Hearing as**
2 **required by ZPSO 23.04(2)**

3 Petitioners contend that had they been provided the
4 individual notice of hearing required by ZPSO 23.04(2), they
5 would have appeared during the public hearings held before
6 the planning commission and board of county commissioners
7 and opposed the decision. Had petitioners done so, and
8 requested notice of the decision in writing, they would have
9 been entitled to written notice of the challenged decision
10 under ZPSO 23.03(8)(C). Petitioners reason that the
11 county's failure to provide them with individual written
12 notice of the decision should have the legal effect of
13 suspending the 21 day deadline for filing with this Board a
14 notice of intent to appeal the challenged decision, until
15 petitioners are provided such notice.

16 Petitioners' arguments rely upon, and attempt to
17 extend, appellate court decisions concerning the effects on
18 statutory standing requirements and statutory appeal
19 deadlines that may result from local government failures to
20 provide statutorily required notices of hearing and decision
21 in permit and postacknowledgment plan and land use
22 regulation amendment proceedings. Flowers v. Klamath
23 County, 98 Or App 384, 780 P2d 227 (1989) (failure to

to petitioner Leonard. Petitioner Leonard disputes those contentions. In view of our disposition of this matter, we need not resolve these disputes. We assume, for purposes of this opinion, that the county did not provide petitioners with the written notice of hearing to which they were entitled under ZPSO 23.04(2).

1 provide notice of hearing in permit proceeding); League of
2 Women Voters v. Coos County, 82 Or App 673, 729 P2d 588
3 (1986) (failure to provide notice of permit decision);
4 Ludwick v. Yamhill County, 72 Or App 224, 696 P2d 536, rev
5 den 299 Or 443 (1985) (failure to provide notice of decision
6 amending acknowledged comprehensive plan and zoning
7 ordinance). Petitioners argue that persons who (1) are
8 entitled to written notice of a public hearing, and (2) are
9 not given the required notice of hearing (and for that
10 reason fail to appear and thereby become parties entitled to
11 written notice of the decision), nevertheless are thereafter
12 entitled to written notice of the decision. Petitioners go
13 further and, citing League of Women Voters v. Coos County,
14 supra, contend that such persons are absolutely entitled to
15 such written notice of the decision and, if such written
16 notice of the decision is not given, they need not appeal
17 the decision to LUBA even though they may have actual notice
18 of the decision.

19 We first note that we have already determined
20 petitioners' right to receive notice of hearing in this
21 matter is provided by local law, ZPSO 23.04(2) quoted supra,
22 rather than by statute. Therefore, the cases cited above
23 are not direct authority for petitioners' contention that
24 the running of the 21 day appeal period for filing their
25 notice of intent to appeal with this Board does not begin
26 until the county, in fact, gives each of them individual

1 written notice of the challenged decision. Furthermore,
2 regardless of whether the right to receive individual notice
3 of hearing is based on statute or local law, we do not agree
4 with petitioners that the county's failure to provide
5 individual written notice to petitioners of the hearings
6 held in this matter is sufficient, by itself, to entitle
7 petitioners to be given individual written notice of the
8 decision or to toll the 21 day deadline for filing a notice
9 of intent to appeal with this Board until individual written
10 notice of the decision is given to petitioners. As we
11 explained in Citizens Concerned v. City of Sherwood, 21 Or
12 LUBA 515 (1991), the absolute right under League of Women
13 Voters v. Coos County to be given individual written notice
14 of the decision before the 21 day appeal period begins to
15 run does not apply in such circumstances. Rather, in such
16 circumstances, the 21 day appeal period begins to run when
17 petitioners obtain actual knowledge of the decision,
18 regardless of whether the county provided petitioners
19 individual written notice of the decision. We explained our
20 reasoning in Citizens Concerned as follows:

21 "The difficulty with petitioners' contention [that
22 they are absolutely entitled to individual written
23 notice of the local decision] is that unlike the
24 situation presented in League of Women Voters, the
25 city did not give notice of hearing or conduct a
26 hearing in this matter. Therefore, the
27 petitioners could not and did not become 'parties'
28 entitled to written notice of the decision under
29 ORS 227.173(3). In League of Women Voters, the
30 petitioners appeared, took a position during the
31 local proceeding and were therefore entitled by

1 statute to receive written notice. In such
2 circumstances the Court of Appeals held the period
3 for appeal to LUBA does not begin to run until
4 such persons, who have become 'parties' by virtue
5 of their participation in the local hearing,
6 receive the written notice to which they are
7 statutorily entitled.

8 "Admittedly, had the city given the notice of
9 hearing required by ORS 227.175(5) and held a
10 hearing, one or more of the petitioners might have
11 learned of the hearing, might have appeared at the
12 hearing and presented testimony and, thereby,
13 would have become a 'party' entitled to written
14 notice of the decision under ORS 227.173(3). It
15 is essentially the possibility that an interested
16 person might have taken such steps that led the
17 Court of Appeals to conclude a local government's
18 failure to observe statutory notice of hearing and
19 hearing requirements obviates the statutory
20 standing requirements for an 'appearance' and
21 'aggrievement' under ORS 197.830(3). Flowers,
22 supra.

23 "It is possible to apply the reasoning in Flowers
24 to extend the absolute right to receive written
25 notice of the decision, which 'parties' have under
26 League of Women Voters, to also include persons
27 who might have become 'parties' if notice of
28 hearing and a hearing had been provided. However,
29 we do not believe it is appropriate to do so.

30 "In League of Women Voters, the persons who
31 qualified as 'parties' were an identifiable class,
32 i.e. those who participated in the proceedings and
33 thereby became parties. As the Court of Appeals
34 explained, it is a relatively simple matter for
35 the local government to identify such parties and
36 provide them with the required notice. The
37 situation is far different where the local
38 government has proceeded on the erroneous
39 assumption that notice of hearing and a hearing
40 are not required by statute. In such a situation,
41 there is no clearly identifiable class of parties
42 entitled to notice of the decision. The
43 identification of 'parties' statutorily entitled
44 to written notice of the decision under ORS

1 227.175(10) in such a circumstance is sufficiently
2 problematic that we do not believe the Court of
3 Appeals would extend its holding in League of
4 Women Voters to apply in such circumstances to
5 persons who might have become parties." Citizens
6 Concerned v. City of Sherwood, supra, 21 Or LUBA
7 at 529-30.

8 Our decision in Citizens Concerned dealt with a city's
9 failure to provide notice of hearing in a permit proceeding,
10 as required by statute. However, for the reasons explained
11 below in the next section of this opinion, we conclude the
12 time for filing an appeal with this Board is tolled in a
13 similar manner under ORS 197.830(3), where a local
14 government fails to provide the written notice of local
15 hearing required under a local code provision.⁹ As
16 explained below, the 21 day appeal period set out in ORS
17 197.830(3) begins either at the time of "actual notice of
18 the decision," if the person was entitled to notice of the
19 decision, or "the date a person knew or should have known of
20 the decision," if the person was not entitled to written
21 notice of the decision.

22 **D. ORS 197.830(3)**

23 ORS 197.830(3) provides as follows:

24 "If a local government makes a land use decision
25 without providing a hearing or the local
26 government makes a land use decision which is
27 different from the proposal described in the
28 notice to such a degree that the notice of the

⁹The statutory provisions codified at ORS 197.830(3) did not apply to the proceedings at issue in Citizens Concerned.

1 proposed action did not reasonably describe the
2 local government's final actions, a person
3 adversely affected by the decision may appeal the
4 decision to [LUBA] under this section:

5 "(a) Within 21 days of actual notice where notice
6 is required, or

7 "(b) Within 21 days of the date a person knew or
8 should have known of the decision where no
9 notice is required." (Emphasis added.)

10 As an initial point, we construe ORS 197.830(3) to
11 apply where a local government is required to provide a
12 hearing under state or local law, but fails to do so. We
13 determine above that in the present case ZPSO 23.04(2)
14 required that the county provide a hearing in this matter.

15 The more difficult question is what the legislature
16 meant in ORS 197.830(3) by the words "without providing a
17 hearing." That language, if applied literally, would limit
18 the applicability ORS 197.830(3) to circumstances where no
19 hearing was held. However, the words "without providing a
20 hearing" can be construed also to encompass circumstances
21 where, although a hearing may have been held, one or more
22 persons effectively were not provided a hearing due to the
23 local government's failure to provide them the notice of the
24 hearing to which they were entitled. We adopt the latter
25 construction, because a person is just as effectively denied
26 his or her right to a hearing in both circumstances. Cf.
27 Flowers v. Klamath County, supra, 98 Or App at 388 (local
28 government may not rely on its own "failure to provide
29 notice and a hearing to defeat petitioners' ability to

1 achieve standing to challenge the failure to provide them").

2 In summary, a local government fails to "[provide] a
3 hearing," within the meaning ORS 197.830(3) if it (1) fails
4 to provide a hearing at all; or (2) fails to give a person
5 the individual notice of hearing he or she was entitled to
6 receive under state or local law, thus denying that person
7 the ability to learn about and attend the hearing.¹⁰
8 Therefore, the time limits specified in ORS 197.830(3)(a)
9 and (b), within which a person adversely affected by the
10 decision may file a notice of intent to appeal to LUBA,
11 apply in the following three circumstances:

12 (1) The local government was required to hold a
13 hearing, and did not do so.

14 (2) The local government held a hearing, but
15 failed to give one or more persons the notice
16 of hearing they were entitled to receive
17 under applicable provisions of state or local
18 law.

19 (3) The local government held a hearing and gave
20 the required notice of that hearing, but the
21 action taken in the decision is significantly
22 different from the proposal described in the
23 hearing notice.

24 The second of the above circumstances applies in this
25 case. Under ORS 197.830(3), "a person adversely affected by

¹⁰A person who received the legally required notice, and did not attend the hearing, or who failed to receive the legally required notice, but nevertheless learned about and attended the hearing, has been "[provided] a hearing" within the meaning of ORS 197.830(3) and would not be entitled to file a notice of intent to appeal within the time limits provided in ORS 197.830(3).

1 the decision may appeal the decision to [LUBA]:

2 "(a) Within 21 days of actual notice where notice
3 is required, or

4 "(b) Within 21 days of the date a person knew or
5 should have known of the decision where no
6 notice is required."

7 For purposes of this opinion, we assume petitioners are
8 adversely affected by the decision.¹¹ The above quoted
9 portion of ORS 197.830(3) does not make it clear whether the
10 word "notice" refers to notice of the decision or to notice
11 of hearing. However, construing the statute as a whole, and
12 viewing its use of the word "notice" in context, it is
13 reasonably clear it refers to notice of the decision.¹²
14 Therefore under ORS 197.830(3)(a), an appeal to LUBA must be
15 filed "[w]ithin 21 days of actual notice [of the decision],
16 where notice [of the decision] is required." Under
17 ORS 197.830(3)(b), an appeal to LUBA must be filed "[w]ithin

¹¹Under OAR 661-10-030(3)(a), the petition for review must include a statement of "the facts that establish petitioner's standing[.]" Therefore, petitioners relying on the timelines established by ORS 197.830(3) for filing a notice of intent to appeal with this Board must allege facts sufficient to establish that they are "adversely affected" by the challenged decision.

¹²The 21 day appeal period in ORS 197.830(3)(b) is measured from "the date a person knew or should have known of the decision * * *." The 21 day appeal period measured from "actual notice" in ORS 197.830(3)(a) could only logically refer to notice of the decision. Although the phrases "where notice is required" in ORS 197.830(3)(a) and "where no notice is required" in ORS 197.830(3)(b) arguably could refer either notice of hearing or notice of the decision, we conclude the latter meaning was intended. If we are correct that the initial use of the word "notice" in 197.830(3)(a) means notice of the decision, there is no reason to suspect that a different meaning was intended where the word notice is used elsewhere in ORS 197.830(3)(a) and (b).

1 21 days of the date a person knew or should have known of
2 the decision where no notice [of the decision] is required."

3 Although petitioners were entitled to notice of the
4 hearing held by the county in this matter under ZPSO
5 23.04(2), neither that ZPSO provision, nor any other ZPSO or
6 statutory provision of which we are aware required that the
7 county give petitioners notice of the challenged decision.
8 Therefore, under ORS 197.830(3)(b), petitioners' notices of
9 intent to appeal in this matter are timely only if they were
10 filed within 21 days after petitioners "knew or should have
11 known" of the challenged ordinance.

12 **E. Petitioners' Knowledge of the Challenged Decision**

13 Both parties have attached, and ask that we consider,
14 written material that is not included in the record
15 submitted by respondent in this matter. Therefore, we first
16 consider whether this Board is limited to the record, or
17 whether we may consider evidence outside the record in
18 determining whether petitioners' notices of intent to appeal
19 were timely filed.¹³

20 Our review in this appeal normally would be limited to

¹³With the agreement of the parties, we earlier dismissed an appeal concerning site review approval for one of the sites affected by the decision challenged in this appeal. Lousignont v. Union County, (LUBA No. 92-066, June 19, 1992). See n 7 and related text, supra. While no party has moved for an evidentiary hearing or requested that we consider the entire record in LUBA No. 92-066 in determining when petitioners knew or should have known of the challenged decision, the proceedings leading to the decision challenged in LUBA No. 92-066 occurred shortly after the challenged decision was made and are clearly related.

1 the record submitted in this matter and would not include
2 the record in LUBA No. 92-066, absent an agreement by the
3 parties to the contrary. ORS 197.830(13)(a). However, on
4 at least one other occasion, we have considered materials
5 not included in the record in determining whether we have
6 jurisdiction. Hemstreet v. Seaside Improvement Comm., 16 Or
7 LUBA 630, 631-33 (1988). In Hemstreet, while no party moved
8 for an evidentiary hearing, all parties attached written
9 material not included in the record and requested that we
10 consider such material in determining our jurisdiction. As
11 in Hemstreet, we consider the pages of the local record in
12 LUBA No. 92-066 submitted by the parties in this case, as
13 well as the additional pages from that record cited in this
14 opinion, in determining whether petitioners knew or should
15 have known of the decision challenged in this proceeding as
16 a result of their participation in the local proceedings
17 that led to the decision challenged in LUBA No. 92-066.

18 The timely filing of a notice of intent to appeal is
19 required for this Board to have jurisdiction, and
20 petitioners have the burden of establishing that LUBA has
21 jurisdiction. Sparrows v. Clackamas County, ___ Or LUBA ___
22 (LUBA No. 92-107, December 7, 1992), slip op 11; Citizens
23 Concerned, supra, 21 Or LUBA at 527; Flowers v. Klamath
24 County, 17 Or LUBA 1078, 1103 (1989). Where a petitioner
25 seeks to file a notice of intent to appeal with this Board
26 under ORS 197.830(3)(b) more than 21 days after the appealed

1 decision became final, it is petitioner's burden to
2 demonstrate that the notice of intent to appeal is timely
3 filed under ORS 197.830(3)(b), i.e. within 21 days after the
4 petitioner knew or should have known of the challenged
5 decision.

6 All of the petitioners were participants in the local
7 proceedings that led to the decision challenged in LUBA
8 No. 92-066. All petitioners were present and spoke at a
9 September 23, 1991 planning commission meeting during those
10 proceedings. Record (LUBA No. 92-066) 170-73. A planning
11 department staff report was submitted and discussed during
12 that meeting. Record (LUBA No. 92-066) 170, 175-82. That
13 staff report refers to the Alluvial Resources Advisory
14 Committee deliberations and the board of county
15 commissioners' decision challenged in this appeal. Record
16 (LUBA No. 92-066) 178.

17 By virtue of his participation in the proceedings
18 leading to the decision challenged in LUBA No. 92-066 and as
19 a member of the Alluvial Resources Advisory Committee and
20 his presumed familiarity with the nature of the
21 recommendations of the Alluvial Resources Advisory Committee
22 to the board of county commissioners, petitioner Leonard
23 knew or should have known of the challenged decision as
24 early as September 23, 1991.¹⁴ Petitioner Leonard has not

¹⁴Petitioner Leonard concedes that he learned of the adoption of the challenged ordinance on September 23, 1991. Petition for Review 2.

1 satisfied his burden to show that his notice of intent to
2 appeal in LUBA No. 91-202 was filed within 21 days after he
3 knew or should have known of the challenged decision.¹⁵

4 It is even clearer that the notice of intent to appeal
5 filed in LUBA No. 92-096, by petitioners Lousignont and
6 Baker, was filed more than 21 days after petitioners
7 Lousignont and Baker knew or should have known of the
8 challenged decision. Petitioners Lousignont and Baker were
9 also present at the September 23, 1991 planning commission
10 meeting and opposed the request for site plan approval. The
11 record in LUBA No. 92-066 indicates that on October 28,
12 1991, opponents submitted a memorandum opposing the proposed
13 site plan approval. Record (LUBA No. 92-066) 159. That
14 memorandum explicitly refers to the ordinance challenged in
15 this appeal and states that the ordinance will be challenged
16 at LUBA.¹⁶ Petitioners Lousignont and Baker did not file
17 their notice of intent to appeal in LUBA No. 92-096 until
18 April 29, 1992.¹⁷

¹⁵As noted earlier, petitioner Leonard filed his notice of intent to appeal on November 6, 1991.

¹⁶The record indicates the opponents' memorandum was submitted by petitioner Lousignont. Record (LUBA No. 92-066) unnumbered table of contents.

¹⁷Petitioner Lousignont concedes she was aware of the challenged ordinance by September 23, 1991. Petitioner's Opposition to Respondent's Motion to Dismiss, Exhibit 2, p. 3. While petitioner Baker apparently does not concede that he was aware of the challenged ordinance by September 23, 1991, for the reasons explained in the text, we conclude that he was.

1 For the reasons explained above, we conclude
2 petitioners have failed to demonstrate that the notices of
3 intent to appeal in LUBA Nos. 91-202 and 92-096 were timely
4 filed.

5 **F. Postacknowledgment Plan Amendment Procedures**

6 The decision challenged in this appeal is a
7 postacknowledgment amendment of the county Plan and ZPSO.
8 Under ORS 197.615(1), the text of the amendment as well as
9 the supporting findings must be transmitted to the
10 Department of Land Conservation and Development (DLCD).
11 Petitioners contend the county did not send a complete copy
12 of the challenged ordinance and findings to DLCD, as
13 required by ORS 197.615(1), until October 17, 1991 and that
14 petitioner Leonard's notice of intent to appeal is timely
15 because it was filed within 21 days of that date.¹⁸

16 The fundamental flaw in petitioners' argument is that
17 none of the petitioners were included on DLCD's list of
18 persons entitled to receive notice of the county's decision
19 pursuant to ORS 197.615(3) at the time the decision, or some

¹⁸The county's notice to DLCD that it adopted the ordinance challenged in this appeal was received by DLCD on August 2, 1991. Petitioners contend that notice included copies of the ordinance and the Aggregate Study but did not include a copy of the supporting findings. On October 15, 1991 petitioners' attorney requested that DLCD provide him a copy of the notice of adoption that DLCD received from the county on August 2, 1991. The copy of that submittal provided by DLCD to petitioners' attorney did not include the findings supporting the challenged ordinance. Thereafter, the county provided DLCD a copy of the supporting findings, which DLCD received on October 17, 1991 and provided to petitioners' attorney. However, respondent disputes petitioners' contention that the findings document was not included with the August 2, 1991 submittal to DLCD.

1 part of the decision, initially was received by DLCD in
2 August 2, 1991.¹⁹ Therefore, even if the notice of decision
3 submitted to DLCD was defective in the way petitioners
4 allege, it could not have prejudiced their substantial
5 rights in any way, because they would not have received
6 notice of the challenged action from DLCD in any event. The
7 subsequent inquiries from DLCD and subsequent submittal by
8 the county provide no excuse for petitioners' failure to
9 file their notices of intent to appeal with this Board
10 within 21 days after they knew or should have known of the
11 challenged decision.²⁰ Sparrows v. Clackamas County, supra,
12 slip op at 9; Kellogg Lake Friends v. City of Milwaukie, 16
13 Or LUBA 755, 759-60 (1988).

14 This appeal is dismissed.

¹⁹ORS 197.615(3) provides, in part, as follows:

"Not later than five working days after receipt of an amendment to an acknowledged comprehensive plan or land use regulation or a new land use regulation * * *, the director shall notify by mail or other submission any persons who have requested notification. * * *"

The notice provided by the director under ORS 197.615(3) must include notice of requirements for appeal and list locations where the new or amended plan or land use regulation provision may be reviewed.

²⁰Petitioners also argue that because the challenged decision amends a statewide planning goal exception contained in the Plan, the county was obligated to give the notice of public hearing on proposed goal exceptions required by ORS 197.732(5). However, ORS 197.732(5) does not require that individual written notice be given. While petitioners appear to be correct that the published notice of hearing actually given by the county fails to comply with the substantive requirements of ORS 197.732(5), that failure has no effect on the petitioners' obligation under ORS 197.830(3)(b) to file a notice of intent to appeal with LUBA within 21 days after they "knew or should have known" of the challenged decision.