



**May 10 2016 Special General Session via Teleconference Meeting Minutes FINAL**  
**approved June 14 2016**  
(Revised May 17 2016)

**Board Members Present:** Jane **Woodward**, President; Morris **Pearson**, Vice President; Nancy **Corr**, Secretary / Treasurer; Sirpa **Duoos**; David **Bone**; Larry **Gyure**; Marie **Henry**; Judy **Juntunen**; Kevin **Loveland**; and RCA **Moore**.

**Board Members Excused Absence:** Corrina **Patzer**.

**Staff Members Present:** Michelle **Sigmund-Gaines**, Executive Director; Marianne **Itkin**, Investigator; Tyler **Anderson**, AAG; and Carla **Knapp**, Office & Licensing Manager.

**Staff Members Absent:** Brenda **Biggs**, Compliance Specialist; and Chad **Dresselhaus**, Compliance & Education Program Manager.

**Guests:** None.

## **I Call to Order**

The General Session of the Mortuary and Cemetery Board (Board) was called to order at 10:02 am, via a telephone conference.

## **II General Session**

After roll call, President Woodward then directed the Board to enter into executive session to consider information obtained as part of an investigation of licensee or applicant conduct.

## **III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (L)**

The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (L).

Representatives of the news media and designated staff are allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision can be made in executive session. At the end of the executive session, the Board returned to open session and welcomed the audience back into the room. Assistant Attorney General Advice was provided. Executive session adjourned at 10:19 am.

## **IV General Session**

President Woodward called the general session of the Board back to order at 10:19 am. She recognized Member Moore.

### **A Investigations**

**OAH Case No. 1403980, 1403981, 1403982 and 1403983** - Member Moore reported that the Board reviewed information pertaining to these cases during executive session and recommended, and he so moved, that the Board reject the request for stay and directed staff / counsel to respond to Petitioner accordingly. Member Bone seconded. President Woodward asked if there was discussion. Hearing none, she asked those in favor to signify by saying aye. All others were aye and the motion passed unanimously. Those in favor: Members Bone, Corr, Duoos, Gyure, Henry, Juntunen, Loveland, Moore, Pearson, Woodward. Those voting no: none.

Having no further business, President Woodward adjourned the meeting.

**V Adjournment** - the meeting adjourned at 10:21 am.