

# OREGON MORTUARY AND CEMETERY BOARD MEETING

Lions Eye Bank of Oregon / 2201 SE 11th Avenue / Portland, OR 97214

Board phone: 971-673-1507 / Board fax: 971-673-1501

[www.oregon.gov/MortCem](http://www.oregon.gov/MortCem)

## July 28 2009 - General Session Agenda Revised For Handout

(Revised July 28, 2009)

- i. **9:00 Tour of Lion's Eye Bank** Board members tour Lion's Eye Bank Facility
- ii. **9:30 Board Member Photos** Photos of board members for use in publications taken
- I. **9:45 Call to Order**

General Session is scheduled to start at 9:45 am, and will continue until the end of business. Executive Session will follow, continuing until the end of business. The Board does expect to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and possible other applicable Board business. The Board meeting is anticipated to last more than three hours, and the Board plans to continue Board business with a working lunch.

## II. General Session

### A. Approval of Meeting Minutes

- \* General Session Meeting Minutes Draft - May 28 2009

### B. President's Comments

- \* Board Member Orientation, September 15 2009 (register by August 21 2009)
- \*\* Vietnam Memorial in Seattle (handout)

### \* C. Presentation and Approval of Executive Director's Report for July 2009

### D. Public Comments

- \*\* Patricia Sweeney handout

### E. Panel Presentation—Anatomical Donation for Transplantation

- Presentation led by Corrina Patzer, Lion's Eye Bank
- \*\* Donate Life Northwest (handout)

### F. General Discussion Items

- 1. Treasurer's Audit Report Martin
- 2. Legislative Update & Impacts Gaines
- 3. Rulemaking Update Nelson
- 4. Indigent Burial & Changes to Reimbursement Fund Gaines
- \* 5. Annual Performance Progress Report-Key Performance Measures Gaines
- \*\* 6. Agency Goals & Objectives FY2009-2010 Gaines
- 7. Information & Technology Asset & Security Objectives Gaines
- \*\* 8. FY2008-2009 Board Best Practice Assessment Dressler/Korn

(general session agenda issued 20090722 revised for handout.doc)

\* Indicates new material in your packet.

\*\* Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

Refreshments provided for Board members and guests.

## **G. Consent Items**

### **1. Request for Transfer of Apprenticeships**

**Veal, James Kevin, AE & AF, from Andreason's Cremation & Burial Services, Springfield to Andreason's Cremation & Burial Service, Eugene, effective 07/06/2009.**

### **2. Request for Leave of Absence from Apprenticeship (maximum total is 12 months)**

None.

### **3. Approval of Apprentice Applications**

- a. **Easterling, Kevin N, AE & AF, to White-Vorst, Toni R, effective 06/10/2009.**
- b. **Davison, David A, AE, to Bush, Karen M, effective 06/18/2009.**
- c. **Davison, David A, AF, to Rich, Corey S, effective 06/18/2009.**
- d. **Larson, Amanda L, AE, to Mertes, Keith, effective 06/22/2009.**
- e. **Johaningmeier, Elizabeth R, AE & AF, to Rutten, Robert W, effective 06/26/2009.**
- f. **Garber, Melissa N, AF, to Bellender, Christopher A, effective 06/09/2009.**
- g. **Jeffries, Jennifer L, AF, to Cornwell, Robert C, effective 06/15/2009.**
- h. **Kifer, Bret C, AF, to Waud, Christopher S, effective 06/17/2009.**
- i. **Karcher, Chris W, AF, to Boynton, Thomas V, effective 06/26/2009.**
- j. **Hartman, LaRae A, Intern, to Gerbish, John C, effective 06/09/2009.**
- k. **Kuykendall, Stephanie L, Intern, to Gatchell, Ernest A, effective 06/08/2009.**
- l. **Larson, Amanda L, Intern, to Tjaarda, Rebecca L, effective 06/22/2009.**
- m. **Scheiderman, Erick R, Intern, to Moore, Steven W, effective 07/16/2009.**
- n. **Bone, Darcey L, AF, to Bone, David A, effective 07/16/2009.**

### **4. Approval of New Funeral Service Practitioner (FSP)**

- a. **Scheef, Angela C, effective 06/09/2009.**
- b. **Hoyt, Gregory W, effective 06/17/2009.**
- c. **Gilliand, Samantha J, effective 06/23/2009.**

### **5. Approval of New Embalmer**

- a. **Van Patten-Dunn, T S, effective 05/29/2009.**
- b. **Henderson, Roland W, effective 06/29/2009.**

### **6. Approval of Reciprocity Applications**

- a. **Croteau, Cherie A, Embalmer License (New Mexico)**
- b. **Croteau, Cherie A, FSP License (New Mexico) \***
- c. **McFall, A Dean, FSP License (Arizona) \***
- d. **Walter, Rick A, Embalmer License (Montana)**
- e. **Walter, Rick A, FSP License (Montana) \***

\* pending successful completion of FSP Exam scheduled July 29 2009.

**\*\* 7. Approval of New Preneed Salesperson Registration Certificates:**

- |  |  |
|--|--|
| a. <b>Henderson</b> , Kim A, eff. 06/02/09.        | j. <b>Wightman</b> , Cheryl, eff. 06/26/2009.      |
| b. <b>Shaeffer</b> , Daniel Richard, 06/09/09.     | k. <b>Ikola</b> , Katherine A, eff. 07/09/2009.    |
| c. <b>Barry</b> , Amanda K, eff. 06/11/2009.       | l. <b>Mueller</b> , John Jeffery, eff. 07/10/2009. |
| d. <b>Anderson</b> , Marie Lucinda, eff. 06/11/09. | m. <b>Naugle</b> , Robert D, eff. 07/13/2009.      |
| e. <b>Flahiff</b> , Jane Alberta, eff. 06/15/2009. | n. <b>Schlitz</b> , Gregory B, eff. 07/13/2009.    |
| f. <b>Shipovskiy</b> , Zinaida F, eff. 06/19/2009. | o. <b>Brock</b> , Randall A, eff. 07/24/2009.      |
| g. <b>Michael</b> , Bryan Scott, eff. 06/24/2009.  | p. <b>Blackstone</b> , Jenny L, eff. 07/28/2009.   |
| h. <b>Irwin</b> , Janelle A, eff. 06/25/2009.      |  |
| i. <b>Mueller</b> , Belinda K, eff. 06/25/2009.    |  |

**8. Approval of New Establishment Licenses**

**a. Funeral Establishment**

None.

**b. Certificate of Authority to Operate a Cemetery**

- |  |  |
|--|--|
| 1. Blodgett Community Cemetery<br>Association Inc dba<br><b>Blodgett Community Cemetery</b><br>1.2 miles east of Blodgett Store /<br>Summit Hwy<br>Blodgett OR 97326 | Temporary Authority to Operate<br>granted 06/15/2009, pending Board<br>approval. |
| Initial license.   |  |
| 2. Dayton Odd Fellows Cemetery<br>Association dba<br><b>Dayton Odd Fellows Cemetery</b><br>Thompson Lane SE (west of<br>Wallace Road SE)<br>Dayton OR 97114          | Temporary Authority to Operate<br>granted 06/22/2009, pending Board<br>approval. |
| Initial license.   |  |
| 3. Eden Cemetery Inc dba<br><b>Eden Cemetery</b><br>Elgarose Road & Elgarose Loop<br>Roseburg OR 97471   | Temporary Authority to Operate<br>granted 07/07/2009, pending Board<br>approval. |
| Initial license.   |  |

4. North Cemetery of Clear Creek Association dba  
**North Cemetery of Clear Creek**  
on Clear Creek Road, west of Timber Road (Old E.B. North Road)  
Vernonia OR 97064  
  
Temporary Authority to Operate granted 06/22/2009, pending Board approval.  
  
Initial license.
  
5. **Pistol River Cemetery Maintenance District**  
Pistol River Loop (Hwy 101 east to Pistol River Loop)  
Pistol River OR 97444  
  
Temporary Authority to Operate granted 06/25/2009, pending Board approval.  
  
Reapplication due to allowing license to permanently lapse 12/31/2000 (did not renew for 2001 / 2002).
  
6. Haines Cemetery Maintenance District dba  
**Rock Creek Cemetery**  
South Rock Creek Lane, west of Schoolhouse Road  
Haines OR 97833  
  
Temporary Authority to Operate granted 06/25/2009, pending Board approval.  
  
Initial license.
  
7. Sacred Heart - St Louis Catholic Church, Gervais, Oregon dba  
**Sacred Heart Cemetery**  
1/4 Mile East of Hwy 99E on Mt Angel-Gervais Road  
Gervais OR 97026  
  
Temporary Authority to Operate granted 07/06/2009, pending Board approval.  
  
Initial license.
  
8. Sacred Heart - St Louis Catholic Church, Gervais, Oregon dba  
**St Louis Cemetery**  
West end of Dorian Lane  
Gervais OR 97026  
  
Temporary Authority to Operate granted 07/06/2009, pending Board approval.  
  
Initial license.

9. St Joseph Catholic Church Salem  
Oregon dba  
**St Barbara Cemetery**  
Between Liberty Road and Missouri  
Street SE  
Salem OR 97301

Temporary Authority to Operate  
granted 06/22/2009, pending Board  
approval.

Change of ownership due to  
bankruptcy; prior ownership:

Roman Catholic Archbishop of  
Portland in Oregon, and Successors, a  
Corporation Sole dba St Barbara  
Cemetery (CE-0397)

10. St Paul Catholic Church Silverton  
Oregon dba  
**St Paul's Cemetery (Silverton)**  
West of Hobart and James Street  
Silverton OR 97381

Temporary Authority to Operate  
granted 07/16/2009.

Change of ownership due to  
bankruptcy; prior ownership:

Roman Catholic Archbishop of  
Portland in Oregon, and Successors, a  
Corporation Sole dba St Paul Cemetery  
(Silverton) (CE-0758)

11. Visitation of the Blessed Virgin  
Mary Catholic Church Verboort  
Oregon dba  
**Visitation Cemetery**  
Visitation Road and Osterman Road  
Forest Grove OR 97116

Temporary Authority to Operate  
granted 07/09/2009, pending Board  
approval.

Change of ownership due to  
bankruptcy; prior ownership:

Roman Catholic Archbishop of  
Portland in Oregon, and Successors, a  
Corporation Sole dba Visitation  
Cemetery (CE-0345)

12. Fair Grove Cemetery Association dba  
**Fair Grove Cemetery**  
South Canary and Five Mile Road  
Westlake OR 97493

Temporary Authority to Operate  
granted 07/20/2009, pending Board  
approval.

Initial license.

**c. Certificate of Authority to Operate a Crematory**

None.

**d. Immediate Disposition Company**

None.

**9. Facility Location Change(s)**

None.

**10. Name Changes**

**Mt Calvary Catholic Cemetery Association Inc**      Effective 07/14/2009, pending  
Highway 140 East at Pine Grove Road      Board approval.  
Klamath Falls OR 97603

Prior name and license number:      Mount Calvary Cemetery  
Association Inc (CE-0439)

**11. Certificate of Removal Registration**

None.

**H. Action Items**

- \* 1. **Hector De Los Santos'** request to manage two funeral establishments that are not co-located: Affordable Burial & Cremation Company and Affordable Burial & Cremation Company - Lincoln City.
- \* 2. **Michael Godsey's** request to manage two funeral establishments that are not co-located: Bateman Funeral Home and Pacific View Memorial Chapel.

**III. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k)**

**\*\* A. Executive Director Review**

**\* B. Inspection Report**

**C. Investigations**

**1. New Cases (See Confidential Report)**

*	<b>a.</b>	<b>2009-1028</b>	Lynne	
*	<b>b.</b>	<b>2009-1033A, B</b>	Merill	
*	<b>c.</b>	<b>2009-1042A-H</b>	Lynne	
*	<b>d.</b>	<b>2009-1029</b>	Merill	

**2. New Cases, Confidential Consent Agenda Items (Investigation Summary).**

<b>a.</b>	<b>2008-1044A, B</b>	Lynne	
<b>b.</b>	<b>2009-1023A, B</b>	Lynne	
<b>c.</b>	<b>2009-1032A, B</b>	Merill	
<b>d.</b>	<b>2009-1038A - C</b>	Lynne	

**3. Pending Cases, Confidential Consent Agenda Items (Investigation Summary)**

<b>a.</b>	<b>2004-1056A 2005-1003 2006-1015A</b>	Lynne	
<b>b.</b>	<b>2009-1022AB</b>	Merill	

**D. Advice of Counsel**

**IV. General Session**

Board actions as result of Executive Session.

**V. Adjournment**

This proposed agenda subject to last minute changes without prior notice.