

OREGON MORTUARY AND CEMETERY BOARD
NOMINATING SUBCOMMITTEE TELECONFERENCE MEETING

State Office Building / 800 NE Oregon Street, **Room 430**, Portland, Oregon 97232
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www.oregon.gov/MortCem

Minutes, Draft - Thursday, December 31 2009

(Revised December 31 2009)

Members Present:

Teri Dresler, Chair
Kevin Korn
Lyn Stanger

Staff Members Present:

Michelle Gaines, Executive Director

Called to order at 8:33 am. No members of the public present.

The committee discussed the scope and charge of the committee, and the importance of a structured nomination process in achieving the desired outcome. The committee brainstormed ideas for a process that would clearly document roles and responsibilities for board officers in the context of overall board member expectations, and would also identify to potential nominees the expected level of commitment and anticipated areas of focus for the year ahead. The committee decided to formalize roles and responsibilities documents, and send to all board members, seeking input from all members on viable candidates. The committee would then reconvene to review recommendations and determine who to nominate to the full board at the January meeting.

The committee reviewed the draft roles and responsibilities document and made suggestions that will be incorporated into the next version.

The meeting was adjourned at 9:06 am.