



# M C B

**OREGON MORTUARY & CEMETERY BOARD**

*Regulating Death Care Facilities & Practitioners in Oregon.*

## BOARD MEETING AGENDA

Portland State Office Building, **Room 445**

March 20 2012, 9:00 am - until end of business

### **I Call to Order**

General Session is scheduled to start at 9:00 am, and will continue until the end of business.

Executive Session (closed to public) will follow, continuing until the end of business. The Board does expect to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and possible other applicable Board business. The Board meeting is anticipated to last more than three hours, and the Board plans to continue Board business with a working lunch.

### **II General Session**

#### **A Approval of Meeting Minutes**

- \* General Session Meeting Minutes Draft – January 24 2012

#### **B President's Comments**

- 1 Executive Director's Financial Transaction Review
- \* 2 Fiscal Year 2011 Gold Star Certificate
- 3 Board Member Update

#### **C Presentation and Approval of Executive Director's Report for March 2012**

Investigative Report Extension Request for cases more than 60 days in age, pursuant to ORS 676.165.

#### **D Public Comments**

*The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up, and will be recognized at this time by the Board President. Written copies of comments are appreciated.*

#### **E General Discussion & Action Items**

- |   |   |        |
|---|---|--------|
| 1 | Environmental Advisory Committee & Policy Subcommittee Progress | Nelson |
| 2 | Proposed Rulemaking Update                                      | Nelson |
| 3 | 2012 Legislative Session / 2013 Legislative Session             | Nelson |
| 4 | November 15 2011 Board Strategic Planning Retreat Update        | Gaines |
| 5 | 2012 Governor's Food Drive Update                               | Nelson |

#### **F Licensing Actions** - Requests for Transfer of Apprenticeship, License, Certificate or Registration Application and Change of Location, Name Changes, etc.

### \* **III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k)**

### **IV General Session**

Board actions as result of Executive Session.

### **V Adjournment**

This proposed agenda subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Carla Knapp, 971-673-1507 or [carla.knapp@state.or.us](mailto:carla.knapp@state.or.us)

**Virtual OMCB option:** (See OMCB Virtual Meeting Instructions 20110125 for additional details.)

Dial-In: **1-888-205-5513** Passcode: **832981** Optional online view: Join: <https://oregon.ilinc.com/join/pyjzrhr>

**general session agenda 20120320 issued 20120312**

\* Indicates new material in your packet.

\*\* Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

Refreshments provided for Board members and guests.