

**Oregon Mortuary & Cemetery Board  
Consumer-Industry Advisory Committee Meeting  
Tuesday, August 26, 2008  
Minutes**

**Members Present:**

Rick Bennett	AARP
Sylvia Bouneff	FCAO
Tim Corbett	CAO
Jon Cummings	Chair, OMCB
Nancy Felton	CAO
Scott Logan	OFDA
Joncile Martin	OMCB
Wally Ordeman	OFDA

**Members Absent:**

John Springer	Crematories
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**Guests:**

Chad Dresselhaus	AFCTS
Michelle Gaines	OMCB Staff
Lynne Nelson	OMCB Staff
Mark Stehn	OFDA

The meeting was called to order at 9:00 a.m.

**Minutes:**

Minutes from the June 3, 2008 meeting were approved.

**Old Business:**

None

**New Business:**

We continued review of the suggested revisions to the Oregon Administrative Rules (OARs). Sections discussed today included OAR 830-040-0070<sup>1</sup> (page 25) through 830-050-0050 (page 26)<sup>2</sup>.

- **Section 830-040-0070(4)** - Inserted language "with shared facilities" after from "a single location" to clarify intent.
- **Section 830-040-0080** - No changes were made
- **Section 830-050-0000** - Proposed revisions were kept. Old #1 and #2 became new #4 and #5 in Section 830-050-000. This section (830-050-0000) will now be eliminated.

- **Section 830-050-0050 (1)** - Proposed revision was kept;; **(2)** moved to page 17 (bottom of page) as new (2)(m) - sentence will replace current (2)(c)(C) and will state "Making false or misleading statements or using fraud or misrepresentation in communications with the Board"; **(4)** rewrote sentence as follows: "Inability to appropriately conduct duties for which licensee or registration was issued"; and **(8)** after review and discussion, this section was left in.

Michelle Gaines, Executive Director of the OMCB, then reviewed how the proposed rule changes should be handled in order to comply with Oregon law. She distributed a "Checklist for Permanent Rulemaking" to the committee and discussed some of the requirements such as economic impact determinations for the changes. Economic impact can be pro or con.

OMCB staff will help CIAC conform the proposed recommendations to the requirements from the state. Path forward will involve sending a clean copy of the all the changes to OMCB staff. OMCB staff will put it into the official form. CIAC will review the document after it is in the official form. OMCB will then review, discuss, and determine which changes are acceptable and which are not. A draft of the proposed changes will then be sent out for public comment. At that point, OMCB will handle according to state requirements.

Due to a miscommunication, we have not been incorporating the changes from each meeting into a master document. Therefore, Tim Corbett, Nancy Felton, and Joncile Martin will work together to get all the recommendations input into the draft and will send it to CIAC for review before it is sent to OMCB staff. We estimate this will take about a month so CIAC should have the document by the end of September. AS CIAC reviews the document for completeness and correctness, they should also be addressing economic impact of the changes and come to the next meeting prepared to discuss.

**Next meeting:** October 14, 2008 at 9:00 a.m. in AARP's office. This meeting should end by noon.

Members who cannot attend are asked to advise the chair, Jon Cummings, 24 hours ahead of this time so the meeting can be cancelled, if necessary.

The meeting was adjourned at 11:05 a.m.

Written by Joncile Martin  
August 26, 2008

#1: All references indicate the existing rule numbers or letters.

#2: Page numbers refer to the page numbers in the latest version of proposed revisions.