

Welcome!

The following information is designed to walk you through the application process.

Where to Begin?

Begin by reading the Candidates Guide. The Exam Candidate’s Guide outlines all necessary educational requirements and other pertinent information for application.

DC Application packet

The application packet is available online at no charge. You must complete the form, submit all necessary documents (outlined on page 1 of the application) print and return with full payment of **\$140.00**. In order to expedite the application process you may have all required transcripts and documents sent directly to the OBCE. *The application must be signed and notarized.*

Fingerprinting:

As a part of the application process in Oregon, all candidates must submit fingerprints for a background check.

Included in the application packet is the Background Check Form, please choose the appropriate selection and return the completed form along with the completed application to the OBCE, Attention: Donna Dougan.

Once all forms and fees have been received you will either be emailed the Fieldprint codes and instructions for fingerprinting or mailed the standard fingerprinting packet depending on your selection.

We must receive your background check results before your application can be considered complete.

AFTER YOU RECEIVE YOUR APPROVAL NOTICE FROM THE OBCE YOU MAY REGISTER FOR WITH THE NBCE FOR THE OREGON SPECIALTY EXAMS.

Registering for the Exams

The Ethics and Jurisprudence Exam will be assigned by the OBCE and no further action or cost is required of you.

The Minor Surgery/Proctology and OB/GYN Exams will be scheduled through the National Board of Chiropractic Examiners which **will** require further action from you. ***The cost of these two exams is \$150.00:***

1. Visit www.mynbce.org and log in to your account (you will have to create an account if you do not already have one.)
2. Go to “My Applications” and select State Licensing Exams, and then Oregon Chiropractic Licensing Exams. You will be prompted to request approval from the OBCE, if necessary.
3. It may take up to 10 business days for the OBCE to review your request. Once the NBCE receives approval, you will be notified that you are eligible to complete your application and pay for your exams, this is an additional fee that you are responsible for.
4. Once your application has been processed, you will receive notification to contact Pearson Vue (www.pearsonvue.com/nbce) to schedule your testing appointment.
5. Within two weeks following the exam, the NBCE will post your scores to your MyNBCE account, and notify the OBCE that your scores are available.
6. Once the OBCE receives your scores from the NBCE and the application is complete we can then issue the license.

Contact Information

Mailing Address

Donna Dougan, Administrative Assistant

OBCE

Email: donna.dougan@oregon.gov

3218 Pringle Rd. SE STE 150

P: (503)373-1579 F:(503)362-1260

Salem OR 97302