

OBCE CREDIT CARD PAYMENTS

Jan 2007

The OBCE is accepting credit card payments using Visa or MasterCard. However, we must receive your signature for authorization; therefore, this form is necessary.

To use your credit card for license renewal (or other OBCE payment), complete the form below, and sign it. Your signature gives the OBCE authorization to charge your account for this instance only. We will not refer back to any authorization you may have provided at an earlier date.

SECURITY CONCERNS: If you do NOT wish to write-in your credit card *number*, you may omit it, complete the rest of the authorization form, and mail it to the OBCE. OBCE staff will contact you for the credit card number upon receipt of the form. **Warning:** This is NOT recommended during license renewal time due to deadlines and due dates.

To process your license renewal, you are ultimately responsible to insure that we receive complete information.

When using this authorization form for **License Renewal**, **DO NOT MAIL** it to the **Portland Post Office Box**; **DO NOT FAX** to OBCE. MAIL this Authorization, with your Renewal form and Affidavit directly to the Salem OBCE address (found at the bottom of this form).

If you have questions about authorizing charges, please call the administrative office at (503) 378-5816.

CREDIT CARD PAYMENT AUTHORIZATION

(for THIS transaction ONLY)

| | |
|---|--------------------------------|
| Credit Card #: _____ | For OBCE office use only. |
| Check One: MasterCard [] VISA [] Exp Date : _____ | Confirmation #: _____ |
| Card Holder Name: _____ | Amount Processed: _____ |
| | Process date: _____ |
| | Processed by: _____ |

| | |
|---|-----------------------------|
| License # or CCA Certificate # _____ (if applicable) | Telephone # _____ |
| Name: _____ | |
| Credit Card Billing Address/City/State/Zip: _____ | |
| Reason for charge: _____ | Amount Authorized: _____ \$ |
| Authorized Signature | Date of Signature |
| OBCE, 3218 Pringle Road SE, Suite 150 Salem, OR 97302-6311 Telephone: 503-378-5816 FAX: 503-362-1260 (Do NOT fax renewal payments and Affidavits) | |