

<b>OBCE BOARD MEETING PUBLIC SESSION</b>	<b>September 22-23, 2016 12:30 PM</b>
	<b>Meeting location:</b> The Grand Hotel 201 Liberty St SE Salem, OR 97302
<b>Board President: Jason Young, DC</b>	<b>Phone 503-378-5816 Fax 503-362-1260</b>

**Members Present**

Jason Young DC, President  
 Glenn Taylor, Vice-President, Public Mbr.  
 Lisa Kouzes, DC Secretary  
 Ron Romanick DC  
 Amber Reed JD, Public Member  
 Paul Bjornson DC  
 Franchesca Vermillion DC

**Staff Present**

Cassandra Skinner JD, Executive Director  
 Kelly Beringer, Admin Assistant  
 Donna Dougan, Admin Assistant  
 George Finch, Investigator  
 Frank Prideaux DC, Health Investigator  
 Lori Lindley, AAG

**Others Present:** Sharron Fuchs DC, Dominga Guerrero DC, Joyce McClure DC

**12:30 PM CONVENE**

**ADOPTION OF THE AGENDA**

**Proposal:** Adopt agenda as presented

**Motion:** Dr. Romanick; Dr. Vermillion seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously

**PUBLIC COMMENTS**

Dr. Young opened the meeting for public comment. Dr. Sharron Fuchs wished to speak to agenda item #12, cupping; she had already provided written comment and some web search on the topic. Cupping is a form of trigger point therapy which is part of the chiropractic scope, regardless of the type of cup. On this topic, Dr. Young read a comment received from Dr. Joseph Pfeifer, UWS's Vice-President of Clinic Affairs. The University's position is that cupping is long-standing accepted technique, and should be allowed with the scope of practice (regardless of the type of cup used and application). It is a well-known technique used by massage therapists and myofascial release. Dr. Minga Guerrero also spoke and supports cupping as part of the scope of chiropractic.

Dr. Frank Prideaux added that insurance companies started calling asking whether it was part of the scope of practice. Because we did not have a current policy about the technique, Dr. Prideaux thought it important to present to the Board for an official policy statement.

Dr. Fuchs was under the impression that any scope of practice questions should be directed to the University since "whatever is taught at the chiropractic college is considered part of the scope of practice." Dr. Young corrected her in that the legislature establishes the scope; and he added, it is appropriate to direct these types of questions to the Board. There was no dissenting opinion about cupping and the Oregon scope of practice; it is allowed.

## **DISCUSSION ITEMS**

### **1. Review/approve July 2016 and May 2016 Public meeting minutes**

#### **A) July 2016 Public Minutes**

Corrections: page 1 - remove phrase “George has the statute number” and change to read “this is a violation of statute.” On page 2 remove “Franchesca will submit where this is.” Lastly, on page 3, the rule number for Records is misstated in the policy; it should be division 15, not division 10; and the rule language in the policy needs to be updated to match the rule change from April 2015. Staff will make these corrections and return the July draft for approval in November.

#### **B) May 2016 Public Minutes**

Correct page 3, under the Reasoning take out “joined” after Dr. Romanick’s name. On page 1 under Adopt March 2016 minutes, it says “adopt agenda;” it should state “minutes.”

**Proposal:** Adopt May 2016 minutes as corrected

**Motion:** Dr. Kouzes moved to accept the amended minutes; Dr. Romanick seconded the motion.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

### **2. Review/approve May 2014 Public meeting minutes**

A minor change to the word “his” to he; and add Dr. Frank Prideaux as present.

**Proposal:** Adopt May 2014 minutes as amended

**Motion:** Mr. Taylor; Dr. Romanick seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

### **3. Review/approve November 2013 Public meeting minutes**

Minor changes made: on page 1 change “but” to “to.” Also possible change to first paragraph referencing how long a patient’s files should be kept “seven years after” the patient turns 18

**Proposal:** Adopt November 2013 minutes as amended

**Motion:** Dr. Kouzes; Dr. Romanick seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

### **4. Review/approve September 2013 Public meeting minutes:**

Minor change made – correction under “Short Term Goals” on page 1.

**Proposal:** Adopt September 2013 minutes

**Motion:** Dr. Kouzes; Dr. Romanick seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

## 5. Agency Request Budget review/Ratification

### Issue:

Board to ratify Agency Request Budget.

### Outcome:

Ratified.

**Proposal:** Ratify ARB

**Motion:** Dr. Romanick; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

## 6. 2017 Board meeting schedule/locations

**Issue:** To set dates and locations; to determine if two-day meetings are effective

Board finds two-day meetings valuable and will schedule every other meeting as such. The following dates/locations were proposed:

Jan 27-28, 2017	(Fri/Sat)	Ashland
Mar 23, 2017		Salem
May 12-13, 2017	(Fri/Sat)	Portland (UWS)
July 20, 2017		Salem
Sept 21-22, 2017	(Thurs/Fri)	Eastern Oregon (Baker City or Pendleton)
Nov 16, 2017		Salem

### Outcome:

Adopt the proposed meeting dates.

**Proposal:** Accept proposed meeting dates

**Motion 1:** Mr. Taylor; Dr. Bjornson seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Proposal:** Accept proposed meeting locations

**Motion 2:** Dr. Bjornson; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

## 1:45 PM Break

## 7. OCPUG draft review and approval

Director Skinner reviewed with the Board what documentation has been provided to them today. The current OCPUG draft with the WAD is in the first folder; OCPUG References and Minority Report are in the second folder.

Dr. Romanick briefed the Board on the committee's progress and final product. Most members agreed that there would be a Whiplash Associated Disorders (WAD) section of some kind. The thin majority voted on the document that we will be reviewing today. A minority report is also at hand

for review.

Dr. Guerrero - the process was very strained and difficult. Votes were very close. The minority report was to leave out frequency and durations suggestion, especially with respect to Croft guidelines. She feels that the whiplash injuries should be treated like other injuries. Croft was unable to provide us with details of the report on his research data; it was destroyed or lost. Due to that knowledge she feels we should not put the information (*frequency and duration suggestions?*) front and center into the OCPUG. Dr. Guerrero disconnected.

Dr. Fuchs – (*not a committee member, but interested in the project*) She supports the insertion of the WAD; it shouldn't be a separate issue. The expertise that DCs need can always be enhanced and this could be useful. The parameters of care are just guidelines. And she doesn't think that the lost or misplaced Croft data should not be a factor.

Dr. Young asked the board if anyone has any questions about the minority report, and the latest version of the document, or have questions for Dr. Fuchs. Dr. Fuchs disconnected.

Dr. Young acknowledged the great organization of the document. Thanks to the committee for the work that was done. Especial thanks to Dr. Joyce McClure for heading the committee. Dr. Romanick added that the assistance of Director Skinner and Donna Dougan was especially appreciated by the committee as well.

## 8. Community Service as an option for non-Disciplinary board action

### Issue:

Director Skinner and Investigator Prideaux were researching other options for certain "violations." Some other boards allow community service and provide verification of compliance. Possibilities may include red cross, community food shares, etc.

### Outcome:

Director Skinner will continue to research the available options.

### Returning to the OCPUG topic

Dr. McClure appeared in person. Her comments: The minority report was to convey that nearly half of the committee was not on board with the WAD section whereas the entire committee was solidly behind everything else that was done. There was a lot of good work done updating the algorithm and the explanatory processes that go along with each element. From the minority standpoint, the WAD was strongly reliant on Croft. When we submitted questions to him about his research, his selection criteria, etc. his response was that he doesn't have the data any longer, and it had not been peer-reviewed. Nobody has tried to reproduce that work since Croft's original study.

Having said this, the WAD (Chapter 5) section as submitted is significantly improved over what we currently have in the OCPUG. There are some definite things that are worth the Board's consideration as you move forward in your review/action.

Regarding the research and references, normally as you develop the guideline there is research first, and then you write your theories and process first. The committee attempted to draft the document first, and find the research afterward. Now, the bibliography includes both the "old" references and some newer ones. She had assigned members to read the references to see if they are still current and/or useful, where do they apply in the document, or if they are poor research. As a result, the

current bibliography includes the original research papers – many of which were thrown out – and some new ones were added in. In the end, it was suggested that the references be grouped by topic in the bibliography. Now, though, Dr. McClure does not believe that the references are actually linked to any text; if any exist, they are likely invalid. The Board thanked Dr. McClure for all of her work. She left.

**Outcome:**

The Board took no action at this time.

**10. Mandatory emails for DC renewal (Online)**

**Issue:**

In consideration of the online renewals and transitioning to more electronic notifications the question was posed whether email addresses provided to the Board should be mandatory.

**Outcome:**

Table this discussion for the future.

Discussion: The Board was not convinced that emails need to be mandatory at this time.

**9. Consider CA Renewal options**

**Issue:**

Presently all CAs renew one time a year during June/July; will board consider other options – such as birth month renewal, renew half of license body one year, the other half in a second year, or split the renewal by alpha (A-L in March, M-Z September)?

**Outcome:**

Open rulemaking. Staff was directed to propose a plan for frequency and method.

**Proposal:** Enter rulemaking

**Motion:** Dr. Kouzes; Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**11. OCA presentation at the Board's New Doctor meeting**

**Issue:**

Shall we have OCA members attend? Joyce McClure would be presenting on the Association's goals (versus the Board goals).

**Outcome:**

Invite the OCA; request an outline. Drs. Kouzes and Young will represent the Board on the panel.

**Proposal:** Invite the Oregon Chiropractic Association to the November 17 New Doctor meeting

**Motion:** Mr. Taylor; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**12. Cupping and scope of practice**

**Issue:**

The discussion was brought to the Board due to the large volume of phone calls coming in to the

office; Many calls inquired about the types of cups allowed for use and the application.

**Outcome:**

Discussed during Public Comments above. Cupping is allowed within chiropractic scope.

**13. CCE Call for Comment re: Accreditation**

**Issue:**

CCE has revised the CCE Accreditation Standards and is asking State Boards to provide input.

**Outcome:**

The Board made no recommendations.

**14. Policy: Fingerprint reports - valid for how long/dual licensure**

**Issue:**

Staff requested direction from the Board considering that many DC applicants and CA applicants are dually licensed. Must they repeat the fingerprint process? And the second question is for how long is the background report valid?

**Outcome:**

DC applicants applying for CA certification will not be required to resubmit to the fingerprint process. The OSP/FBI reports are valid for the life of the application - 13 months; CA applicants who are also massage therapy students/licensed must submit to a separate fingerprinting for the CA certification. Again, their OSP/FBI background reports will be valid for the life of the application – six months.

**15. NBCE Part IV Practical Participation**

**Issue:**

Board members from each state are requested to volunteer with the proctoring of the National Boards' Part IV exams.

**Outcome:**

Dr. Kouzes will apply.

**16. Ratify CA Initial Trainer approval (Ebling DC)**

**Issue:**

Dr. Ebling was previously approved by Board officers in August as a trainer for the didactic training.

**Outcome:**

Ratify the approval.

**Proposal:** Ratify approval for initial trainer status

**Motion:** Mr. Taylor; Dr. Bjornson seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**CORRESPONDENCE**

1. Request for waiver of 2016 Mandatory Record Keeping CE

**Issue:**

Dr. Ryan Ondick requested that he be waived from the 2016 mandatory record keeping CE based on his teaching of the record keeping within his curriculum teaching.

**Outcome:**

Board denied the request.

**Proposal:** Deny request for waiver

**Motion:** Dr. Vermillion; Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**From the Public FYI information** Director Skinner brought the Board's attention to the draft Affirmative Action Plan, a letter from Dr. Arn Strasser regarding his concerns about the joint statement between OCA and the OBCE; and lastly a complimentary reply to our email e-blast.

**4:00 PM      ADJOURN to Executive Session**

**6:05 PM      RECONVENED to Public Session**

**IV.    IN THE MATTERS OF**

**Case # 15-3010**

**Proposal:** Issue a Letter of Concern and continue file reviews

**Motion:** Dr. Kouzes; Ms. Reed seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 15-5001**

**Proposal:** Issue a Letter of Concern and continue file reviews

**Motion:** Dr. Bjornson; Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 13-1002**

**Proposal:** To interview before Board for failure to successfully complete file reviews

**Motion:** Dr. Kouzes; Dr. Vermillion seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Interviewee B on agenda**

**Proposal:** Allow applicant to test, however, if licensure is pursued, stipulations will be placed.

**Motion:** Mr. Taylor; Dr. Bjornson seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye. Dr. Romanick, opposed.

Motion passed.

**Interviewee A on agenda**

**Proposal:** Deny re-application for license.

**Motion:** Dr. Vermillion; Ms. Reed seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Interviewee C on agenda**

**Proposal:** Extend Stipulated Order, continue file pulls for at least one year – with four pulls within the year, provide proof of training on EMR system within six months, and instruct her to not allow CA to take initial history. Issue a Letter of Concern.

**Motion:** Ms. Reed; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 15-2001 et al**

**Proposal:** Revoke the license.

**Motion:** Dr. Young; Dr. Vermillion seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 16-5005**

**Proposal:** Amend the Stipulated Final Order

**Motion:** Mr. Taylor; Dr. Vermillion seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 16-5011**

**Proposal:** Deny the chiropractic assistant application

**Motion:** Dr. Romanick; Dr. Vermillion seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye. Dr. Romanick opposed.

Motion passed.

**Case # 16-5010**

**Proposal:** Deny the chiropractic assistant application

**Motion:** Mr. Taylor; Dr. Romanick seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 16-3009**

**Proposal:** Case closed. No statutory violation found.

**Motion:** Ms. Reed; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 15-3018 and 16-3007**

**Proposal:** Assess a \$10,000 civil penalty in both case; revoke license.

**Motion:** Mr. Taylor; Dr. Young seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Case # 16-1002**

**Proposal:** Submit to a competence evaluation within 60 days.

**Motion:** Dr. Young; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye. Dr. Romanick abstained.

Motion passed.

**Case # 16-5012**

**Proposal:** Issue Notice of Emergency Suspension; issue a press release.

**Motion:** Dr. Vermillion; Dr. Bjornson seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Proposal:** Adjourn meeting

**Motion:** Dr. Bjornson; Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**6:15 PM      ADJOURN for the day**

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**Friday, September 23, 2016**

**WORK SESSION**

**9:30 AM      RECONVENE Public Session**

### **Addressing Licensees' Cognitive Issues**

**Issue:**

The Board discussed the creation of a new entity involving the Oregon Chiropractic Association and OBCE – to assist doctors that might be having trouble with cognitive issues.

**Outcome:**

This discussion will be continued in future meetings.

### **State Records Management Policy**

**Issue:**

Governor Brown created Executive Order # 16-06 which directs all agencies to complete a public records management policy. Director Skinner presented a draft policy for the Board's consideration.

**Outcome:**

Accept draft policy

**Proposal:** Adopt proposed records management policy

**Motion:** Dr. Kouzes; Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

### **OHA Workforce survey**

**Issue:**

ORS 676.410 requires an agency to draft rules regarding information that is required.

**Outcome:**

The Board will consider drafting the rule at such time as they decide to require the licensee to pay the OHA fee, (January 2018 retreat)

### **Travel to Treat**

**Issue:**

Clarify the interpretation and intent of ORS 684.107 Exemption from licensure requirement for person licensed in another state. This is a two-part issue. 1) Discuss a proposal to further delineate what is a "sporting," performing arts, or educational event. And, 2) can the term "state" be expanded to mean a jurisdictional reference to "US state," "territory," and "Canada?"

**Outcome:**

Regarding a broader interpretation of "state" to mean jurisdiction, AAG Lindley noted that the Board may not exceed the ORS by rule. However, she believes defining "state" may be possible; she will research the possibilities for a policy. No additional action will be taken to define what is included in "sporting, performing arts

### **OCPUG review**

The Board began to review the OCPUG document from the beginning. This process will continue in the next work session.

**Administrative Rules Chapter 811 Division 10**

**Re: 811-035-0001 Code of Ethics: Definitions**

**Proposal:** Enter Rulemaking: To add a definition of good moral character

**Motion:** Dr. Kouzes; Ms. Reed seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Re: 811-010-0005 Definitions**

**Proposal:** Enter Rulemaking: To add definitions for over-the-counter/non-prescription substances, good moral character, applicant or subject individual, and nutritional supplement

**Motion:** Dr. Kouzes moved to go into rulemaking. Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously

**Re: 811-010-0015 Filing Addresses**

**Proposal:** Enter Rulemaking: To clarify requirements and add a 30 day deadline to notify the Board

**Motion:** Dr. Kouzes; Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously

**Re: 811-010-0025 Display of License (and Certificate of Registration)**

**Proposal:** Enter rulemaking: To clarify display requirements

**Motion:** Dr. Kouzes; Ms. Reed seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously

**Re: 811-010-0040 Duty to Report**

**Proposal:** Enter rulemaking: To clarify notice requirements

**Motion:** Dr. Kouzes; Dr. Romanick seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously

**Re: 811-010-0066 Reciprocity**

**Proposal:** Enter rulemaking: Housekeep language and insert fee changes

**Motion:** Mr. Taylor; Dr. Bjornson seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.

Motion passed unanimously.

**Re: 811-010-0071 Board Members**

**Proposal:** Enter rulemaking: Increase board member per diem

**Motion:** Mr. Taylor; Dr. Bjornson seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.  
Motion passed unanimously

**Re: 811-010-0084 Fitness Determination for Licensure, and Background Checks**

**Proposal:** Enter rulemaking for minor housekeeping

**Motion:** Mr. Taylor; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye. Dr. Romanick, opposed  
Motion passed

**Re: 811-010-0090 Food and Drugs**

**Proposal:** Enter rulemaking: To add an additional educational resource

**Motion:** Mr. Taylor; Dr. Kouzes seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye. Dr. Romanick abstained.  
Motion passed

**Re: 811-010-0093 Guide to Policy and Practice Questions**

**Proposal:** Enter rulemaking; update date.

**Motion:** Mr. Taylor; Dr. Kouzes seconded

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye. Dr. Romanick abstained.  
Motion passed.

**Re: 811-010-0095 Peer Review**

**Proposal:** Enter rulemaking: To clarify member responsibilities; some housekeeping

**Motion:** Dr. Bjornson; Mr. Taylor seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.  
Motion passed unanimously.

**Proposal:** Adjourn for the day

**Motion:** Dr. Kouzes; Dr. Bjornson seconded.

**Vote:** Amber Reed, aye; Dr. Kouzes, aye; Dr. Vermillion; Dr. Romanick, aye; Dr. Bjornson, aye; Mr. Taylor, aye and Dr. Young, aye.  
Motion passed unanimously.

**Regarding 811-010-0120 Business Ownership** – Ms. Reed stated that originally the Board wanted to consider increasing the minimum amount of ownership by a chiropractor, but considering the Board is not seeing many complaints in that regard, she recommends holding off on any amendments at this time.

**1:30 PM ADJOURN**

Tape destruction 10/17/17

4) **Board and Commission Meeting Minutes** Series documents the official proceedings of the board or commission meetings. Records may include agendas; minutes; meeting notices; items for board action; contested case hearings schedules; committee reports; exhibits; and related correspondence and documentation. Records may also include audio recordings of meetings used to prepare summaries. (Retention: (a) Minutes: Permanent, transfer to State Archives after 10 years; (b) Audio recordings: 1 year after transcribed, destroy; (c) Other records: 5 years, destroy).

DRAFT