

- Discussed utilizing most current survey as a baseline
 - Want to continue annual feedback from licensees and interns for the time being; and include counseling departments from schools and universities in the next survey
 - Continue to encourage feedback on the website with the eventual goal of getting feedback entirely through the website
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This special meeting was convened to develop a work plan for the next year. The following information is a result of Board members brainstorming and discussing ideas; no formal action was taken by the Board to implement any of the suggestions.

EDUCATION AND ADVOCACY:

The Board brainstormed and discussed possible education and advocacy roles they and others could play to promote the cause of consumer protection and quality services to the public.

- Before considering education and advocacy, meet with Governor's office to share information, educate on current issues and define level of support and roles
- Do information sessions with the legislature
- Find out what other states are doing, particularly Hawaii
- Dialogue with coalition
- Enlist DHS leadership
- Think through how to reach: lay people, professionals with dual licensure
- Make the case/raise awareness re: consumer protection issues, especially in light of potential expanded need for access with returning veterans/recession
- Utilize/Engage/Participate in news stories, editorials, op eds, etc.

PURPOSE, PROCESS AND AGENDA REVIEW

The Board reviewed the purpose of the August 9th meeting:

- Identify priorities/decisions and actions relating to the key areas of work and how they will be implemented by the Board as a whole and individually

The Board reviewed the process of the agenda:

- In the morning – Scope out key parameters within the topics of
 - Supervisor Standards and Registry
 - Implications of the Practice Act – if it passes, if it doesn't
 - Alignment with National Standards
- In the afternoon – Identify Priorities and develop more detailed work plan related to, but not limited to, the areas of board leadership, stakeholder involvement, education and advocacy, and timelines

SUPERVISOR STANDARDS AND REGISTRY – SECOND PRIORITY

Becky handed out one page summary of comparable supervisor standards including education, training, experience and other from NBCC, AAMFT, Board Licensed Clinical Social Workers and OBLPCT

The Board outlined the following areas for supervision standards and registry:

1. What Qualifications?
2. Who should supervise?
3. Include a directory?
4. Include continuing education and if so, what?
5. Implications of Board oversight – ethical and performance issues
6. Consider including a job description of supervisor responsibilities

What qualifications? Who should supervise? Include continuing education and if so, what?

- Retain requirement for 30 hours of supervision training
 - Can AAMFT Alternative Method 30 hours be a substitution for this?
 - Include at least 3 hours of doctoral level course work in supervision
 - Review/develop on-line training criteria – online training programs must be accredited at a minimum
- Must be licensed LMFT/LPC
- Three years licensed
 - Is it 3 or 5 years – align with national standards
 - Must have a current license
 - Current supervisors have a year and a half to get appropriate licensure/meet requirements – until 01/01/2010
- Current or past discipline - develop standards
 - What past discipline eliminates from consideration?
 - Are there situations/types of discipline that automatically revoke supervisor status?
- Include CEUs in requirements – topics to consider include ethics, supervision, laws (and there may be others)
- Supervise ONLY in area of expertise – LMFT to LMFT; LPC to LPC
- Work with DHS to align standards
- Consider developing standards/program for cross training of supervisor expertise
- Research other states – Nebraska was mentioned

Include a directory?

- Research – what is the supply of supervisors?
- Yes, provide directory on website for easy access for interns;
- ensure that LMFT and LPC are clearly identified and interns can identify who's qualified with what expertise;
- include disclaimer (liability issues)

Implications of Board oversight – ethical and performance issues

This item was not discussed due to time limitations.

Consider including a job description of responsibilities

- Revise the job description for a supervisor,
- Develop/update application checklist; put on website.
- Clarify joint accountability for supervisors/interns reporting.

Other - Develop public awareness campaign as part of this – why the standards need to be changed and the impacts on consumers and quality client services

SUPERVISION STANDARDS AND REGISTRY ACTION PLAN: 2nd PRIORITY			
#	Action	Responsible Party(ies)	Timeframe
1	Establish CEU requirements		
2	Define registry		
3	Define who can supervise		
4	Develop job description		
5	Decide method for registering -- separate application or check the box		
6	Determine board's oversight function for compliance		
7	Include disclaimer for liability re list		
8	Investigate possibility of cross training for supervisors		
9	Research how other states handle supervising expertise -- LMFT to LMFT, LPC to LPC		

The Board agreed to further flesh out, prioritize and assign actions at October meeting

IMPLICATIONS OF A PRACTICE ACT: FIRST PRIORITY

Art identified the main components of the Practice Act as currently proposed:

- Defines practice of mental health counseling and marriage and family therapies
- Requires license
- Covers insurance reimbursement
- Practitioner transition period to comply – if registered, 3 to 5 years

The Board discussed various aspects/implications of the proposed practice act

Issues and potential ways to increase understanding of the need for greater consumer protection

- Reframe of the point – “you are trying to put us out of business”
- Emphasize consumer protection
- Brief Governor’s office to communicate and learn position, and then
 - Work with Coalition to inform legislators and
 - Inform and engage current licensees/interns
 - Educate general public

Include registry of non-licensed?

The board has concerns about including such a registry and whether they should have oversight

- Research Vermont's model – compliance, complaints, level of oversight, effectiveness
- Some board members felt it sends a mixed message about licensure even with disclosure
- Some board members felt that if the registry were included and the responsibilities included oversight and compliance that another board should be commissioned to oversee it

IMPLICATIONS OF A PRACTICE ACT ACTION PLAN: 1st PRIORITY			
#	Action	Responsible Party(ies)	Timeframe
1	Align rules to reach licensure during transition period in registry -- timeframes -- # of supervisors you can have -- less than 3 years?		
2	Vermont/Washington registry models -- whether to have registry for unlicensed -- data about compliance, overall registry effectiveness in consumer protection -- if do registry, give it to/create another board to administer	Art	
3	Assuming there is a registry, remodel web page		
4	Governor's Office Visit -- Becky will contact Claudia Black to discuss practice act, priority for Governor?, appropriate education and advocacy role	Becky and possibly Art, Julia and Marlin and members of coalition as appropriate	ASAP in August
5	DEPENDENT UPON GOVERNOR'S OFFICE GUIDANCE Work with Coalition to -- inform current licensees and interns -- learn about Coalition's efforts with and reactions from people concerned about passage		3rd, 4th quarter
6	DEPENDENT UPON GOVERNOR'S OFFICE GUIDANCE Educate the public and policy makers re importance of consumer protection in conjunction with other interested parties Develop quarterly effort to inform stakeholders -- current licensees, key employers, policy makes etc regarding issues of mutual concern		3rd, 4th quarter

7	Submit Agency Request Budget Includes: -- 1/2 time investigator (can contract for additional capacity as demand warrants it) -- 1/2 time administrative support -- includes fee increase	Becky	Done
8	Review and clarify portability with other states -- Participate in AASCB workgroup -- Make recommendations to full board for action	Liz	
9	Review and set policies re: online, electronic and video counseling, education and supervision with the outcome of Board setting policies in OARS (Review DHS Policy -- Linda knows about this)	Ryan (Marlin will ask)	

The Board agreed to further flesh out and prioritize and assign actions at October meeting

BOARD RECESS

Chair, Marlin Schultz recessed the Board meeting at 12:15 p.m. at the Historic Deepwood Estate 1116 Mission Street SE, Salem, Oregon.

BOARD RECONVENED

The Board of Licensed Professional Counselors and Therapists was reconvened by Chair, Marlin Schultz at 1:00 pm at the Historic Deepwood Estate 1116 Mission Street SE, Salem, Oregon.

PUBLIC SESSION

Board Chair, Marlin Schultz reconvened the Board in Public Session pursuant to ORS 192.660(3).

ALIGNMENT WITH NATIONAL STANDARDS – THIRD PRIORITY

The Board discussed and decided:

- Obtain and compare most current COAMFTE standards as part of policy analysis
- Obtain, include and compare CORE 2009 standards as part of policy analysis
- Determine whether there are other state requirements we would see as sufficient to make licenses portable
- On the following pages of the document distributed at the meeting (11 pages total – includes OBLPCT LPC, CACREP 2009, NBCC, COAMFTE and OBLPCT LMFT as headings – legal sized), the board discussed the following additions to consider changes to the educational requirements
 - **Page 1** – clarify admissions to treatment standards – what constitutes qualifying interactions between client and therapist up to point of therapeutic contract
 - **Page 2** – explain that Social and Cultural Diversity is embedded in OBLPCT LMFT training and give example

- **Page 3** – expand standards for #7 under Human Growth and Development relating to Theories and Etiology of Addictions and Addictive Behavior – review other state models, especially California
- **Page 6** – Relating to Assessment and Diagnosis – Make “Appraisal and Assessment” its own category and spell out requirements; Make Diagnosis education standards more explicit
- **Page 8/10** – Relating to Clinical/Applied Experience – check on current COAMFTE standards – and align specifications of practice and apportionment of hours on how the 600 hours is to be completed

ALIGNMENT WITH NATIONAL STANDARDS ACTION PLAN – Educational Standards 3rd PRIORITY			
#	Action	Responsible Party(ies)	Timeframe
1	CORE/CACREP alignment	Julia	
2	Obtain current COAMFTE standards		
3	Revise OARs for education standards		
4	Conduct stakeholder process including counselor educators, graduate programs, coalition licensees and interns		
5	Review professional standards for other mental health professionals	Liz	
6	Research other states' requirements for theories and Etiology of Addictions and Addictive Behavior	Linda?	
7	Monitor CACREP standard change from 48-60 hours; include in stakeholder process		
8	Develop education process including information and outreach		

Following discussion of aligning educational standards, the Board considered action steps for each of the three areas – Implications of a Practice Act, Supervision Standards and Registry and Alignment with National Standards. The results of each of those discussions are at the end of each of the respective topic in a table format.

Administrative Rules

The rule that requires that applicants have 480 hours in the 60 months immediately prior to applying for licensure. The Executive Director provided examples of the difficulty applying this rule and asked the board to reconsider the requirement. The Board reaffirmed the rule because of their consumer protection mandate.

After the board discussed action steps for each of the topics, the board prioritized the topics in order of importance. These will be the priorities for action for the next 9 to 12 months and will be reviewed and updated again in the first quarter of 2009. Board members were given dots and asked to affix them against priorities – three dots for the top priority, two dots for the second priority and one dot for the third priority.

Priority	Topic/Action Area	# of Dots
1	Practice Act Implications	18
2	Supervisor Standards and Registry	10
3	Alignment with National Standards -- Education	8

Meeting Feedback

Liked, want more of	Suggestions, Critique
structure	a bit more unstructured time
environment -- place, food	time to bond
made some decisions	suggest separating planning meeting from regular meetings -- both time and space -- spurs more creative thinking
liked having facilitation -- helped the chair and executive director participate fully in the discussions	
liked having the "captive audience" so we weren't running off to take care of other things	
we got more done	
like prioritizing	
liked that we focused the subject matter and number of topics for the meeting	

Issues suggested for October 10 Board meeting

- Board membership
- Executive Director six month performance evaluation
- Set/affirm calendar of meeting dates for 2009
- Practice Act Update: Discussion and next steps
- Develop next steps on priorities
- Compliance reports and action

ADJOURN

The Board of Licensed Professional Counselors and Therapists was adjourned by Chair, Marlin Schultz at 4 p.m. at the Historic Deepwood Estate 1116 Mission Street SE, Salem, Oregon.