



2. Yshai Boussi appealed to the Board to accept his late six-month evaluation reports that were denied. Loretta Slepikas moved and Ryan Melton seconded the motion to accept Mr. Boussi's last report covering February – August 2007 provided a signed copy of the report is submitted with a signature and with the provision that all future reports are submitted timely. Julia Smith opposed the motion and asked to please relay the Board's concern to the supervisor. All remaining Board members voted yes.
3. John Deihl, supervisor for Gina Young, asked the Board to consider her supervision plan to have less than ten hours of client contact hours a week. The Board clarified its rule that she still will need at least two hours of supervision a month for months where 45 or less direct client contact hours were completed.
4. John Deihl, supervisor for Crystal Mattox is asking for consideration of plan approval. Julia Cooley gave Ms. Mattox a verbal approval and there is a discrepancy on the date the written plan was approved. Ms. Mattox is sending a letter of explanation to the Board. The Board decided to wait to make a decision until the letter is received.

### Budget Report

Lora Carson from DAS, Shared Client Services, Controllers Division presented a budget report to the Board. If present spending is maintained, the report indicates a possible deficit. The Board discussed whether to reconsider the fee increase approved in August and other possible cost-cutting measures.

### Legislative Update

Art Tolentino, Oregon Coalition for Consumer Protection, presented a legislative update. The Coalition wants clarification in regards to legal scope of practice and asked for clarification in the form of a letter or on the website. Julia Smith and Kelly Gabliks, AAG, will consult with Mr. Tolentino to draft something for the website. Ms. Smith suggested inviting Senator Schrader to the January meeting.

**BREAK** at 11:00 am

**PUBLIC SESSION** reconvened at 11:10 am.

### Update on search for Executive Director

Twyla Lawson, DAS Executive Recruitments, gave an update on the search for an Executive Director. There were 98 responses to the survey results. The Board decided to hold another Board meeting on January 10, 2008 for interviews and other Board business.

**BREAK** (11:55 am working lunch)

**PUBLIC SESSION** Reconvened at 12:10 pm.

### Special Considerations (continued)

5. Elizabeth List, Director of Curriculum Development at Warner Pacific College, is interested in implementing a Masters in Counseling degree at the College and would like the Board to help walk her through the process. The Board will look into what criteria it will need to review this program and get back to her.
6. Janine Allen, Dean of Northwest Christian College, and Paula Belcher, Chair of the Professional Counseling Program at Northwest Christian College approached the Board regarding the degree review program. The College is considering drastic cuts that will affect their Professional Counseling Program. It was noted that the school is up for a five-year review. The Board will look into what criteria it will need to review this program and get back to them.

7. Rachel Dilts from Oregon State University is part of a team developing a new Master's in Counseling program with two tracks: school counseling and community counseling. She wanted to know if there is anything they need to be following in addition to following CACREP standards to make sure students would be prepared for pursuing licensure. The Board would like more information, such as how does this compare to the existing program and what is the current status of the program.
8. Christina Weber, LPC, asked for clarification regarding the Board's new policy decision on supervisors needing to be licensed for three years before they can supervise. The Board reaffirmed its interpretation of that rule on the website which states: "the Board concluded that OAR 833-020-0050(4)(b) requires that the supervisor must have completed 3 years of post-graduate supervised clinical experience as a licensed mental health professional. "
9. Jon Michelitch, LPC, is appealing the Board's new policy decision on supervisors. The Board reaffirmed its interpretation of the rule as posted on the website.
10. Jessica Turner, LPC, is appealing the Board's new policy decision on supervisors. The Board reaffirmed its interpretation of the rule as posted on the website.
11. Arianna (no last name provided) is asking the Board if she can do a 'hands-on healing' using her counseling skills. The owner of her clinic wants her to have some license saying she can touch a client. The Board said that REIKI is recognized as a form of therapy, but the Board does not mandate specific techniques/theories. If she applies for the LPC/LMFT, she would need to satisfy the requirements and follow the Code of Ethics.
12. Kenneth Scott's application for licensure was discovered while reorganizing the office and the Board has not heard from him in over a year. The Board directed staff to give Mr. Scott a call to find out what he would like to do.
13. Mary Haag requested that her internship to be placed on hold for longer than the 90-day hold period stated in the rules. The Board said that there is no time limit on interruptions provided that both the approved supervisor and intern report that interruption to the Board.
14. John Leach is requesting a leave from counseling for six months (July 1, 2007 through December 31, 2007). The Board said that there is no time limit on interruptions provided that both the approved supervisor and intern report that interruption to the Board.
15. Anna Doogan received her MA from Antioch University located in Santa Barbara. Her degree program was 18 months full-time, for which she received 72 credit hours. OAR 833-025-0001(a)(C) requires that the degree program must be of at least two years' duration which by standard definition is at least 48 semester or 72 quarter hours. The Board decided the rule requires 48 semester or 72 quarter hours so that the program could be less than two years if that standard is met.
16. Miriam Wingfield did not renew her internship and the Board expired her application. She said she did not understand what renewal meant and asked the Board for a reprieve. Ryan Melton moved and Loretta Slepikas seconded the motion to deny request for waiver of renewal requirements. The motion passed unanimously.
17. Lisa Popelka did not renew her internship and the Board expired her application. She thought she had the entire month of October to get the renewal form and fee in. Ryan Melton moved and Elizabeth Wosley-George seconded the motion affirming the Boards' denial of her request for waiver of renewal requirements. The motion passed unanimously.
18. Lisa Popelka appealed the Boards' denial of her hours for submitting a late six-month evaluation report. Julia Smith moved and Loretta Slepikas seconded the motion affirming the Boards' decision that was made to deny hours submitted on the 4<sup>th</sup> report and to copy the denial letter to the supervisor. The motion passed unanimously.

19. Nancy E. Anderson appealed the Boards' denial of her hours for submitting a late six-month evaluation report. Loretta Slepikas moved and Ryan Melton seconded the motion affirming the Boards' decision that was made to deny hours submitted on the second report and to copy the denial letter to the supervisor. The motion passed unanimously.
20. Heather DeVore appealed the Boards' denial of her hours for submitting a late six-month evaluation report. Julia Smith moved and Elizabeth Wosley-George seconded the motion affirming the Boards' decision that was made to deny hours submitted on the 3<sup>rd</sup> report and to copy the denial letter to the supervisor and remind her that there is an expectation of all licensees/applicants to comply with the rules. The motion passed unanimously.
21. Sarah Heaverlo appealed the Boards' denial of her hours for submitting a late six-month evaluation report. Loretta Slepikas moved and Julia Smith seconded the motion affirming the Boards' decision that was made to deny hours submitted on the 2<sup>nd</sup> report and to copy the denial letter to the supervisor. The motion passed unanimously.
22. Joseph Paul Panza appealed the Boards' denial of his hours for submitting a late six-month evaluation report. Julia Smith moved and Ryan Melton seconded the motion affirming the Boards' decision that was made to deny hours submitted on the 1<sup>st</sup> report and to copy the denial letter to the supervisor. The motion passed unanimously.
23. Kim Walen appealed the Boards' denial of her hours due to turning in a late six-month evaluation report. Julia Smith moved and Loretta Slepikas seconded the motion to deny hours from the last two months (July – August) of the reporting period 3/07 – 8/07 for a total denial of 63.25 hours and to copy the denial letter to the supervisor. The letter should also state that although the Board had basis for denial of all the hours, they recognize her efforts to get the report in on a timely basis. The Board encouraged Ms. Walen to discuss with her supervisor the responsibilities of timely reports. The motion passed unanimously.

**BREAK (2:23 pm)**

**PUBLIC SESSION** Reconvened at 2:40pm.

Special Considerations (continued)

24. Michelle Sandri appealed the Boards' denial of her hours for submitting a late six-month evaluation report. Elizabeth Wosley-George moved and Loretta Slepikas seconded the motion to overturn the denial of the latest report based on extenuating circumstances, which included the deaths of several family members. The motion passed unanimously.
25. Alyssa Reveles appealed the Boards' denial of her hours for submitting a late six-month evaluation report. Julia Smith moved and Elizabeth Wosley-George seconded the motion to deny the first month of the 3<sup>rd</sup> report because of the lateness of the report and to deny the second month of the 3<sup>rd</sup> report because of inadequate supervision. The motion passed unanimously.
26. Denise VanDewalker asked the Board to consider allowing her plan to be accepted beginning June 1, 2007 instead of August 28, 2007 when the Board received the plan. She is also appealing the denial of her hours for submitting a late 3<sup>rd</sup> report. Ryan Melton moved and Elizabeth Wosley-George seconded the motion to deny the hours from 10/1/06 to 6/12/07 for multiple reasons and to copy the denial letter to the supervisor. The Board concluded that there was no valid plan and even if there was a valid plan, the hours would still be denied because of inadequate supervision. The motion passed unanimously.
27. Heidi Dirkse-Graw did not notify the Board of an interruption in her work plan beginning in May and would like the Board to accept a late six-month evaluation report in January. The Board decided due to extenuating circumstances, which included a death in her family, to allow the report to be turned in by January 31, 2008. If the hours are not turned in by that time, they will be denied.

28. Travis Waits applied as LPC & LMFT using one form and submitting only one fee. He was registered as an LPC, and then later switched the application to LMFT. He is asking the Board to accept all hours accumulated for the LMFT application to be accepted towards the LPC application when he applies. The Board deferred its decision until the January Board meeting when they can review his entire application file.
29. Lucy Hutchens sent an email voicing her opinion regarding the Boards' complaint process. There was no action taken.
30. Judy Wahl Talley asked the Board for clarification on a possible conflict of interest. The Board is unable to provide legal advice. She was encouraged to seek consultation with her supervisor, colleagues, or associations.
31. Allison Kato asked the Board for clarification of a possible reporting issue. The Board cannot provide personal legal advice. Ms. Kato was encouraged to review the Board's Code of Ethics for assistance in addressing her concern. If she is still unclear, she may want to consult an attorney.
32. There were several questions regarding Continuing Education Waivers and returning to practice. The Board interpreted OAR 833-025-0050(1)(c) and decided that a licensee must notify the Board when the licensee will resume to practice and participate in 20 clock hours of continuing education or clinical supervision. Those 20 hours will count towards the CEU reporting cycle. The licensee will not have to complete the required 40 hours. The licensee will then be placed on the regular reporting cycle of reporting 40 hours every even-numbered year.
33. Philip Kenney asked the Board for a Continuing Education Waiver based on extenuating circumstances. The Board encouraged Mr. Kenney to send in a medical waiver to report only 20 hours of continuing education.
34. Margaret Bermingham was on a CE Waiver and did not get permission from the Board to return to practice or submit the required 20 hours of continuing education. The Board agreed she should have notified the Board and must present a plan before renewal in April. She will need to report the required 40 hours of continuing education.
35. Marsha White, Lewis and Clark College, asked the Board for clarification on the Direct Method of application now that five years have passed since the Board implemented the Registered Intern method of application. The Board will need to review this and report back to Ms. White at a later date.
36. Pamela Swafford is requesting the Board to consider granting her hours over the past two years towards licensure even though the Board has not received her application. She indicates she mailed an application twice, but no application was ever received and her application checks were not cashed. Julia Smith moved and Ryan Melton seconded the motion to deny Ms. Swafford's request for accumulated hours to be counted prior towards application on the basis of the absence of evidence of an application. If she has more documentation to prove the applications were sent, she was encouraged to send that to the Board. The motion passed unanimously.

#### Miscellaneous

Satish Upadhyay gave a report on the Boards' progress in preparing the office for a new Executive Director.

#### **ADJOURNMENT**

The Board Chair adjourned the meeting at 5:30 pm.