

EDUCATION [Qualifying Degree]: I hold the following graduate degree in counseling, marriage and family therapy, or a comparable degree:

Degree [Title]: _____ Date granted: _____

From [College or University]: _____

I also hold the following academic degrees:

_____ in _____ from _____ Date granted: _____

_____ in _____ from _____ Date granted: _____

Check the appropriate approval designation regarding your graduate degree:

- CACREP approved [LPC] COAMFTE approved [LMFT]
 CORE approved [LPC] CACREP approved [LMFT]
 Oregon Board approved [LPC or LMFT] Approved by none of the above

If you checked "none of the above", submit Form #6A with original signature by a graduate school representative and attachments. Form #6A may be submitted directly from the school or included with this Form #1. **Check here to indicate if the form:** [] is enclosed [] will be forthcoming.

If you checked **CACREP approved for LMFT**, submit course descriptions.

If you are claiming graduate coursework from outside the degree program, have the school send the transcript directly to the Board office. Submit copies of course descriptions for claimed coursework with this Form #1 and list them below:

Course No. & Title

Name of School

<u>Course No. & Title</u>	<u>Name of School</u>

LICENSES & CERTIFICATIONS: I hold the following state license and/or national certification as a counselor or therapist:

_____ Date issued: _____

_____ Date issued: _____

_____ Date issued: _____

EXAMINATION:

Check here if you are **not submitting proof of a competency exam** and you are requesting state examination following approval and acceptance of your education (for LPC) and experience (for LMFT).

-OR-

Check here if an **official verification is being sent directly** to the Board of **passage of a Board-approved competency exam** within 10 years of the date of this application. Use Form #3 unless exam service provides a similar form. List exam documentation below.

_____ Name of exam

_____ Date taken

Registered Intern Method of Application

1. Check here to indicate you are **not submitting proof of another exam** and that you are requesting state examination following approval and acceptance of your education and experience.

-or-

- Arrange to have the other state licensing board or national exam service send directly to the Board, an **official verification of passing a Board-approved exam** within the past 10 years of the date of this application. Use Form #3 unless exam service provides a similar form. List exam documentation below.

Name of exam	Date taken
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2. **Have the graduate school send an official transcript directly to the Board office:**
Board of Counselors & Therapists, 3218 Pringle Rd SE #250, Salem, OR 97302-6312.

3. **Check the appropriate approval designation regarding your graduate degree:**

- | | |
|--|--|
| <input type="checkbox"/> CACREP approved [LPC] | <input type="checkbox"/> COAMFTE approved [LMFT] |
| <input type="checkbox"/> CORE approved [LPC] | <input type="checkbox"/> CACREP approved [LMFT] |
| <input type="checkbox"/> Oregon Board approved [LPC or LMFT] | <input type="checkbox"/> Approved by none of the above |

If you checked "none of the above", submit Form #6A with original signature by a graduate school representative and attachments. Form #6A may be submitted directly from the school or included with this Form #1. **Check here to indicate if the form:** [] is enclosed [] will be forthcoming.

If you checked CACREP approved for LMFT, submit course descriptions.

4. If you are claiming graduate coursework from outside the degree program, have the school send the transcript directly to the Board office. Submit copies of course descriptions for claimed coursework with this Form #1 and list them below:

<u>Course No. & Title</u>	<u>Name of School</u>

PLEASE NOTE THAT YOU CANNOT START ACCRUING DIRECT CLIENT CONTACT HOURS UNTIL YOUR APPLICATION IS COMPLETE AND APPROVED BY THE BOARD.

Certification: Read and answer the following questions carefully. Explain **Yes** responses on attachment.

- | | YES | NO |
|--|--------------------------|--------------------------|
| 1. Have you ever been the subject of a complaint to a self-regulated professional organization, licensing board or agency? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you ever received a disciplinary sanction under any professional license or certification? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you ever voluntarily surrendered a license to practice? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Has any professional licensing authority refused to issue, refused to renew, or denied you a license to practice a health care profession? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Have you ever been named as a defendant in a lawsuit or other legal action? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are you aware of any current, proposed, pending or threatened professional complaints or civil or criminal action against you? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Do you have any condition that in any way impairs or may impair your capacity to perform the duties of a counselor or marriage and family therapist with reasonable skill and safety? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Have you been found in any civil, administrative, or criminal proceeding to have possessed, used, or distributed controlled substances or prescription drugs? | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Have you ever been cited, arrested for, charged with or convicted of the commission of any crime, offense or violation of the law in any state or by the federal government even if those charges were dismissed? | <input type="checkbox"/> | <input type="checkbox"/> |

Race, Ethnicity, and Language Skills (Please check one)

- American Indian/Alaska Native
- Asian
- Black/African American (not of Hispanic origin)
- Hispanic/Latino
- Native Hawaiian/Other Pacific Islander
- White/Caucasian (not of Hispanic origin)
- Other: _____

Ethnicity: _____

Languages: _____

SOCIAL SECURITY NUMBER REQUIRED

As part of your application for an initial certificate or license, or renewal of same, issued by the Oregon Board of Licensed Professional Counselors and Therapists, you are required to provide your Social Security Number to this agency. This is mandatory. The authority for this requirement is ORS 25.785 Child Support Enforcement, ORS 305.385 Revenue, 42 USC § 405(c)(2)(C)(i), and 42 USC § 666(a)(13). Although a number other than your Social Security Number appears on the face of the certificate or license issued by the Oregon Board of Licensed Professional Counselors and Therapists, your Social Security Number will remain on file with this agency.

Failure to provide your Social Security Number will be a basis to refuse to issue or renew the certificate or license you seek. This record of your Social Security Number will be used for child support enforcement and tax administration purposes [including identification] only, unless you authorize other uses of the number. It will also be used to report any final adverse actions against you by the Board to the United States Department of Health and Human Services as required by 42USC § 1320a-7e and 45 CFR 61.7.

VOLUNTARY CONSENT TO DISCLOSURE OF SOCIAL SECURITY NUMBER

Oregon Revised Statutes authorizes the Oregon State Board of Licensed Professional Counselors and Therapists to request that you voluntarily provide your Social Security Number to this agency for use as an identification number *in maintaining records, reporting grades or exam scores, collection purposes, or for verification of licensure, employment, and / or insurance*. Failure to provide your Social Security Number for these purposes will not be used as a basis to deny you any right, benefit or privilege provided by law. If you provide your Social Security Number and consent to this use, it will be used only for the purposes described above and not given to the general public. By signing this consent to disclose your Social Security Number, you authorize the Oregon Board of Licensed Professional Counselors and Therapists to disclose your Social Security Number to others if such disclosure is necessary for the purposes stated above.

I hereby consent to disclose my Social Security Number to the Oregon Board of Licensed Professional Counselors and Therapists for the use[s] described above.

I certify that all representations made in this application are true and correct to the best of my knowledge. I understand that my failure to provide complete and accurate information on my application forms may result in civil penalty, denial, or suspension or revocation of licensure.

X _____
Signature of Applicant (required)

Date