



Oregon Board of Massage Therapists

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Board Meeting Minutes Thursday, June 23, 2005

Attendance

Board Members:

Michael Jordan, LMT, Chair
Jackie Kern

Jacqueline McCal, LMT
Lisa Oxman, LMT

Stephanie Manriquez, LMT, and Cathy Law attended by telephone

Brad Welker, DC absent

Staff: Patty Glenn, Executive Director
Michelle Sherman, Office Manager
Diana Nott, Administrative Specialist

Public:

No public in attendance

1) Call to order– 10:00 AM

Jordan called the public meeting to order at 10 AM.

2) Approve Agenda

Under New Business move agenda Item 7(a) Adam Wilson application to Executive Session and add Item 7(b).

Oxman moved to approve the agenda as amended. **In favor: Jordan, Kern, Law, Manriquez, McCal, and Oxman. Opposed: None. The motion carried.**

3) Public Forum - An opportunity for the public to address the Board and ask questions

No public in attendance

4) Approve minutes of the May 19, 2005 meeting minutes.

Tabled until the July 2005 meeting.

5) Report of Executive Director

a) Financial Report—With one month left of the 2003-2005 biennium our expenses are within the amended budget amount.

b) Legislative Update—No update at this time.

c) Correspondence—Included with the Board packets a document addressed to Mari Lopez of the Board of Examiners for Engineers and Land Surveyors from Susan Wilson of Department of Administrative Services concerning the statewide pay freeze of state workers. This correspondence addresses the fact that as a semi-independent agency we are allowed to establish our own salary plan and, therefore, are not required to follow the Governor's directives on pay freezes.

6) Committee Reports

Exam Committee – Report—There are no questions or comments from Board members other than correcting the next meeting date of June 27th. The report stated the meeting was on July 27th.

7) EXECUTIVE SESSION

[Executive session is held pursuant to ORS 192.660(2)(f) To consider information or records that are

exempt by law from public inspection (legal counsel); ORS 192.660(2)(h) consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed; and, ORS 192.660(2) (k) to consider information obtained as part of an investigation of a licensee or applicant by a health professional regulatory board.]

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Ended executive session and started public session at 10:49

- 8) New Business—** Pursuant to the discussion during Executive Session
- a) Application--Law moved** to require training in Hydrotherapy but approve application as applied. **In favor: Law, Manriquez, McCal, Oxman and Kern Opposed: Jordan. The motion carried.**
 - b) Exam Appeal—Oxman moved** to deny exam appeal. **In favor: Law, Manriquez, McCal, Oxman, Kern, and Jordan. Opposed: None. The motion carried.**
- 9) Old Business**
- a) 2003-2005 Budget –** The temporary rule that increases the 03-05 budget from \$696,183 to \$790,606 has been filed with the State Archives Division.
 - b) 2005-2007 Budget –** The hearing was held at 9am at the Board office. There was no opposition to this rule from the public or licensees. **Oxman moved** to adopt the budget of \$931,768. **In favor: Law, Manriquez, McCal, Oxman, Kern, and Jordan. Opposed: None. The motion carried.**
 - c) Personnel policy –** There was no opposition to this rule from the public or licensees. **Oxman moved** to approve the personnel policy as a working document. Review at the July meeting. **In favor: Law, Manriquez, McCal, Oxman, Kern, and Jordan. Opposed: None. The motion carried.**
- 10) Public Comments –** No public in attendance.
- 11) Announcements—** Law questioned the July 16th meeting as to whether there will be a meeting Friday night. Oxman stated that she is not in favor of a Friday night meeting as Saturday’s meeting will from 9 am to tentatively 5 pm due to combining the board meeting and work session. Glenn stated that there would be an open forum before the board meeting Saturday morning that would be considered continuing education.

Discussion was held concerning Welker’s attendance. Jordan/Glenn will contact Welker to discuss future plans and will update the Board at the July meeting.

- 12) Adjourn Meeting—McCal moved** to adjourn meeting. **In favor: Jordan, Kern, Law, Manriquez, McCal, and Oxman. Opposed: None. The motion carried.** Meeting adjourned at 11:04am.