



Oregon

Theodore R. Kulongoski, Governor

Board of Massage Therapists

748 Hawthorne Ave NE

Salem, OR 97301

Phone: (503) 365-8657

Fax: (503) 385-4465

www.oregonmassage.org

BOARD MEETING MINUTES

February 15, 2008

Attendance

Board Members:

Stephanie Manriquez, LMT, Chair
Jordan Barton, LMT, Vice-Chair
Jacqueline McCal, LMT, Past Chair
Jeanna Catalano, LMT
Jackie Kern, Public Health Member
R. Craig McMillin, Public Member
Kathy Calise, Public Member

Staff:

Patty Glenn, Executive Director
Diana Nott, Enforcement Coordinator

Public: No public in attendance.

Call to order -

Manriquez called the public meeting to order at 10:06 am. Role Call was performed. **All Board members were in attendance.**

- 1) **Approve Agenda - Calise moved** to approve agenda. **In favor: McCal, Manriquez, Kern, Calise, Barton, McMillin and Catalano** **Opposed: None.** **Motion carried.**
- 2) **Approve January 18, 2008 Minutes – Kern moved** to approve the January 18, 2008 meeting minutes as amended. **In favor: McCal, Manriquez, Kern, Calise, Barton, McMillin and Catalano** **Opposed: None.** **Motion carried.**
- 3) **Public Forum** – No public in attendance.
- 4) **Report of Executive Director -**
 - a) **Audit Update: Glenn** updated the Board on the recent audit. There were a couple of simple issues as recommendations to work on, but there were no findings. The audit ran smoothly and the auditors were pleased and grateful to the Board staff for their cooperation. The Board asked questions about accounting definitions. **Glenn** will get those definitions to the Board for the next meeting. There was a discussion on the diversification of duties for the safeguard of the agency and what kind of risk protection was in place for the Board. **Manriquez** will take over monthly financial review, as McCal is no longer able.

The Board took this time to introduce themselves to the newest Board member, Jeanna Catalano, LMT. **Catalano** introduced herself and provided the Board with her background information. She has been licensed since November 2003 and is currently serving on the Exam Committee. **Catalano** acts as an examiner for the Practical Exam as well.

- b) **AMTA Council of Schools Meeting** – This was a 4 day meeting that **Glenn** attended. She noted that

the energy and attitude towards the Federation was profoundly different and accepting. There were committee involvement requests and individuals that spoke of a desire to bring the profession together. **Glenn** found it to be a breath of fresh air.

- c) **AMTA Oregon Annual Conference** – The AMTA Oregon chapter held its annual meeting in Salem on February 2, 2008. **Glenn** said that OBMT had a booth at the conference, which was fairly well attended. **Glenn** updated the Board on change in Presidency, the lunch meeting and the information provided to members by the AMTA lobbyist. **Glenn** expressed concern because some of the information provided was incorrect. The Board talked about getting the correct information out to licensees in the next newsletter. **Glenn** said that the Board was also invited to attend the AMTA Government Relations Meetings each month. There was discussion on who might attend those meetings. It was determined that **Glenn** should not be solely responsible and that the Board members should share in the task. **Glenn** was also asked by AMTA-OR about her willingness and ability to present an ethics class and serve as keynote speaker next year.
- d) **All Schools Meeting** – The Board received copies of the information that was provided to the schools at the All Schools Meeting. There was discussion on the Board following the inclimate weather policies of Chemeketa Community College. **Calise** said that this was an exceptional meeting. All questions were able to be answered, there was no hostility and there was tremendous support for what the Board is doing. Good suggestions came from the meeting, including the suggestion to use an adult educational program cancellation guidelines as opposed to the Salem-Keizer School District, which had been used in the past. There was some feedback about the potential exam changes with no opposition voiced. There was tremendous kudos for the Board moving to the MBLEx and the success that graduates have had working with the Federation.
- e) **Web Site** – Staff still doesn't have user access, but **Glenn** and **Nott** will be attending a Team Site Training the next week to learn how to develop and change the web site through Oregon.gov. The plan is to make the site look like Oregon but feel like OBMT.

5) **Committee Updates** –

- a) **Exam Committee** – The committee members are working on more pathologies to use on the exams. It doesn't change the current pool that candidates review for, it simply implements more of those provided in the pool. There were some refinements after they talked through the flow of the exam. Scripts are being looked at next as well.
- b) **Rules Committee** – The committee met, reviewed the statutes and made some grammatical changes and punctuation. It is unclear if the plain language bill that passed in 2007 will have any effect on the legislative concept to be submitted.
- c) **Education/Scope of Practice Committee** – **Glenn** stated that she has not heard from the chair. **Manriquez** and **Glenn** will contact him to see where it stands. .

There had been discussion of having the Education/Scope of Practice Committee take over the curriculum review process. **Manriquez** was opposed to the idea and feels it should stay with Board staff. **Glenn** shared that most other states have a committee that performs the review and the Board makes the final determination. **Manriquez** reaffirmed that she doesn't believe it belongs with the committee. **Glenn** said that she will bring this issue back to the Board at the next meeting after seeing how the re-reviews are being handled by staff. This ties back to the Department of Education discussion on School Advisory Committee issues and there was no process or mechanism to deal with those schools that are performing poorly. It was decided that Board and staff would compile thoughts on this subject and return to it at the April work session.

EXECUTIVE SESSION -

The Board may enter into Executive Session to discuss certain matters on the agenda pursuant to ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection (legal counsel), ORS 192.660(2)(h) consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed, ORS 192.660(2)(k) to consider information obtained as part of an investigation of a licensee or applicant by a health professional regulatory board and ORS 192.660(2)(i) To review and evaluate the job performance of the Executive Director or staff. Prior to entering into Executive Session, the nature of and authority for holding the Executive Session will be announced.

The Board entered into Executive Session at 11:31 am and returned to Public Session at 12:09 pm.

- 6) **Action on Executive Session Items** – No items to take action on
- 7) **Law Enforcement – Public** no public law enforcement cases
 - a) **FSMTB Updates - Glenn** informed the Board that the exam is in process and everyone with the Federation has been very busy. A letter will be going out to each state introducing them to the Board member that has been assigned to that state. The goal is to make twice a month contact and keep states involved. There was discussion on what the Federation is seeing around the country in the profession.
- 8) **Board Business**
 - a) **2009 Legislative Concept** – The Board went through the statutes that were proposed to submit as a legislative concept for the 2009 session. There was some discussion on the aiding and abetting section 2c and what happens next.

Barton shared some observations from last session. **Calise** thinks it's good to be getting the newsletter out in electronic format so that licensees can be informed more immediately of what's going on and give them the opportunity for input as things are happening. There was discussion on providing information to the Legislators as to *why* something is important and *why* the changes are being sought. They are busy and don't have the time to delve into all details. Facts should be presented to them and a concise explanation in 1-page document.
- 9) **Public Comments** – There were no public present.
- 10) **Announcements** – There was a discussion on March and April schedules. There is tentatively no March Board meeting scheduled, as the Board members will be attending a Board Members training on March 11th at the OLCC building.

There will be an ethics training offered on Friday, April 18th from 9-12. There will be a Q & A Session with the Board from 12 – 1 and the Board meeting will begin at 1:00 pm. The meeting is to be held at Western States Chiropractic College in Portland. The Board members will participate in a work session on Saturday.
- 11) **Adjourn Meeting** – **McCal** moved to adjourn the meeting. **In favor: McCal, Manriquez, Kern, Calise, Barton, McMillin and Catalano** **Opposed: None.** **Motion carried.** Meeting adjourned at 1:30.