



# Oregon

Theodore R. Kulongoski, Governor

## Board of Massage Therapists

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## BOARD MEETING MINUTES

August 21 - 22, 2009

### Attendance for August 21, 2009 Meeting

#### Board Members:

Jordan Barton, LMT, Chair  
Kathy Calise, Public Member, Vice Chair  
Crystal Collier, LMT  
Heather Bennouri, LMT  
Craig McMillin, Public Member

#### Staff:

Patty Glenn, Executive Director  
Mindy Tucker, Director of Compliance  
Diana Nott, Enforcement Coordinator

**Public:** Ardell Carlson      Janice Blue      Karen McGuire      James Giambrone, Jr.  
Christy Vollstedt      Jackie Day      Teresa Branson      Lynnet McKenie  
Gayle Tuttle

### Call to Order

**Barton** called the meeting to order at 9:07 am. Role call was performed. **Barton, Bennouri, Collier, McMillin and Calise** were in attendance. **Driscoll** and **Catalano** were excused.

**1) Approve Agenda** – There was discussion on moving Executive Session to the end of the meeting. **Bennouri** moved to approve the agenda as amended. **In favor: Barton, Bennouri, Collier, McMillin and Calise.** **Opposed: None.** **Motion carries.**

**2) Q&A with the Board** – Giambrone talked about some challenges he has run into regarding worker's compensation and reimbursement. It was suggested that he work directly with worker's compensation as well as the legislature and professional organizations to address his concerns. In addition, there was considerable group discussion on the desire for portability of the profession, the role of the Board, positive action taken by the Board, and the Governor's proposal for several Boards and Commissions.

### 3) Law Enforcement Action

#### a) Public Session Cases

**i) Case 852** – There was discussion with regard to how the Board has handled lapsed LMTs in the past. **McMillin** stated that he was concerned that the Board may be creating a reputation for being inflexible and that the circumstances of this particular case might justify extending to the LMT an opportunity to renew her license before the Board takes final action on the complaint. There was discussion on whether this LMT should be provided the opportunity to renew her license before the Board takes action against her. **Collier** feels that a Licensee should be held to a higher level of accountability. **McMillin** moved to defer this case to the September Board meeting so that Respondent can be notified and asked to renew her license. **In favor: Barton, Bennouri, McMillin and Calise.** **Opposed: Collier.** **Motion carries.**

ii) **Case 668 (John Goertzen) McMillin moved** to approve the concept of the settlement agreement, with the clause that it be re-written to include language that if, in the event Respondent does not get licensed within one year, the previously waived \$4,000 will be applied to the fine, for a total civil penalty of \$8,250. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.**

**4) Public Comments** – Jackie Day expressed that she thinks the Board has been very helpful and hasn't been afraid of the Board. She explained that any time she has contacted the Board, staff has been helpful and friendly. James Giambrone, Jr. agrees with Jackie. He believes that LMTs are afforded plenty of opportunity to do what is required of them and believes that they need to take more responsibility. Ardell Carlson agrees. She discussed how she's noticing that people will tend to go towards that which is the most convenient for them, even if that means not following the rules.

**Barton** expressed that these comments are good examples of the importance and power of each person's voice. He then thanked them for their comments.

**5) Approve minutes of July 17, 2009** – **Bennouri moved** to approve the minutes of July 17, 2009 as presented. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.**

#### **6) Directors Report**

##### **a) Finances -**

i) **2007/2009 Glenn** reported that we are wrapping up 2007/2009 financials and getting ready to close out the biennium. She will be meeting with the Accountant for a final review. The board received and reviewed current 07/09 financials. This will not be the final financial report as there are some outstanding items to come in.

ii) **2009/2011 Glenn** reported that things are trending nicely at this point. The Board received and reviewed current 09/11 financials.

**b) Semi-Independent Biennial Audit** – The biennial audit is coming up this fall. The Secretary of State Office has contracted with a new firm for this biennium. As mentioned previously the cost of the audit has more than doubled this biennium. The firm presented information to the SIBA group at their last meeting. One SIBA request was that auditors be familiar with QuickBooks. The firm will accommodate that request to the best of their ability.

##### **c) 2009 Legislative Session Outcomes**

i) **HB2345** – This bill pertains to the diversion program. The Board was made aware of the change. The Board is not required to participate. Unlike other health-related professions, this Board has not yet had a need for a diversion program. Prior to making a determination, the Board will need to gather more information including the cost of participation and the structure of the program. The proposed structure addresses the need for a diversion program that reports to the Board but also provides a place where licensees can expect a certain degree of confidentiality. **Tucker** commented that other boards have specific rules pertaining to treatment programs. **Bennouri** suggested sending this item to the Rules Committee for review. **Glenn** suggested waiting to schedule a Rules Committee meeting until after the Health Related Boards Meeting in September, where more information will be available. The deadline to opt-in is July 2010. This item will be kept on the agenda for updates to the Board.

ii) **Final report – Steven Kafory** – A report was provided to the Board regarding post-legislative wrap-up. The SIBA group talked about the possibility of retaining him again for the 2010 interim legislative session. More information will need to be provided to the Board before a decision can be made regarding participation in retaining Mr. Kafory.

#### d) 2010 Legislative Session

i) **2010 Timelines** – The timelines for getting bills into the 2010 legislative session was provided to the Board. As this is a special session this generally not the time for the introduction of agency bills.

ii) **Media on OBMT possible suspension/consolidation** – The OBMT has been contacted by members of the press regarding the Governor's proposal of agency suspensions and consolidations. At this time media contacts pertaining to this issue will be forwarded to the Board Chair.

e) **Health Related Boards** – Will be meeting on September 14th.

f) **SIBA Update** – This was covered in the earlier discussion of legislative updates.

g) **All-Schools Meeting** – There was an All-Schools Round Table on August 7<sup>th</sup>. **Calise** participated as a representative from Lane Community College. She reported to the Board that the meeting wasn't as well-attended as it had been in the past and that maybe August wasn't an ideal month for participation. Ray Siderius with the Oregon School of Massage presented to the group and talked about the legislature and getting the schools working together. Glenn talked about the current structure of the meetings and discussed the possibly of changing the structure and format. She used the Ohio Counsel of Schools meeting as an example. The schools were asked to think it over and provide input. Following Calise's report the Board had some discussion on what a changed format could look like. **Calise** likes the idea of a 1-day meeting with multiple presenters that would provide valuable information to the participants. There seemed to be some consensus that this would need to be facilitated by the Board to start, but that as participation increased, the schools group would be able to take over with the Board supporting the meeting.

#### 7) Committee Updates

a) **Education Committee** – No update.

b) **Scope of Practice Committee** – No update.

c) **Multiple Discipline Task Force** – It was asked if there were any Board members with ideas regarding someone local to chair this committee. It was felt that physical presence was important to this committee. The Board would discuss it further on Saturday.

#### 8) FSMTB Update

a) **FSMTB Annual Meeting Attendance** – The FSMTB annual meeting is coming up October 9-11 in Nashville. The Board will have further discussion in September to verify attendees. Things are trending well for the organization. An e-newsletter has been established as well as sites on facebook and other social media. The over-all health of the organization is ahead of where it was expected to be. There is tremendous support across the country and the transition of many states accepting the MBLEx.

#### 9) Board Business

a) **Governor's Board/Commission Member Training** – This training is scheduled for September 15, 2009. There was a discussion on who has attended in the past. **Bennouri, Collier and Driscoll** have not attended a training at this time. Board members were reminded that this training is mandatory and beneficial. Reservations are due now. If you have not registered you may forward the form to **Glenn** and she will make sure you are registered. For those who cannot attend this training, the next training should be offered in February 2010.

b) **OMTA Annual Meeting** – The OMTA annual meeting is coming up in October. **Bennouri** discussed her desire to have OMTA presence at OBMT Board meetings, as well as having a point of contact with the OMTA. **Bennouri** has been in that role in the past, but does not feel that it is appropriate for her to mix roles. She is requesting that the OBMT send a letter regarding OMTA

communication and participation. **Barton** believes it would be a good idea to set up contacts with all of the professional organizations. **Glenn** suggested that smaller groups, such as the local table talk group present at the Board meeting, provide contact information as well. **Barton**, as Board Chair, will reach out to these organizations. OBMT will have a presence on Friday night at the OMTA annual meeting. **Glenn and Nott** have attended the past few years. **Barton** thinks that he is available for attendance as well.

**c) Adair Properties – Extension of Lease** – The OBMT office lease expires in mid 2010. **Glenn** has received a proposed extension which includes; no increase to the current terms, and the inclusion of tenant improvements which include replacement of all carpeting, installation of a couple solid-core doors and installation of a wall to provide security and privacy for the enforcement area. The full lease is on file if any of the Board members wish to review it. **McMillin** indicated that he would like to see some additional research before a decision is made. **Glenn** will research other options and provide a comparison for the Board.

**d) State of Oregon/SEIU Tentative Agreement – Furloughs and Agency Closures** – A document outlining the agreement was presented to the Board indicating the tentative dates of furlough days for represented staff. There are 10 fixed furlough days which include agency closure. In addition there are 2-4 floating days, depending on salary. One of the dates falls on the Board's October meeting date. **Barton** suggested keeping the October date as is for the moment. He asked what a forced closure day looks like for management. **Glenn** will look into it and provide more information at the September Board meeting. Based on this conversation the Board discussed tentative meeting dates for 2010. A draft 2010 calendar will be provided for the Board's consideration at the September Board meeting. Board members need to review their schedules for next year and be prepared to set the 2010 schedule at the September meeting.

**e) Board Member Stipends – update on new legislation** – ORS 182.466 gives the Semi-independent agencies the ability to set their own stipends and exempts the agencies from ORS 292 and is the authority by which the current OBMT stipend of \$100 per month was set. HB2058, which passed in the 2009 legislative session, sets a base stipend of \$30/day which can be increased by the board by rule. This bill includes the message board creating a conflict in statute. AAG Lindley provided some guidance on this issues which indicated that when there is conflict in statute the most recently enacted law prevails. There was discussion on how to best handle this issue. **McMillin** suggested getting feedback from the Governor's office and Legislature. He doesn't believe that \$30 per month is reasonable and would like to know what they would consider reasonable compensation for an active volunteer Board that meets at least once per month, considering the hours of preparation and participation. **Barton** will immediately contact Representative Greenlick and Claudia Black for input. **McMillin moved** to adopt a temporary rule to maintain the current stipend of \$100 per month while the Board works to resolve this issue. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries. Glenn** will draft a temporary rule.

**McMillin** raised the issue of how the Board wants to address the compensation for services provided by Board members which go beyond the ordinary and usual responsibilities of their duties as Board members. There was discussion that those members should come to the Board with a specific request and documentation of time spent on activities and the Board would make a determination at that time. This issue will be looked at in greater detail on Saturday.

**McMillin** asked if the Board has contacted the NCBTMB congratulating them on the acceptance of their exam. It was decided a letter would be drafted, signed by the Board chair and copied to the legislative committee chairs and professional associations.

## 10) Public Comment - Opportunity for the public to address the Board.

Jackie Day expressed confusion about the NCB and the MBLEx. There was an explanation of the organizations and the accepted exams. She shared that she frustrated that two organizations concerned with massage therapists and such are getting twisted about political things. She questions what is wrong with teamwork and both of those organizations working together? The Board suggested she contact those organizations and get information directly from them.

Ardell Carlson asked if this means that schools can offer both exams. That is correct, but the full details regarding the implementation of the NCB exams will be hashed out on Saturday. At the latest, the acceptance of the NCB exam(s) will be implemented 1/1/2010.

**Barton** stated that there are several massage related organizations and recommended that LMTs become educated on the various organizations and what they each have to offer.

## 11) EXECUTIVE SESSION

The Oregon Board of Massage Therapists will now meet in executive session, pursuant to ORS 192.660(2)(f) to review, discuss, and consider mediation communications that are confidential and exempt from disclosure, pursuant to ORS 192.502(9), 36.224(6), 36.220(1)(a), and OAR 334-001-0051(6). The Board may also consider and discuss in executive session information obtained as part of an investigation of a licensee or applicant, pursuant to ORS 192.660(2)(k). The Board may also review, consider, and discuss written legal advice provided by the Department of Justice that is confidential or privileged and exempt from disclosure under ORS 192.502(9) and ORS 40.225 and other applicable authority.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of executive session, the Board will return to open session and welcome the audience back into the room.

The Board entered into executive session at 12:32 pm. and returned to public session at 1:31 pm.

## 12) Executive Session Action

**a) Applicant AB - Bennouri moved** to approve applicant AB to take the Oregon Practical Exam with the stipulation that they will be required to take a Board approved ethics course prior to being granted a license. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.**

**b) Applicant AC – McMillin moved** to defer this application to the September Board meeting, pending the outcome of the probation revocation hearing that is currently scheduled for 8/26/2009. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.**

**c) Applicant AD – McMillin moved** to continue this discussion at the September meeting. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.** Glenn is to send a letter to the Licensee regarding requirements that were discussed at the time their license was issued. Contact must be made prior to the September board meeting. Failure to make appropriate contact could result in the Board reviewing the status of this circumstance and possibly move for revocation at that time.

**d) Case 499 –** The Board was provided with an update of the status of this case. No action was needed at this time.

- e) Case 654 - Bennouri moved** to review this case in September to allow staff time to try to come to a resolution before that date. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.**
- f) Case 737 –** The Board received an update regarding the time frame for a criminal trial, as well as the request for Hearing. No action necessary at this time.
- g) Case 771 – Collier moved** to issue a Notice of Emergency Suspension for multiple violations of the following rules and statutes: ORS 687.081(1)(f), conviction of a crime that bares a demonstrable relationship to the practice of massage; ORS 687.081(1)(i), engages in unprofessional or dishonorable conduct; ORS 687.081(3), continued practice constitutes a serious danger to the public; OAR 334-040-0010(4), conviction of a crime in this state or jurisdiction; OAR 334-040-0010(13), use of intoxicants, drugs or controlled substances, or mind altering substances to such an extent as to impair or potentially impair licensee’s ability to perform professional duties in a safe manner; OAR 334-040-0010(19)(e), any conduct or practice which could endanger the health or safety of a client or the public; and OAR 334-040-019(19)(f) any conduct or practice which impairs the massage therapists ability to safely and skillfully practice massage. **In favor: Barton, Bennouri, Collier and McMillin Recused: Calise. Opposed: None. Motion carries.**
- h) Case 801 – McMillin moved** to issue a Notice of Emergency Suspension consistent with the draft presented to the Board and a Notice of Proposed Revocation for violations of the following rules and statutes: OAR 334-040-0010(2), knowingly or recklessly making false statements to the Board; OAR 334-040-0010(5), the use of false, deceptive or misleading advertising; OAR 334-040-0010(18), failing to comply with an Order issued by the Board; OAR 334-040-0010(19)(b), violating the client’s rights of privacy and confidentiality; OAR 334-040-0040(19)(e), any conduct or practice which could endanger the health or safety of a client or the public; OAR 334-040-0040(19)(g), exercising undue influence on a client; and OAR 334-040-0040(19)(i), conduct which could also constitute a violation of the Oregon Unlawful Trade Practice Act. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.**

**13) Announcements -** No announcements.

The Board returned to Executive Session at 1:41 pm and returned to public session at 4:11 pm.

**14) Adjourn Meeting - Bennouri Moved** to adjourn the meeting at 4:11 pm. **In favor: Barton, Bennouri, Collier, McMillin and Calise. Opposed: None. Motion carries.**

**Day Two**

**Attendance for August 22, 2009 Meeting**

**Board Members:**

Jordan Barton, LMT, Chair  
 Kathy Calise, Public Member, Vice Chair  
 Jeanna Catalano, LMT  
 Crystal Collier, LMT  
 Heather Bennouri, LMT  
 Craig McMillin, Public Member

**Staff:**

Patty Glenn, Executive Director  
 Mindy Tucker, Director of Compliance  
 Diana Nott, Enforcement Coordinator

**Public:**

Christie Schell	Randy Noggle	Mardi Radway	Debra Pierce
Rocky Pierce	Victoria Montgomery	Jessica Greenen	Kristina Holladay
Casey Cartright	Ardell Carlson	Jackie Day	

## Call to Order

**Barton** reconvened the meeting at 9:01 am. Role call was performed. **Barton, Bennouri, Collier, McMillin, Catalano and Calise** were in attendance. **Driscoll** was excused.

**McMillin** moved to amend the agenda. **In favor: Barton, Bennouri, Collier, McMillin, Catalano and Calise. Opposed: None. Motion carries.**

## 15) Public Comments –

Attendees introduced themselves. Ardell Carlson indicated that the students in attendance today are very concerned at the prospect of having the Board eliminated. **McMillin** stated that it's imperative for those who wish to have a voice to contact their Legislators and express their thoughts.

Jackie Day indicated that she had tried to look up the Governor's speech on line but was unable to locate it. She asked about the language of the speech.

There was brief discussion on the Governor's proposal and the need for those voicing their concerns to the Board to take those concerns to their legislature.

## 16) Continuation of Board Business/work session

### a) Accepted Exams

i) **HB2059 – NCBTMB** – HB2059 passed and becomes effective 1/1/2010. While the effective date of the bill is 1/1/2010, the Board can choose to accept the exam(s) earlier. **Glenn** suggested re-implementing acceptance of the exam immediately and to allow for continuous acceptance to minimize the impact on applicants. **McMillin** asked if rules had to be promulgated to accept the exam earlier. **Glenn** stated new rules were not necessary as the language in the current rule is sufficient. **McMillin** moved to immediately implement acceptance of the NCBTMB TM and TMB exams regardless of when the exam was taken. **In favor: Barton, Bennouri, Collier, McMillin, Catalano and Calise. Opposed: None. Motion carries.** **McMillin** asked that a letter go out to the NCBTMB immediately to notify them of the Board's decision. **Calise** asked if schools will be notified. **Glenn** stated that they would. **Barton** inquired about applicants who may have had difficulty licensing because of the exclusion of the NCB exams and asked if they can be contacted regarding the change. **Glenn** will work with staff and do everything they can to identify and contact those individuals. **McMillin** asked that the NCBTMB be notified that if they are aware of anyone who was denied because of their written exam to have that applicant contact the Board because the policy has changed.

b) **Office Policies & Procedures and position descriptions** – Draft policies and procedures and position descriptions were provided to the Board for review.

i) **Position descriptions** – **McMillin** suggested giving the Board members one week from today to get comments back to **Glenn** regarding position descriptions. **Collier** asked about minimal education requirements. **Calise** wants to see how DAS writes theirs. **Bennouri** would like to also see information regarding preferred or required experience. **Calise** added that any required certifications or re-certifications for the position should be placed in minimal education requirements, not in job descriptions. Board member were asked to e-mailed all of the comments made and any others to **Glenn** by next Saturday. **Collier** asked about the two similar but different Administrative Specialist 2 positions. **Glenn** explained that the generic AS2 position is overarching but that the position descriptions which are identified by position number (5 and 6) are more specific to the needs of the particular position.

ii) **Personnel Handbook** – Board members will try to get comments to **Glenn** within one week from today. However, they recognize that this may not be reasonable and if it becomes too overwhelming to finish in a week, it will be forwarded to September's Board meeting.

iii) **Policy on recording devices** – This is a general policy to be adopted by the agency.

**McMillin** stated that he has been made aware of some agencies recording contacts with the public, without the public being made aware that the recordings are taking place. He would like the OBMT to adopt a policy the recording of conversations but has some amendments he would like to make to the draft he presented and will be providing a re-write for consideration at the September meeting.

c) **Board Special Committee Updates**

i) **Legislative** – **McMillin** and **Calise** are putting together a protocol pertaining to proposing or opposing legislation

ii) **Attorney Usage** – **McMillin** and **Bennouri** are reviewing the use of the Board's attorney.

iii) **Office Policies & Procedures** – Once **Glenn** has received all of the Board input, she will sit down with **Catalano** and **Driscoll** and continue with this process.

iv) **Personnel Performance/Salaries** – **Catalano** had received the requested information from **Glenn** but due to personal circumstances, passed the information on to **McMillin**. It was stated that the Board's role is not to micromanage, but to take an interest in some of the more detailed aspects of office function. **Calise** stated that she thought there had been a request made to **Claudia Black** pertaining to salaries. **McMillin** stated that he did get some information from **Representative Greenlick** and he will provide that information to the Board. **Calise** would like to see some salary guidelines from other health-related boards as well. There was a discussion on looking at the **DAS** web site for further information, as well as being the only semi-independent agency with union represented employees. **Glenn** will speak directly with committee participants to get information to them.

d) **Multiple Discipline Task Force** – **Glenn** stated that we still needed a good point person (chair) for this committee. **Collier** reminded the Board that she would like to participate in this committee. **Calise** will get information to **Glenn** regarding a possible participant to chair the committee. When this process starts, an informational e-mail will go out to the Board.

e) **Meetings** – There was a discussion on moving meetings from the 3<sup>rd</sup> Friday of each month to the 1<sup>st</sup> non-holiday Monday following a weekend. For this year, September's meeting will remain as scheduled, but the October meeting will be moved to Monday, October 19<sup>th</sup> at 9:00am and the November meeting will be moved to Monday, November 16<sup>th</sup> at 9:00am. In September, the Board will review the schedule for 2010. There was discussion regarding the possibility of moving the traveling Board meeting months, keeping weather in mind. There subsequent discussion on the Town Hall meetings. **Glenn** will touch base with Board members regarding what that might look like. **Calise** suggested that location of town hall meetings might help to determine where the Board travels for away meetings as well.

f) **Boarderline** – **Glenn** reported that **BOARDerline** has been handed over to **Kat**, who has a first draft of the next issue. **Bennouri** requested to review a copy and commented that she had some feedback for **Kat**. **Glenn** stated that **Kat** was very proud of the work and that **Bennouri** should be considerate of the time and effort put forth so far. **Bennouri** volunteered to be an ongoing resource for **BOARDerline**. There was discussion on the ideal length of each volume. It is the desire of the Board to keep the length to a couple pages; however they realize that this next issue will be longer. There was also discussion on frequently asked questions and educating the public about the role of the Board. Ideally the newsletter would be published on a quarterly basis, with supplemental issues sent out as needed. **Calise** requested that an article regarding **LEDS** checks be included and for that same information to be placed on the web site. The Board agreed that both of these actions should be taken immediately.

**17) Public Forum –**

Jackie Day asked the Board to explain the town hall meetings that were mentioned. **Glenn** explained that it is a concept similar to the current Q&A with the Board and Frequently Asked Questions. It would likely be partnered with Ethics & Boundaries as well. The idea is to visit various parts of the state, providing opportunity for therapists to come together. The Board would likely have specific items to be addressed. Currently the thought is for **Glenn** and one or two Board members to run these meetings.

Ardell Carlson asked about consolidation and what that means. It was explained that nobody has an answer to that question right now. There was a discussion regarding various models used across the country. If there is a consolidation of the OBMT, it will be done at the direction of the Governor's office and the legislature. In the end it was acknowledged that there is considerable confusion and that no one really knows what the future holds.

Jackie Day asked about the different types of Boards. A brief explanation of advisory boards vs. governing boards ensued.

**18) Announcements –** The Board was reminded that September is anticipated to be a long meeting and that the meeting will start at 1:00 pm.

**19) Board Member Stipends – continued from Friday –** There was a discussion pertaining to the amount of time spent by a few Board members on recent Board activities that are above and beyond the normal call of duty. The Board wants to be sure to fairly compensate those Board members. They will take into consideration hours counted, travel time and time spent on administrative duties.

**Barton and Catalano** provided information regarding their participation in Board tasks which exceed normal activity.

**McMillin moved** that for extraordinary service above and beyond normal Board duties, Board Chair Jordan Barton will receive compensation pay in the amount of \$2,250 for services rendered through 8/22/2009 and Board member Jeanna Catalano will receive compensation pay in the amount of \$750 for services rendered through 8/22/2009. **In favor: Bennouri, Collier, McMillin, and Calise. Opposed: None. Abstained: Barton and Catalano. Motion carries**

**Glenn** will get information from other health-related boards regarding how they are addressing the change in board member stipends.

*(For further information on this matter please see the September 2009 Board Minutes)*

**20) Adjourn Meeting – McMillin moved** to adjourn the meeting at 10:17 am. **In favor: Barton, Bennouri, Collier, McMillin, Catalano and Calise. Opposed: None. Motion carries**