



Oregon

John Kitzhaber, MD Governor

Board of Massage Therapists

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Education Committee Meeting December 9, 2011 Oregon School of Massage

Attendance

Committee Members:

Lisa Barck Garofalo, Chair
Pam Pennington, LMT
Nick Chrones, LMT
Steve Davis, LMT

Board Members & Staff:

Kate Coffey, Executive Director
Christine West, Policy Analyst

By Phone: David Fredrickson, LMT and John Combe, LMT

Absent: Kathy Calise, Board Chair

Public: None in attendance

CALL TO ORDER - Barck Garofalo called the meeting to order at 10:05 am.

INTRODUCTIONS: Present at time of introductions Barck Garofalo, Pennington, Davis, Chrones, and Coffey; Fredrickson and Combe by phone.

MINUTES - November 4 minutes approved with no changes.

PUBLIC COMMENTS - None in attendance

Barck Garofalo asked the Board at the November Board meeting if they approve the Education committee writing a pathology list for use in the model curriculum. The Board has approved this request. This list will be expanded from the current list of 69 pathologies listed in the candidate handbook.

MODEL CURRICULUM REVIEW

AMENDMENTS STANDARD VIII: Have sufficient business and **professional development** training and personal development to successfully enter the **massage and** bodywork workforce. ~~either as an independent contractor or employee with a clear understanding on of how to serve the community.~~

KNOWLEDGE:

1. Understand various types of business entities, venues and legal requirements **applicable to them.**
2. Comprehend key components of **contracts contractual** for sole proprietors versus employment agreements for employees.
3. Understand basic **and ethical** marketing principles ~~and their application to~~ **for the** massage/bodywork **therapy profession.**
4. Describe ethical marketing considerations for the professional massage therapist/bodyworker.
5. Understand the different types of insurance **available** for practitioner and business.
6. Understand basic financial requirements and responsibilities for ~~the an employee, independent contractor or a business owner in~~ **massage/bodywork profession.**

7. Describe requirements and responsibilities for **operating** ~~running~~ a **professional massage/bodywork** practice.
8. ~~Understand types of records needed and how to maintain and secure them.~~
9. ~~Understand the principles of making referrals.~~
10. Understand the ~~types and~~ purposes of professional organizations **applicable to the massage/bodywork profession.**
11. ~~Recognize CMS 1500, the universal billing form.~~
12. ~~Comprehend~~ **Recognize** terms and conditions for insurance billing practices.
13. ~~Define medical fraud.~~
14. Understand American with Disabilities Act (ADA) **current federal, state and local regulations as they apply to the massage/bodywork profession.**

Break returned at 11:21

SKILLS:

1. Write a resume.
2. Write a **comprehensive** business plan. ~~including mission statement and financial goals.~~
3. Create marketing tools for massage/bodywork **profession business.**
4. Read and interpret a **contractual agreement.** ~~or proposal or solicit the services of someone who can.~~
5. Demonstrate basic employment interview skills.
6. Demonstrate ability to ~~gather and~~ maintain **and secure** client records.
7. Demonstrate ability to ~~gather and~~ maintain **and secure** financial records.
8. Demonstrate communication skills in conducting referrals.
9. ~~Assess client condition and document for insurance billing purposes.~~
10. Demonstrate **written and verbal** communication skills ~~of in establishing correct client/therapist responsibilities in the therapeutic business relationship.~~

ABILITIES:

1. Develop practice policies that reflect ethical business decisions.
2. Uphold professional standards of practice and standards of care. **Skipped**
3. Demonstrate realistic goals for initial professional practice of massage/bodywork.
4. Build a support network and develop a contact list for referrals.
5. ~~Demonstrate compliance with current personal and/or business tax laws.~~
6. Demonstrate **the ability to contact and use advisors/specialists** ~~seek supervision/mentorship to deal with issues of massage/bodywork professional practice.~~

OTHER BUSINESS -

Next meeting 10-12pm, January 27, 2012

Homework - review Standard VIII Abilities and Standard IX

Barck Garofalo will review Standard VIII and verify the Abilities section reflect the Knowledge and Skills sections.

Adjourned at 12:15