



OBMT Continuing Education Submittal Form

Last Name: _____ First Name: _____

LMT License #: _____

I certify that this information is true and accurate. I understand that per OAR 334-010-0050 5) *If the board finds indications of fraud or falsification of records, investigative action shall be instituted. Findings may result in disciplinary action including revocation of the licensee's license.*

Signature: _____ Date: _____

REMEMBER:

- * Due to the conversion some licensees will owe either an even or odd number of CE. To verify the amount of hours you owe and determine the appropriate amount of "contact" CE please refer to the chart on the "renewal form instructions" sheet.
- * Continuing education must enhance your massage related knowledge. (E.g. technique, communication, business, etc.)
- * One CE equals one clock hour.
- * Courses/media may only be counted once per renewal period.
- * Continuing education records must be maintained by each licensee for a minimum of five years.
- * You may carry over contact hours, in excess of those required, for one renewal period only. The licensee is responsible for keeping accurate record of submitted contact CE to assure compliance.
- * Do not submit CE except at the time of renewal with the appropriate renewal forms.
- * OBMT does not approve CE providers. We expect LMT's to do their due diligence when selecting providers based on their individual style or need.
- * CE submitted for national certification or licensure in another state can also be used in Oregon.
- * You may take CE courses in Oregon or anywhere else in the world.

See OAR 334-010-0050 for the complete rule concerning continuing education.

Contact Hours: You must submit proof of the minimum number of CE 'contact hours' required.

Attendance in a class, workshop or training. #CE hours _____

Attach copies of transcript, certificate, proof of completion, etc. You must include provider name and phone number, CE topic, date, time attended and total number of CE hours.

Total Contact Hours _____

Non-Contact Hours: Hours in excess of the required minimum 'contact hours' may be submitted in the following categories.

Research work or published author #CE hours _____

Attach abstract of work(s), contact information of research agency or publisher.

Volunteer massage at an organized event #CE hours _____

Attach information on event(s) including date, time, and organizer contact information.

Telecommunication or on-line course(s) #CE hours _____

Attach copy of transcript, certificate, or proof of completion including provider contact information.

Self-study based on media (i.e.: book, periodical, audiocassette, VHS/DVD) #CE hours _____

Attach a one-page summary on what you learned and how you might or might not incorporate it into your practice. Include title, author and publisher information.

Serve as a board/committee member, examiner or attend a board meeting #CE hours _____

Attach list of days worked/attended (limit one (1) CE per day)

Teaching, mentoring or peer supervision. #CE hours _____

Attach proof of teaching: pay stub, letter of verification from employer, attendee sign in sheet.

Other: Learning experience not listed. #CE hours _____

Contact the Board office for advice.

Total Non-Contact Hours _____

Total CE hours this renewal period: _____