



Oregon

Theodore R. Kulongoski, Governor

Board of Massage Therapists

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BOARD MEETING MINUTES

January 11, 2010

Attendance

Board Members:

Kathy Calise, Public Member, Chair
Heather Bennouri, LMT, Vice Chair
Jeanna Catalano, LMT
Crystal Collier, LMT
Craig McMillin, Public Member
Tim Driscoll, D.C., Public/Health Member

Staff:

Patty Glenn, Executive Director
Mindy Tucker, Director of Compliance
Diana Nott, Enforcement Coordinator
Lori Lindley, Assistant Attorney General
Kathryn Watson, Exam Coordinator
Crystal Quatier, Administrative Specialist

Public: Michael Jordan Senator Betsy Johnson

Call to Order

Calise called the meeting to order at 9:04 am. Role call was performed. **Calise, Bennouri, Catalano, Collier, McMillin and Driscoll** were present.

There was an introduction of Board members and staff.

1) Approve Agenda - McMillin asked to amend the agenda under item 8-G, Board Business: to include Policy Regarding Recordings. **Bennouri** move to approve the agenda as amended. **Second the Motion: Driscoll** **In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise.**
Opposed: None. Motion carries.

2) Public Comments –

Michael Jordan introduced himself.

3) 2010 Kickoff and Board Member Training - Glenn spoke about changes in the Board binders and professional meeting conduct. She also ordered new editions of Sturgis Parliamentary Procedures for the Board members. **Calise** spoke about moving into the new year and introduced Assistant Attorney General (AAG), Lori Lindley. At the Chair's request AAG Lindley will attend each Board meeting.

AAG Lindley presented to the Board on the basics of executive session. She indicated that the reason for public meetings law is to allow for open decision making by governing bodies. She gave some suggestions to the Board on meeting conduct, such as providing signage on the conference room door that indicates if the Board is in public session or executive session. She also gave examples of appropriate executive session meeting discussions and public session meeting discussions, as well as who may attend executive session meetings. She concluded her presentation on the appropriate use of e-mail communications to conduct Board business without being in violation of public meetings law.

4) **Approve minutes of November 16, 2009** – The board reviewed the minutes and discussed some minor editing changes to get to **Glenn** for finalization. **Bennouri moved** to approve the minutes as amended. **Second the Motion: Catalano** **In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise.** **Opposed: None.** **Motion carries.**

McMillin moved to have the draft Board minutes provided to the Board within ten days of the Board meeting. **Second the Motion: Bennouri** **In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise.** **Opposed: None.** **Motion carries.**

5) **Directors Report –**

a) **Statistics** – The Board was provided with an updated organizational chart as well as statistics regarding licensee information for the year end of 2009. They were also provided with the most current practical examination statistics. **Glenn and Calise** are working on scheduling a meeting with the Oregon Department of Education to gain better understanding of how the agencies work together in the approval of Oregon massage programs and what can be done to address educational issues when they arise.

b) **Finances** – **Glenn** provided the Board with the most current Profit & Loss statement. She informed the Board that the semi-independent agency audit, originally scheduled to be completed and to the board by mid-December, has been extended by the Secretary of State and the audit company now has until January 18, 2010 to get the completed report to the board. The final audit report will be forwarded to the Board members as soon as it is received. OBMT is currently trending over budget, with the expectation that it will even out as the biennium progresses.

Bennouri moved to break for approximately fifteen minutes at 9:47 am. **Second the Motion: Collier** **In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise.** **Opposed: None.** **Motion carries.**

The Board returned from break early at 9:50 am, as Senator Betsy Johnson had arrived to address the Board.

McMillin introduced Senator Johnson. He detailed some of the past difficulties that the Board has had pertaining to legislative issues. As a result, relations are strained and the Board had invited Senator Johnson to visit to try to create understanding and a better working relationship.

Senator Johnson shared her concerns with how the Board has been perceived by various modality organizations, as well as her experience with creating the reflexology exemption language. She asked about the status of the Multi-Discipline Task Force and sought to obtain a working understanding of that group. She expressed her desire to find middle ground and her willingness to get issues resolved.

McMillin stated that he sees the core issue as one of regulation vs. non-regulation for various modalities. He also shared his concerns around unethical and unprofessional conduct the board sees which is not modality specific.

Senator Johnson responded that she is very sensitive to the issues of ethics and harm and understands the regulatory desire for public and professional protection. She further explained that the perceived aggressiveness of the OBMT has caused concern.

There was lengthy discussion on the various perceptions of the Board and the desire of the Board to address and correct those perceptions.

Collier reported that on December 11, 2009, the first meeting of the Multiple Discipline Task Force was held at the Board office. While anyone may attend the meeting, there were representatives of several modalities including structural integration, bowerwork and polarity. There has been outreach done to try to garner participation from representatives of the various groups who have expressed concern, unfortunately several groups did not provide representation at this first meeting. Through self reporting the OBMTs LMT population represents over 100 different modalities/bodywork approaches. The Chair of the task force is John Combe, LMT, who is in the process of confirming committee members. There was extensive discussion on participants and the desire to have collaborative knowledge-based resolutions.

Senator Johnson commended the Board on the creation and work of this Task Force and recognized the tremendous task at hand.

Bennouri suggested that input from Senator Johnson would be most helpful for the Rules Committee when they are working on any changes or additions to rule or statute.

Senator Johnson indicated that she would be happy to provide input, particularly based on the work of the Task Force.

McMillin informed Senator Johnson that the Board is working on putting together a protocol for the legislation process.

Senator Johnson stated that she would be reporting on this meeting to Senator Monnes-Anderson, as she works closely with issues on scope of practice and health regulation. She also indicated that she is willing to attend Board meetings and speak with staff and Board members. In closing, she again commended the Board and the Task Force.

The Board thanked Senator Johnson for her attendance at the board meeting and for allocating this time to discuss these issues.

Collier moved to break for ten minutes at 10:37 am. **Second the Motion: Driscoll In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

The Board returned from break at 10:47 am.

Glenn continued the Directors Report. There are some changes to the 2007-2009 year-end information. All accounts are current and reconciled through the end of 2009.

- c) Health Related Boards Update** – No update at this time as the group is meeting this afternoon.
- i) Data collection** – **Glenn** is in the process of collecting the data that was discussed in the November 2009 Board meeting. There will be a report on this information at the March 8, 2010 Board meeting.
 - ii) Arrest Record Matrix** – **Glenn** sent an inquiry to the group asking if any other agency has a matrix such as this. The little response that has come at this time indicates that others are not using a system such as this. **AAG Lindley** voiced concerns about adopting a matrix that requires the Board to act on an issue in one particular manner when the case facts might not

support such a decision. **Glenn** commented that the current Washington Department of Health matrix appears to take that into consideration by acknowledging aggravating and mitigating circumstance.

d) Semi-Independent Board Administrators (SIBA) Update – This group will be meeting next Tuesday afternoon. An update will be provided at the March 8, 2010 Board meeting.

e) General Updates – **Glenn** shared a general year-end e-mail that had been sent out to the licensees and other stakeholders as well as the stakeholder responses received.

f) Concerns and Compliments – The Board received copies of correspondence from stakeholders sharing both concerns and compliments. **Glenn** shared frustrations that she and the staff are feeling when Board members receive comments, complaints or compliments but don't relay specific examples or details. She asked that Board members keep the details in mind and forward that information immediately to the office so that recognition or corrective action can be timely and informative.

Bennouri reported that the Oregon Massage Therapy Association (OMTA) conducted a survey of their membership. The survey included opinions on Board interaction and experiences. The overall feedback was positive and supportive of the Board. She will look into the ability to forward more detail to the Board.

Calise shared that she thinks the e-mails from the Board are quite valuable.

Glenn explained that the Oregon Practical Examination examiner training was held in December. As this was a half-day event and the space required it to be reserved for the full day, a free ethics and boundaries CE class was held in the afternoon. The information on the class was e-mailed to licensees and the class was quickly filled to capacity. To accommodate the overwhelming response a second class was scheduled for Tuesday, January 19, 2010. This class is also filled to capacity. **Glenn and Calise** also presented to an OMTA group on December 28, 2009, and had great attendance and participation there as well.

6) Committee Updates

a) Education/Scope of Practice Committee – **Glenn** is in the process of re-assigning the chair for that committee. They last met in June 2009 and worked on a potential portfolio review process. They are also charged with working on a distance education component. Lisa Barck Garofalo has expressed an interest in chairing that committee, so **Glenn** will follow-up with her. It was suggested that former Board chair, Jordan Barton, be contacted about his ability to participate as well.

Bennouri indicated that she also had a couple of other suggestions for committee chair. **Calise** shared that she suggested to a few people who have applied for a Board position but were not accepted, to apply for a committee.

b) Multiple Discipline Task Force – **Collier** provided an update while Senator Johnson was in attendance. The next meeting is set for January 22, 2010 at 2:30 pm and will be held at East West College of the Healing Arts in Portland, Oregon. At that time, the Task force will confirm participants, decide on the process for running meetings and set future meetings. **Calise** asked that committee members are informed that they may be reimbursed for their mileage. **Glenn** will make sure that they are all trained on how to appropriately complete an expense report.

7) FSMTB Update – There has not been a lot of activity over the holidays. **Glenn** will forward information to the Board members as it comes in.

8) Board Business

a) 2010 Legislative Session – This discussion was carried over from the November 16, 2009 Board meeting. It was discussed that most suggested changes can be tabled at this time. However, the education issue in statute, which currently does not recognize university level education obtained in Oregon, needs to be addressed. It was suggested that perhaps this can be an association bill. The Board would like for someone to try to get this taken care of during this special session, but recognizes that it most likely will not be addressed until the 2011 session.

There was discussion on the reasoning behind creating the rules committee: to make suggestions for potential changes and to be sure that any suggested changes do not conflict with statutory authority or other rules.

b) Board Special Committee Updates

i) Legislative – There is nothing new from this committee

ii) Attorney Usage – **McMillin** expressed his frustrations with not receiving requested documents or items in a timely manner. **Glenn** reported that the items requested had been sent. **McMillin** indicated that they had not been received.

iii) Office Policies and Procedures – **Glenn** reported that this is part of the current biennium focus for staff. Currently Glenn is working on the internal/HR related policies and procedures and is in the process of procuring an HR consultant to assist with the final documents and the finalization of some updated internal processes. The special committee has concluded the work they were involved in and does not any additional work to do at this time.

iv) Personnel Performance/Salaries – **McMillin** asked when the Board was set to have a performance review of the Executive Director. **Calise** planned on doing it at the first traveling Board meeting so that all Board members would have time to gather their thoughts. It was noted that the 2009 review had not yet been done and that the 2010 review is due in May. **Calise** will have the required documents together for the March meeting and the Board can review the documents and modify as needed. The Board members will be provided with the documents well in advance of the Board meeting.

c) Question from LMT – recommending vs. prescribing – The Board received a request from a LMT requesting the review of a prescription-like pad that LMTs are being asked to use with clients. While several Board members agreed that the form was very similar in look to a prescription pad, they did not feel that there was a violation of rule or law. **AAG Lindley** stated that as many of the requirements for prescriptions were absent from this form and as such did not see a concern that it would be mistaken for a prescription. There was extensive conversation on the matter. In the end, the Board stated that they have reviewed the document and it was determined that this is not a matter that the Board has jurisdiction over. **McMillin** pointed out that the Board reserves the right to change position if a formal complaint is filed pertaining to this matter.

d) Worker's Compensation Inquiry/Response – The Board received a copy of correspondence from the Worker's Compensation Division. In the correspondence, it was stated that Worker's Compensation does not consider a massage therapist to be a medical service provider. There was discussion on Washington State provider coverage. **Glenn** indicated that insurance coverage will be a hot topic for the Board in 2010. **Collier** would also like to discuss health savings accounts when this issue is addressed more in-depth. It was suggested that the Worker's Compensation issue would be more appropriately addressed by the professional associations. It was decided that it would be beneficial to put an article on the matter in the newsletter.

e) Review on the referral to and use of Executive Session at the October 2009 Board Meeting – Due to technical concerns **Bennouri** stated she was only able to review the executive session from the October 19, 2009 Board Meeting and had not had time to fully review the public session. After a thorough review of the executive session, **Bennouri** found no instance of discussion on either the FSMTB or the Multiple Discipline Task Force during executive session. **Bennouri** offered to complete the review of public session and report back to Michael Jordan. Mr. Jordan indicated that would not be necessary as he had already requested a copy of the public session.

f) Finalize 2010 Traveling Board Meetings – There was a discussion on the dates and locations of the 2010 traveling Board meetings. **Glenn** noted that the May 7, 2010 All-Schools Meeting is tentative. It was determined that the Board would hold the May 14-15, 2010 Board meeting and work session in Ashland, Oregon and the July 30-31, 2010 Board meeting and work session at a location along the North Coast. **Bennouri moved** to approve the 2010 Board calendar as discussed. **Second the Motion: Collier In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

Bennouri moved to break for 10 minutes at 11:47 am. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

The Board returned from break at 12:07 pm.

Driscoll moved to amend the agenda to include item 8-H, Mediation Process Update. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

g) Recording Policy – The Board reviewed the revised Recording Policy. **McMillin** indicated that he was disappointed with this revision. He is also troubled by the time-frame in which it has taken to address this issue. He stated that he has no quarrel with adding to the Board automated telephone recording something that states, “This call may be monitored or recorded for quality assurance.” However, he would like the policy to include more detail about when a call is recorded, how it is preserved, when it is deleted, etc. There was lengthy discussion on this matter, which included state retention policy and state and federal laws pertaining to recording conversations. **McMillin** wants the policy to read that failure to adhere to the policy will result in disciplinary action. **Bennouri moved** to send the policy statement back to staff for revisions and for the Board to see a final draft in conjunction with a procedural statement at the March 8, 2010 Board meeting. **Second the Motion: Driscoll In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

h) Mediation Process Update – The Board was provided with copies of documents/agreements created during the mediation process. **Calise** asked that the record reflect that staff members Kathryn Watson and Crystal Quatier have joined the meeting. **Glenn** reported that the mediation process started at the end of October 2009. The mediator, Janet Gillman with the Employment Relations Board, spoke with each staff member, Jordan Barton, the SEIU representative and Kathryn Logan, AAG, prior to officially starting mediation. The first session of mediation was held on November 30, 2009 from 10:00 am to 4:00 pm. The next two sessions were held on December 29-30, 2009 from 10:00 am to 4:00 pm on each day. Staff is scheduled for a follow-up session to wrap up any outstanding issues on February 1, 2010. If more work is needed, staff will obtain assistance from other resources.

9) **Public Forum** – There were no public comments.

10) **Executive Session -**

a) **Law Enforcement (192.660(2)(k))**

b) **Review of information/records exempt from public disclosure (192.660(2)(f))** – Not addressed

The Oregon Board of Massage Therapists will now meet in executive session, pursuant to ORS 192.502(9), 36.224(6), 36.220(1)(a), and OAR 334-001-0051(6). The Board may also consider and discuss in executive session information obtained as part of an investigation of a licensee or applicant, pursuant to ORS 192.660(2)(k). The Board may also review, consider, and discuss written legal advice provided by the Department of Justice that is confidential or privileged and exempt from disclosure under ORS 192.502(9) and ORS 40.225 and other applicable authority.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of executive session, the Board will return to open session and welcome the audience back into the room.

The Board entered into Executive Session at 1:07 pm per ORS 192.660(2)(k). At 1:45 pm, **Bennouri moved** to break for five minutes. **Second the Motion: Collier In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.** The Board returned from break at 1:50 pm and returned to Public Session from Executive Session at 2:29 pm.

11) **Executive Session Action**

a) **Executive Session Closed Case Report – Bennouri moved** to accept the closed case report for the following cases. **Second the Motion: Collier In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

Case No. 815

Allegation: No license number in ad **Closed:** Compliance met

Case No. 818

Allegation: No license number in ad **Closed:** Compliance met

Case No. 831

Allegation: No license number in ad **Closed:** Compliance met

Case No. 845

Allegation: No license number in ad **Closed:** Compliance met

Case No. 854

Allegation: No license number in ad **Closed:** Compliance met

Case No. 857

Allegation: Unprofessional conduct **Closed:** Compliance met

Case No. 862

Allegation: No license number in ad **Closed:** Compliance met

Case No. 900

Allegation: Non-compliance with a Board Order **Closed:** Compliance met

Case No. 901

Allegation: Non-compliance with a Board Order **Closed:** Compliance met

Case No. 915

Allegation: No license number in ad **Closed:** Compliance met

Case No. 916

Allegation: No license number in ad **Closed:** Compliance met

Case No. 917

Allegation: No license number in ad **Closed:** Compliance met

Case No. 918

Allegation: No license number in ad **Closed:** Compliance met

Case No. 929

Allegation: No license number in ad **Closed:** Compliance met

Case No. 930

Allegation: No license number in ad **Closed:** Compliance met

Case No. 931

Allegation: No license number in ad **Closed:** Compliance met

Case No. 932

Allegation: No license number in ad **Closed:** Compliance met

Case No. 933

Allegation: No license number in ad **Closed:** Compliance met

Case No. 934

Allegation: No license number in ad **Closed:** Compliance met

Case No. 935

Allegation: No license number in ad **Closed:** Compliance met

Case No. 936

Allegation: No license number in ad **Closed:** Compliance met

Case No. 937

Allegation: No license number in ad **Closed:** Compliance met

Case No. 938

Allegation: No license number in ad **Closed:** Compliance met

Case No. 940

Allegation: No license number in ad **Closed:** Compliance met

Case No. 941

Allegation: No license number in ad **Closed:** Compliance met

Case No. 944

Allegation: No license number in ad **Closed:** Compliance met

Case No. 949

Allegation: Unprofessional conduct **Closed:** Not a Board issue

- b) **Case #499** – The Board received an update to this case. The LMT appealed the Board decision. The Board decision was upheld by the appellate court.
- c) **Case #730 – Collier moved** to accept the proposed order as the Final Order, with the suggested revisions. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**
- d) **Case #790 – Bennouri moved** to issue a Notice of Proposed Action for one violation of OAR 334-040-0010(19)(a)(C)(i), for disrobing or draping practices that reflect a lack of respect for the client’s privacy and 3 violations of OAR 334-010-0025(9), all licensed massage therapists are required to include their license numbers in all advertisements, for a total civil penalty of \$550 and require completion of a Board-approved ethics class and issue a letter of concern. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**
- e) **Case #807 – Driscoll moved** to close the case with a letter of concern and forward to the District Attorney. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**
- f) **Case #824 – McMillin moved** to close with a letter of concern, which will address the license number in advertising issue as well. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**
- g) **Case #873 – Bennouri moved** to table this case until the March 8, 2010 Board meeting. **Second the Motion: McMillin In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**
- h) **Case #897 – McMillin moved** to forward this case to the March 8, 2010 Board meeting. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**
- i) **Case #850 – McMillin moved** to forward this case to the March 8, 2010 Board meeting. **Second the Motion: Collier In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

12) Public Session Action

- a) **Public Session Closed Case Report – Collier moved** to close the following cases **Second the Motion: Driscoll In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

Case No. 052

Allegation: Unlicensed practice of massage

Loretta Bunch

Closed: Civil penalty assessed & paid

Case No. 374

Allegation: Unlicensed practice of massage

Dale Vigil

Closed: Final order issued

Case No. 654	Robert Parmelee
Allegation: False representation to the Board	Closed: Stipulated agreement issued
Case No. 758	Susan Holloway
Allegation: Unlicensed practice of massage	Closed: Stipulated agreement issued
Case No. 762	Eliza Cahill
Allegation: Unlicensed practice of massage	Closed: Final order issued
Case No. 777	massagemassage76@yahoo.com
Allegation: Unlicensed practice of massage	Closed: Respondent unreachable
Case No. 848	Simon Elsner
Allegation: Unlicensed practice of massage	Closed: Final default order issued
Case No. 950	Tyler Unknown
Allegation: Unlicensed practice of massage	Closed: Compliance met/warning issued

b) Case #894 (Peggy Vander Oord) – Collier moved to issue a Notice of Proposed Action for one violation of ORS 687.021(1), engaging in the practice of massage without a license, and one violation of ORS 687.021(2)(a), advertising for massage without a license, for a total civil penalty of \$1,500. **Second the Motion: Driscoll In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

c) Case #895 (Bethany Flerchinger) – Bennouri moved to close the case as No Action Taken. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

Bennouri moved to rescind her previous motion on case #895. **Second the Motion: McMillin In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

In the matter of Case #895, **Bennouri moved** to consolidate case #895 and case #759, and close case #895. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

d) Case #759 (Bethany Flerchinger) – Bennouri moved to amend the Notice of Proposed Action to include the most current violation, to be as follows: two violations of ORS 687.021(1), engaging in the practice of massage without a license, and one violation of ORS 687.021(2)(a), advertising massage without a license, for a total civil penalty of \$2,500. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

e) Case #896 (Joni Leckey) – Collier moved to issue a Notice of Proposed Action for one violation of ORS 687.021(1), engaging in the practice of massage without a license, and three violations of ORS 687.021(2)(a), advertising massage without a license, for a total civil penalty of \$3,500. **Second the Motion: Driscoll In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

f) Case #904 (Ijeoma Onuaguluchi a.k.a. "Mia") – Driscoll moved to issue a Notice of Proposed Action for one violation of ORS 687.021(1), engaging in the practice of massage without a license, and ten violations of ORS 687.021(2)(a), advertising massage without a license, for a total civil penalty of \$9,500 and forward to the Clackamas County District Attorney's office for prosecution

consideration. **Second the Motion: McMillin In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**

13) Announcements – Tucker reported on an upcoming enforcement project. There are approximately 13 cases in the Portland area that will be a joint effort between the OBMT and local law enforcement. An update is expected in March.

Glenn reported that the temporary rule for the Board stipends expires in February 2010. It has been noticed for 9:00 am on March 8, 2010. Please expect the first several minutes of the Board meeting to be set aside for the Rules Hearing. This will give all Board members the opportunity to experience the rules hearing process.

The office has been remodeled in conjunction with the renewal of the lease. There is new carpet throughout the office and the enforcement area is now an enclosed office space. These enhancements came at no cost to the Board, as part of the lease extension. In conjunction with the remodel, some additional enhancements were done to the office, at minimal cost to the Board.

Glenn and Grant Moyle, IT are still working on the development of the paperless Board meeting process and are also looking at online renewals. The Physical Therapy Board recently launched their online renewal process, so we are watching closely to see how it progresses. In addition, the current database was developed in Access 2003. It was noted that with Access 2007, there were some coding issues. The database developer is reviewing a beta copy of Access 2010, and is working on updating the programming to comply with that version. Anticipate an update this year.

McMillin asked the other Board members if an invitation should be extended to Representative Mitch Greenlick, to visit with the Board as Senator Johnson did today. Board members agreed that this is a good idea. **McMillin** will make that overture.

14) Adjourn Meeting – Bennouri moved to adjourn the Board meeting at 3:04 pm. **Second the Motion: Catalano In favor: Bennouri, Catalano, Collier, Driscoll, McMillin and Calise. Opposed: None. Motion carries.**