

# Oregon State Board of Tax Practitioners Telephone Board Meeting Minutes

**Meeting Date:** February 25, 2010

**Time:** 8:07 a.m. – 8:28 a.m.

**Location:** Morrow Crane Building, Salem, Oregon

**Attendees:** Alan Twombly (Board Chair)  
Dorothy Hudson (Vice-Chair) (excused)  
Merry VanAtta  
Toni Ellsworth  
Jess Gutierrez (excused)  
Marilyn Johnston  
Janis Salisbury

**Staff:** Ron Wagner, Executive Director  
Monica J. Walker, Senior Compliance Specialist

ITEM	ACTION / DISCUSSION
Twombly called the meeting to order at 8:07 a.m.	
<b>Executive Session</b> <small>To discuss information exempt from public disclosure under ORS 673.730(3). Pursuant to 192.660(2)(f). This Executive Session is closed to members of the public.</small>	
Executive Session 8:07 a.m.- 8:14 a.m.	
<b>Disciplinary Matters</b>	
	<p><b>Motion:</b> Salisbury moved that the Board issue an Amended Final Order by Default to Carol M. Jones of Lowell, Oregon to assess civil penalties and Board costs for violating the provisions of Oregon Revised Statute 673.605 through 673.740 and the Oregon Administrative Rules adopted thereunder pursuant to 673.700(1)(7) and 673.735(1) by continuing to prepare, advise, or assist in the preparation of personal income taxes for another and for valuable consideration without being licensed or exempt from licensure.</p> <p>Motion passed. Ayes: Ellsworth, VanAtta, Johnston, Salisbury, and Twombly.</p>
	<p><b>Motion:</b> Salisbury moved that the Board issue an Final Order to Cease and Desist, Assessing Civil Penalties and Board Costs to Carol M. Jones of Lowell, Oregon for violating the provisions of Oregon Revised Statute 673.605 through 673.740 and the Oregon Administrative Rules adopted thereunder pursuant to 673.700(1)(7) and 673.735(1) by continuing to prepare, advise, or assist in the preparation of personal income taxes for another and for valuable consideration without being licensed or exempt from licensure.</p> <p>Motion passed. Ayes: Johnston, VanAtta, Ellsworth, Salisbury, and Twombly.</p>
<b>Other Business</b>	
New Board Members	Wagner shared that there will be two new Board members joining the next meeting—

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	Olivia Dea Williams and Margaret Atchison. Both have been confirmed before the legislative committee overseeing Board appointments, and their terms are effective March 1, 2010. Wagner expressed his gratitude for the service of Marilyn Johnston and Merry VanAtta.
Budget	Wagner will report additional information on the budget and general fund during the May Board meeting.
<b>Adjournment</b>	Twombly adjourned the Board meeting at 8:28 a.m.

**Next meeting:**

May 13, 2010

Morrow Crane Building, Salem, Oregon