



# Oregon

Kate Brown, Governor

## State Board of Tax Practitioners

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Web Site: [www.oregon.gov/OBTP](http://www.oregon.gov/OBTP)

Dear Course Instructor/CE Sponsor:

The Oregon Board of Tax Practitioners would like to invite you to attend the 2015 Instructor's Workshop. The workshop will provide valuable information for teaching the "80-hour Basic Tax Course" as well continuing education seminars.

There is no fee to attend the workshop. The featured speaker this year will be **GwenEllyn Anderson, Ed. D., Neuro-Educator, Trainer and Consultant**. GwenEllyn has over 35 years of experience as a teacher, counselor, and education director at the high school, college/university – undergraduate and graduate levels; with first generation students; traditional and non-traditional students; nationally and internationally.

GwenEllyn was awarded the Otis McCreary Outstanding Service to Organization and Profession by the Northwest College Personnel Association. She is an enthusiastic life-long learner, grounded theorist, brain and learning science specialist, proficient instructor of practical application, skilled facilitator and experienced diversity educator. She has a lot to offer and is eager to share it with you.

Coffee service and pastries will be provided in the morning. Lunch will be on your own. The workshop is being held within close proximity to many nice restaurants within walking and driving distance that you can choose from.

**2015 Instructor Workshop**  
**Friday – August 14, 2015**  
**8:30 a.m. through 4:30 p.m.**  
*To be held at the*  
**Clackamas Community College – Wilsonville Campus**  
**29353 Town Center Loop East**  
**Wilsonville, OR 97070**  
**(503) 594-0950**

An agenda is attached for your convenience **OR** can be viewed on the Boards website at: [www.oregon.gov/OBTP](http://www.oregon.gov/OBTP)

Please register by completing the information below and returning a copy of this letter by US mail to the board office **no later than 5:00 p.m., July 31, 2015**. If you prefer you may fax your registration form to (503) 585-5797 or e-mail it to [tax.bd@oregon.gov](mailto:tax.bd@oregon.gov)

We look forward to sharing a day packed full of information with you. Space is limited to 50 participants so be sure to register early.

*"A teacher who loves learning earns the right and the ability to help others learn."*

*Ruth Beechick, An Easy Start in Arithmetic*

**MISSION:** The Board of Tax Practitioners protects consumers by ensuring that Oregon tax professionals are competent and ethical in their professional activities

8:30 a.m. — 8:45 a.m.

REGISTRATION

9:00 a.m. — 9:15 a.m.

WELCOME & INTRODUCTIONS (Nutan Aurora, Board Chair, LTC, EA & GwenEllyn, Ed.D.)

9:15 a.m. — 10:15 a.m.

SESSION ONE: How the brain learns and its implications for teaching adults (The Triune brain, principals of learning and the value of chunking)

10:15 a.m. — 10:30 a.m.

BREAK

10:30 a.m. — 11:30 a.m.

SESSION TWO: Styles of learning (30 minute activity)

11:30 a.m. — 12:30 p.m. \*\*\*Lunch on your own\*\*\*

12:30 p.m. — 1:15 p.m.

SESSION THREE: Teaching to the interactive brain (Hook, Line and Sinker engagement)

1:15 p.m. — 2:15 p.m.

SESSION FOUR: Practical application of learning styles and activities

2:15 p.m. — 2:30 p.m.

BREAK

2:30 p.m. — 3:15 p.m.

SESSION FIVE: Test-taking and memory tools including quick stress management techniques (Memory exercises and aids & how to out-smart a test and think like a test creator)

3:15 p.m. — 3:45 p.m.

SESSION SIX: Giving supportive and learner centered feedback with visible learning feedback techniques (using the "cheat sheet")

3:45 p.m. — 4:00 p.m.

BREAK

4:00 p.m. — 4:15 p.m.

QUESTIONS & ANSWERS SESSION

4:15 p.m. — 4:30 p.m.

EVALUATION & ADJOURNMENT



**2015 INSTRUCTOR WORKSHOP – REGISTRATION FORM**

Yes, I will attend the 2015 Instructor’s Workshop to be held on Friday, August 14, 2015.

Name: \_\_\_\_\_

Instructor in (Basic/CE) & for (Company/City): \_\_\_\_\_

License # \_\_\_\_\_ Telephone #: (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

Signature: \_\_\_\_\_

**DEADLINE FOR REGISTRATION: July 31, 2015**

**\*\*\* Thank You for Attending \*\*\***

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