



Mission:

Protecting consumers by ensuring that Oregon tax professionals are competent and ethical in their professional activities

**NOTICE OF PUBLIC MEETING
OREGON BOARD OF TAX PRACTITIONERS
PUBLIC BOARD MEETING AGENDA
Thursday, May 8, 2014**

9:00 a.m. – Board office

Public attendance available at:

Tax Board Office Morrow Crane Building

3218 Pringle Rd SE 1st Floor Conference Room Salem, OR 97302

(Times are estimated)

Working lunch provided

Upcoming 2014 Meeting Dates

Exam Work Sessions/Executive Session – July 8 & 9

Board Meeting – July 10

Proposed Agenda

1. Call to order (9:00 a.m.) *Janis Salisbury, Board Chair*
 - a. Swear in New Member – Susan Gallagher-Smith
 - b. Board member appreciation – Jess Gutierrez
 - c. Roll Call
2. Amendments to proposed agenda
3. Administration Report *Bill McMillen, Executive Director*
 - a. Budget Update
 - b. Office Update
 - c. Possible Rule modifications
4. Licensing Report *Heather Shepherd, Licensing Specialist*
 - a. Statistics
5. Executive Session (In accordance with ORS 192.660(2)(f))

To discuss information exempt from public disclosure under ORS 673.730(3). Pursuant to 192.660(2)(f), this Executive Session is closed to members of the public. (The Board will immediately go into Executive session. Public session will begin at approximately 1:00 p.m.)
6. Public Session (1:00 p.m.)
 - a. Approval of January 9, 2014 Board Minutes
7. Compliance Report *Monica Walker, Investigator*
 - a. Status Update
 - b. Disciplinary Cases Vote(s)

8. Public Comment

Janis Salisbury, *Board Chair*

9. Exam & Education Report

Jane Billings, *Examination & Education
Coordinator*

- a. Examination Update, including Instructor Pass Rates
- b. CE Update Discussion, including CE Audit Update
- c. Department of Education Report
- d. C-IWC Update
- e. Board Work Session Update

10. Waiver Requests

Monica Walker, *Investigator*

- a. One received during season = one ratification

11. Public Comment

12. Other Business

Janis Salisbury, *Board Chair*

- a. Chair Elections
- b. Tax Board Bulletin Newsletter Assignments
- c. Outreach Meeting Discussion – Dates & Location

13. Adjournment

DRAFT