



# Oregon

John A. Kitzhaber, M.D., Governor

## State Board of Tax Practitioners

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June 25, 2014

Dear Licensee:

RE: Recruitment for Rules Advisory Committee Members

The Rules Advisory Committee meeting for the Board of Tax Practitioners is scheduled on Wednesday, August 27, 2014 from 9:00 a.m. to approximately 3:00 p.m. The meeting will be held at the Morrow/Crane Building, 3218 Pringle Rd SE #120, Salem, Oregon in the large conference room located on the lower level.

Committee members earn continuing education credit for each hour for hour basis served. Travel to and from the meeting will not be reimbursed, however lunch will be provided.

This is the opportunity for licensees to engage in the rulemaking process. The Board encourages all licensees to consider membership on the Rules Advisory Committee. Initially established in 2004, the Rules Advisory Committee annually reviews the Board's Oregon Administrative Rules (OAR's) and makes revision recommendations to the Board.

The committee, consisting of 20 volunteers, examines the most recent administrative rules along with any new proposed rule language. The board website has the most recent copy of the Oregon Administrative Rules available for download and review.

[http://www.oregon.gov/OBTP/Pages/oregon\\_administrative\\_rulemaking.aspx](http://www.oregon.gov/OBTP/Pages/oregon_administrative_rulemaking.aspx)

Licensees interested in joining the Rules Advisory Committee and are available to attend the Wednesday, August 27, 2014 meeting, are invited to complete the registration form below and mail or fax a copy of this letter to the board office not later than Friday, August 1, 2014.

Sincerely,

*Jane Billings*

Jane Billings, Interim Rules Coordinator  
Board of Tax Practitioners  
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### 2014 Rules Advisory Committee Meeting – Registration Form

Yes, I wish to be a member of the Rules Advisory Committee and attend the August 27, 2014 meeting.

Name: \_\_\_\_\_ License Number: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MISSION:** The Board of Tax Practitioners protects consumers by insuring that Oregon tax professionals are competent and ethical in their professional activities