

## **OBTP Database Migration Key Dates & Timeline**

(Key dates in bold)

July 7, 2015

- Discussion with DAS procurement services re process required to procure new database.
- DAS suggests submitting update to current contract between OBTP and NIC-USA signed July 2013.

July 16

- Updated project request submitted to DAS & NIC-USA.

July 20

- NIC-USA acknowledges receipt of updated project request.

August 14

- NIC-USA's president contacts OBTP. Recommends OBTP contact Tony Black at DAS, who is working with other boards on a licensing solution (Oregon Health Licensing Office's eLITE database, supplied by BES Technologies).

August 17

- HM contacts Tony Black and HLO.

August 31

- HM meets with HLO and discusses eLITE database.
- HM follows-up with Tony Black to say eLITE meets all OBTP needs and requirements.

September 14

- BES contacts OBTP and other licensing boards to discuss project, including costs, timelines, etc.

October - November

- DAS works with BES on modifications to original HLO contract to allow other licensing boards to use eLITE.

November 2

- BES reviews current OBTP database.

## **December 2**

- DAS, BES and licensing boards meet to discuss project implementation, costs, etc.
  - **New DAS project manager**
  - Estimated 12 weeks for complete implementation of first licensing board (OBTP) = March 15
  - Discussions about scanning module and costs
    - Estimated costs of \$15,000
  - **Discussion about using new servers**
    - DAS says new servers will be operational by end of December

## **December 9**

- OBTP contract with BES signed.

## **December 11**

- Database files uploaded from OBTP to BES for testing.

## **January 13, 2016**

- DAS notifies licensing boards that work on servers is still ongoing.
- BES agrees to provide scanning / document management module as part of licensing database at no cost.

## **February 3**

- DAS, BES and licensing boards meet to discuss project status and next steps.
  - DAS says two more weeks needed to complete server transition and set up of test environment
  - BES estimates that once test environment is complete, two weeks will be needed to fully implement the live database
  - Go live date is still estimated at March 15

## **February 26**

- **DAS says servers are ready for test environment.**
- **BES is unable to access servers until March 25.**

March 14

- BES conducts training and database overview for licensing boards.

March 28

- First day OBTP is able to access new database (test environment).

**April 4**

- **OBTP notified by Treasury that online payments cannot be processed through eLITE (HLO uses eLITE and payments are processed through NIC-USA).**
- Several rounds of discussions take place with Treasury, DAS, NIC-USA and BES to determine requirements for online payment processing.

April 18

- Production (live) version of eLITE is implemented by OBTP.

**April 25**

- **Treasury, DAS, NIC-USA and OBTP meet to discuss online payment implementation.**
- **OBTP required to submit work order to NIC-USA for payment processing application.**

April 27

- OBTP submits work order for payment processing.
- Confirmation of work order submission is received.
  - Work order needs to be reviewed and approved by DAS/IT, DAS/Procurement, DOJ, Treasury, and NIC-USA before work can begin.

May 30

- Online payment processing implementation target date.