Date: August 1, 2017

To: Pesticide Product Registrants and Registration Agents

From: Oregon Department of Agriculture Pesticides Program

Subject: Update on ODA Pesticide Registration Process —
Completing the Transition to All Online Registrations and Electronic Labels,
Phase-out of Paper Registration Applications and Labels (with exceptions)

You are receiving this notice because your company, or the company you represent as an agent, has pesticide products registered with the Oregon Department of Agriculture (ODA). We are writing to inform you of some important changes in our registrations process, including (effective August 1, 2017):

(1) ODA will no longer accept routine applications for new product registrations (with limited exceptions), and

(2) ODA will no longer accept revised label submissions in paper format.

ODA began accepting electronic product labels for pesticide registrations in 2010, initially limiting these submissions to revised labels for products that were already registered, via direct upload to our Pesticide Program website. Since that time, ODA has developed a more comprehensive online licensing and registration system (mylicense.oda.state.or.us) for electronic submissions.

The ODA online licensing/registrations (OLR) system currently allows registrants to:
(a) submit annual registration renewal applications during approximately November 15 – March 15 each year, and
(b) submit new product registration applications, revised product labels, supplemental labels, FIFRA Section 2(ee) bulletins, and other registration-related documents, either during submission of the renewal application, or during the rest of the year using the system’s “Manage Products” feature.

To date, ODA has electronic labels on file for only about 7,000 of the more than 13,000 products registered in Oregon. Maintaining the current mixture of paper and electronic labels has become increasingly burdensome for our registrations team, compliance staff, and customers. Therefore, we are requesting all registrants to transition to all electronic labels during the remainder of 2017 and through 2018-2019. Note - To prevent possible significant delays in processing your registrations and renewal applications, please avoid uploading large numbers of new or revised labels during December 1 - March 1.

Please carefully review the summary of our updated ODA requirements for pesticide registrations going forward from August 1, 2017, attached to this letter. Contact information for our registrations team is provided at the end of the attachment, should you have any questions.

REMINDER: Please keep in mind that our OLR system is offline for all new/revised pesticide registration/label submissions during the first two weeks of November each year.

We look forward to working with you on Oregon state pesticide registrations during the remainder of 2017, during 2018 renewals, and into the future. Please watch for our 2018 renewal notices. These will be sent out as a postcard in the US Mail in mid-November.
Please contact me directly if you have any questions or concerns.

Sincerely yours,

David L. Priebe
State Registration Specialist
Pesticides Program
Oregon Department of Agriculture
635 Capitol St. NE
Salem, OR 97301
Phone: (503)986-4656
Fax: (503)986-4735
Email: dpriebe@oda.state.or.us

attachment: Updated Pesticide Registration Guidelines, Electronic Applications/Labels, August 1, 2017