

PUBLIC TESTIMONY: The Board of Forestry places great value on information received from the public. The Board accepts both oral and written comments on agenda items except Work Session items [see explanation below]. Those wishing to testify or present information to the Board are encouraged to:

- Provide written summaries of lengthy, detailed information;
- Recognize that substance, not length, determines the value of testimony or written information;
- Endorse rather than repeat the testimony of others;
- Sign-in at the information table located near the entrance.

Written comments provide a valuable reference and may be submitted before or during the meeting for consideration by the Board. Written comments received before the meeting will be copied and distributed to the Board. Otherwise, please bring 10 copies for distribution. Written comments will be attached to the minutes; oral comments will be summarized.

PUBLIC COMMENT: A special Public Comment period is scheduled during each meeting for anyone wishing to address the Board on topics/issues not on that meeting's agenda. However, the Board cannot accept testimony if the topic to be addressed has had a public hearing and that comment period has closed.

If you wish to provide comments to the Board, you must **sign-in** on the sheet provided at the Information Table, located near the meeting room's entrance.

Three minutes will be allotted for each individual. Individuals wishing additional time for testimony, should contact the Board Support office [503-945-7210] at least two days in advance of the meeting. The maximum amount of time for all public comments under this agenda item will be **thirty minutes**.

WORK SESSIONS: Certain agenda topics may be marked with an asterisk indicating a "Work Session" item. Work Sessions provide the Board the opportunity to make its decisions after considering previous public comment and staff recommendations. However, the Board may choose to ask questions of the audience to clarify issues raised.

- During consideration of contested civil penalty cases, the Board will entertain oral argument only if Board members have questions relating to the information presented.
- Relating to the adoption of Oregon Administrative Rules: Under Oregon's Administrative Procedures Act, the Board can only consider those comments received by the established deadline as listed on the *Notice of Rulemaking* form. Additional input can only be accepted if the comment period is formally extended (ORS 183.335).

GENERAL INFORMATION: The Board's agenda is printed two-three weeks before the meeting date. During that time, circumstances may dictate a revision to the agenda, either in the sequence of items to be addressed, or in the time of day the item is to be presented. The Board will make every attempt to follow its published schedule, and requests your indulgence when that is not possible.

In order to provide the broadest range of services, lead-time is needed to make the necessary arrangements. If special materials, services, or assistance is required, such as a sign language interpreter, assistive listening device, or large print material, please contact our Public Affairs Office at least two working days in advance of the meeting via telephone 503-945-7200, FAX 503-945-7212, or text teletype 503-945-7213.