

Agenda Item No:	C
Work Plan Title & #:	Board of Forestry Strategic Planning, Implementation, and Monitoring – Work Plan 1
IBI # & Title:	IBI 5 – Oversee Outcomes
Title of Presentation:	Annual Performance Progress Report for Fiscal Year 2008-09
Date of Presentation:	September 9, 2009
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SUMMARY

The purpose of this agenda item is to provide the Board of Forestry with the Department of Forestry's *Annual Performance Progress Report* for Fiscal Year 2008-2009 based on the agency's 22 legislatively-approved 2007-2009 Biennium key performance measures. The Department of Forestry's 2009-2011 Biennium key performance measures approved by the 2009 Oregon Legislature are also provided.

CONTEXT

Through the biennial budgeting process, each Oregon state agency is required to develop key performance measures consistent with joint direction from the Legislative Fiscal Office and the Department of Administrative Service's Budget and Management Division. Key performance measures proposed by state agencies must be approved by the Legislature along with their respective agency budgets.

The Department of Forestry is required to submit an *Annual Performance Progress Report* to the Legislative Fiscal Office and the Budget and Management Division of each year.

Attachment 1 is an *Agency Management Report* for the Department of Forestry's Fiscal Year 2008-09. This short report provides a quick overview of the agency's key performance measures.

Attachment 2 is the *Annual Performance Progress Report* for the Department of Forestry's Fiscal Year 2008-09 in the format required by the Legislative Fiscal Office and the Budget and Management Division. Included in the report are:

- A summary listing of the 2008-2009 agency key performance measures (Pages 2 and 3),
- An Executive Summary on the department's performance in Fiscal 2008-2009 based on these measures (Pages 4 to 7), and
- Individual summaries for each of the current biennium's 22 key performance measures (Pages 8 to 64).

A summary of the 14 approved 2009-2011 Biennium Department of Forestry key performance measures, organized around *Forestry Program for Oregon* goals (called “agency goals” here) is provided as Attachment 3.

RECOMMENDATION

No Board action is requested at this time.

The Board may wish to use the indicator information:

- To evaluate the Department of Forestry’s contributions towards achieving the goals of the *Forestry Program or Oregon*,
- In the development of objectives for the draft 2011 *Forestry Program for Oregon*,
- In updating Board Work Plans, and
- In developing guiding principles for 2011 legislative concepts and 2011-13 agency budget development.

NEXT STEPS

The Department’s *Annual Performance Progress Report* will be submitted to the Legislative Fiscal Office and the Budget and Management Division before September 30, 2009. The report will also be posted on the Department of Forestry website.

Based on this information and other monitoring, assessment, and issue scan information, the Board at its November 2009 meeting will be asked to approve draft objectives for the 2011 *Forestry Program for Oregon* and a priority set of issues for Board of Forestry work in 2010 and 2011. This process is described under Intermediate Board Issue 4 of the Strategic Planning, Implementation, and Monitoring Work Plan.

Consistent with the timelines for Intermediate Board Issue 2 of the Board’s Strategic Planning, Implementation, and Monitoring Work Plan, future Department of Forestry *Annual Performance Progress Reports* will be provided to the Board annually at its September meetings.

ATTACHMENTS

- (1) Department of Forestry *Agency Management Report: KPMs for Reporting Year 2009*
- (2) Department of Forestry *Annual Performance Progress Report* for Fiscal Year 2008-2009
- (3) Approved 2009-2011 Biennium Department of Forestry Key Performance Measures and Targets