

# **Protection from Fire Program Review: Implementation Plan**

**[A Fall, 2005 Update](#)**

**Oregon Department of Forestry**

October 18, 2005



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**KEY:**

Fall, 2005 updates are underlined and in blue font.

## Strategies and Actions for Implementing Recommendations, by Work Group

### Funding/Budgeting

Recommendations 1-7 were initially encompassed in one legislative action, House Bill 2327 “Maintaining and Enhancing Oregon’s Firefighting Capacity”. HB2327 was drafted by the Budget Note #3/Funding and Budgeting Work Group, and was introduced through the House Agriculture and Natural Resources Committee early in the 2005 legislative session. Senior ODF Staff briefed the committee on the Protection from Fire Program on January 19<sup>th</sup>, 2005 and introduced HB2327 the following week. A supplemental appropriation bill (HB 5084) was introduced to provide for funding for 2005 fire season insurance, passed, and became effective March 31, 2005. HB 2327 underwent various amendments, including requiring the OFLPF to repay half the insurance cost of HB 5084. Other amendments retained the primary features envisioned by the Funding/Budgeting Work Group. HB 2327 passed in the closing days of the session and became retroactively effective on July 1, 2005.

Recommendation	Rec. Code	Pri- ority	Time- line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
1. Continue commercial insurance; split premium 50-50	3a	H	Mar 2005	2005 Legis	Charlie Stone	- Passage of HB 2327 -Purchase of 2005 insurance policy	<a href="#">Bill passed. Law and insurance policy are in effect.</a>
2. Bring General Fund closer to 50% overall fire funding	3b	H	July 2005 & July 2007	2005 Legis	Charlie Stone	- Passage of HB 2327 -Appropriation of GF for severity purposes in ODF budget or E-board reserve	<a href="#">Bill passed. A special Purpose Appropriation to the Emergency Board was made for severity as part of the ODF budget bill.</a>
3. Increase insurance deductible by \$10 million (GF) to \$25 million to lower premium costs; increase initial attack capability in proportion to premium savings (using severity method for allocation)	3c	H	Mar 2005	2005 Legis/ EFCC	Charlie Stone	- Passage of HB 2327 - Purchase insurance policy with \$25 million deductible for less than \$2 million -Appropriation of GF for severity purposes in ODF budget or E-board reserve	<a href="#">Bill passed. A Special Purpose Appropriation to the Emergency Board was made for severity as part of the ODF budget bill. An insurance policy with a \$25 million deductible is in effect for the 2005 fire season. Cost was \$1,290,626.</a>
4. Formalize severity funding (GF) as a budgeted item	3d	H	July 2005 & July 2007	2005 Legis	Charlie Stone	- Passage of HB 2327 - Include severity in Govs budget proposal for '07-'09	<a href="#">Bill passed. 2007-09 budget development will begin in early 2006. Severity funding was provided by the 2005 Legislature.</a>
5. Permanently raise reserve base to \$22.5 million. (Revenue sources will be reduced by 50% in years when reserve base limit is reached.)	3e	H	July 2005	2005 Legis	Charlie Stone	- Passage of HB 2327	<a href="#">Bill passed.</a>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
6. Re-create statutory authority for district budget carryovers (debits and credits)	3f	H	July 2005	2005 Legis	Charlie Stone	- Passage of HB 2327	<a href="#">Bill passed.</a>
7. Reconcile timing of insurance and collection of harvest tax with the OFLPF fiscal year	3l	M	Mar 2006	2005 Legis	Charlie Stone	- Passage of HB 2327 - Adopt an EFCC rule	<a href="#">Bill passed. Rule to be considered by EFCC in 2006.</a>

## Forest Fuels and Hazard Mitigation

Selected members of the Forest Fuels and Hazard Mitigation (FFHM) Work Group are continuing to work on implementation of recommendations that lead to development of a statewide fuels management strategy for Oregon integrating private, state and federal partners. As part of this effort, recommendations are being addressed that help Oregon communities complete their Community Wildfire Protection Plans- a critical step in prioritizing fuels treatments across the landscape. Better integration of forest fuels management under the Protection from Fire Program and forest health work within Private and Community Forests is recognized as a need by the FFHM Work Group and elsewhere within ODF.

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
1. Define roles, responsibilities and resources of partner organizations in wildfire hazard mitigation.	2a	H	Oct 2005	NFP Strat. Team	Ann Walker, Bonnie Wood	A published resource list is provided to agencies, Local Coordinating Groups, and landowners	This task is on NFP Strategy Team's program of work. Should be completed within the year. The PNW NFP website will eventually have this information. <a href="#">Review of the charters of the PNWCG Working Groups is currently being planned, this includes the NFP Strategy Team and the Fire Use/Fuels working group that play strategic roles with this recommendation.</a>
2. Secure adequate personnel to administer fuel reduction and community wildfire planning activities on ODF districts.	3i	M	July, 2005, on-going	ODF / Legis.	Bill Lafferty	Adequate personnel are available to assist with CWPP development and NFP implementation.	Have requested position authorization through budget process. <a href="#">NFP positions identified were approved by 2005 Legislature – included both field and staff positions.</a>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
3. Develop and support local coordinating groups. (LCGs)	2e	H	July 2006	All agencies	ODF Field, NFP strategy Team	Functioning LCGs exist in all areas in Oregon. LCGs review local NFP grant proposals and make recommendations to NFP Strategy Team.	Identifying and documenting of groups that are serving, or can serve as LCGs is underway. Several have been identified and documented. Information on what LCGs are and how they operate is being provided to ODF Field Districts <a href="#">LCGs listing has been updated as of July 2005. Working on an October revision which will contain more detailed information for some of the LCGs. Work remains to assure that LCG input is adequately considered in allocating community assistance grants.</a>
4. Continue to develop a "one-stop" grant access system for fuels reduction and community planning and regularly review system performance.	2f	H	July 2006	ODF, USFS, FEMA, DOI agencies	NFP Strategy Team and PNW Grant Team	Information on grants can be easily accessed by communities and stakeholders. Information is updated in a timely manner.	Information on grants continues to be integrated, and is available through the NFP as well as the PNW NFP sites. Implementation is somewhat constrained by lack of clarity and difficulty of finding information on ODF website. <a href="#">WSFM grant information is now on the ODF website. Coordination with OSFM and nwfirplan website is progressing.</a>
5. Ensure forest health and fuel reduction grant program access and administration are coordinated and integrated among Private and Community Forests and Protection from Fire programs. (Task federal and state technical specialists to maintain coordination.)	2g	H	On-going	ODF/USFS/BLM/NRCS	Program Directors, ODF Exec Staff	ODF NFP Coordinator is coordinating with ODF Urban and Community Forestry programs. Also encouraging executive staff to promote program integration.	Available grant programs are reviewed by both programs and recommendations for best use of grants is provided to field.

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
6. ODF should actively engage and participate in the Oregon Biomass Work Group and implementation of the biomass components of the Healthy Forest Initiative so as to promote incentives, investments and training on biomass utilization.	2l	H	July 2007	Governor/ Legislature	Joe Misek, George Ponte, Rick Wagner	Investments in biomass utilization are being made throughout Oregon. Incentives are readily available. CWPPs and NFP projects identify biomass utilization within plans and applications for grant funding	ODF is working to organize a group within the agency, and help coordinate a group of multiple state agency members. An NFP Community Assistance grant has been written to fund one FTE to work full-time on biomass issues. <a href="#">Position approved with 2005 Legislature, actively seeking funding from ODOE, OECD and charter written for group. Forest biomass group met on 10/12/05.</a>
7. Develop a statewide risk assessment map and ranking process for Communities at Risk. Update at regular intervals.	1b	H	March 2005	ODF	Jim Wolf	Risk Assessment is published on web and ODF has ability to keep it updated	75% complete. Risk Committee met March 1 <sup>st</sup> . <a href="#">Risk Assessment and guidance document target release for ODF review/validation of data – October 31, 2005.</a>
8. Disseminate data used to identify communities at risk to local communities, integrate information in statewide risk assessment and provide regular updates.	2i	H	June 2005 On-going	ODF	Jim Wolf	Data is available and usable to community to do effective fire planning	Work is progressing on webpage through which data would be disseminated. <a href="#">An interim risk assessment has been placed on the ODF webpage for use with the WSFM grant process.</a>
9. Develop an integrated (local, state, federal) spatial database of treated areas, fire perimeters, current condition class, fire regimes and risk.	2j	H	Pre-2006	ODF Feds PNW-CG	Emmor Nile and Jim Wolf	Database is developed in a timely manner and is available to agencies and stakeholders.	A Task Order has been issued by USFS NFP Executive Director to the Pacific NW Coordinating Group to develop standards and identify a place to archive the database. (PNWCG GIS Work Group.) <a href="#">PNWCG work group has postponed acting on this task order because of not understanding order and near future release of LANDFIRE program that may meet this recommendation.</a>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
10. Develop a coordinated multi-organization communication plan, including web accessible tutorials and other materials needed to prepare and implement Community Wildfire Protection Plans and communicate and promote National Fire Plan strategies.	2k	H	July 2006	FFHM, ODF, OFRI	Dan Postrel and NFP Strategy Team	Information can be easily accessed and updated in a timely manner.	Web pages have been built (w Oregon CWPPs and tutorials). Currently posted on PNW NFP site, on ODF website soon. Also being added to OSFM site. <a href="#">ODF has contracted OSU NRI to develop CWPP site.</a> <a href="#">OSFM linking to ODF site currently.</a>
11. Develop criteria for fuels retreatment.	2q	M	July 2007	All Agencies	Steve Fitzgerald	Criteria are adopted by ODF and distributed to ODF districts and stakeholders.	Specific criteria were developed for, and are included in the FFHM report. ODF can adopt them or modify as needed. <a href="#">With the Final Report of the Protection Review, it was recommended that the written criteria be posted to the ODF website—completed.</a> <a href="#">Local CWPP efforts can access this criteria for inclusion of their CWPPs.</a>
12. Share ignition risk information with private insurance companies and collaborate on development of incentives for landowner risk reduction.	1p	M	On-going	ODF	Rick Gibson	Insurers have access to the best publicly available fire ignition risk information	ODF is coordinating with State Farm Insurance, the largest insurer in Oregon. Will expand to other firms as interest develops. <a href="#">Wildfire and the Insurance Industry Summit – scheduled for November 1.</a>
13. Support reauthorization of PL 106-393 (Title II and III of the Secure Rural Schools and Communities Payments Act).	1q	H		ODF	ODF – Tim Keith	Bill is re-authorized	-Sen. Wyden, Congressmen Walden and DeFazio have introduced bills to re-authorize PL 106-393 through 2013. -ODF NFP Coordinator is promoting use of AOC website to document projects completed under this funding.

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
<p>14. a) For the benefit of fire prevention and protection, ODF will work closely with other agencies to facilitate extension at the county level of Goal 4 siting criteria to rural residential lands as well as forestland.</p> <p>b) ODF will effectively facilitate implementation of SB 360.</p>	2r	<p>a) M</p> <p>b) H</p>	<p>a)Pre-2007</p> <p>b) 2008 (fire prone areas) 2011 (remainder of State)</p>	<p>a)ODF, OSFM, , DLCD</p> <p>b) ODF</p>	<p>ODF and counties</p>	<p>a)-Goal 4 siting/building criteria is extended to rural residential lands in high risk counties.</p> <p>b)-counties in fire prone areas have implemented SB360 -all counties in Oregon have implemented SB360</p>	<p>a)Discussion and promotion of these recommendations is occurring through community wildfire protection planning. <a href="#">This is continuing. With the close release date of the risk assessment, Forest Policy/Fire will work together to distribute risk assessment and letter to counties urging them to review siting standards – also 2005 Legislature developed a workgroup to address Land Use.</a></p> <p>b) Hired 4 SB 360 specialists in SWO, K-L, NEO and central Oregon. <a href="#">WSFM Statewide Prioritization – Guidance document written to place implementation of SB 360 as ODF #1 Priority for funding, then fuels reduction.</a></p> <p><a href="#">Klamath County FUICC Committee is currently meeting. Have received funding for SB 360 implementation in Douglas County. Have requested WSFM and FEMA funding for implementation in Coos and Curry Counties and portions of NW Oregon.</a></p> <p><a href="#">ODF recently submitted a Homeland Security Grant application (potential target counties: Clackamas, Columbia, Hood River, Lane).</a></p>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
15. Survey non-governmental organizations to identify fire-related missions and capacities that could be leveraged to support fire protection. Develop guidelines for working with such groups.	1r	M	2005	ODF	Kathy Lynn, Ann Walker	Communities incorporate into their CWPPs information concerning missions and capacities of NGOs operating in their area to assist with fire protection.	U of O Center for Watershed and Community Development is developing a template that communities can use to inventory capacities of NGOs in their area to help support fire protection. Anticipated completion Mar. 2005. <a href="#">Completed and on ODF website.</a>

## Fire Protection Coverage

The Protection Coverage Work Group brought together diverse interests with a stake in expanding and improving fire protection coverage across more of eastern Oregon's remote wildlands. During deliberations of this work group, considerable social learning occurred among stakeholders about protection coverage problems and potential solutions. The intention is that channels of communication developed during this process will be kept open by continuing to involve members of the Protection Coverage Work Group. The group intends to serve as the focal point for implementing recommendations made during the Fire Program Review.

Recommendation	Rec. Code	Pri- ority	Time- line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
1. Assist the formation and maintenance of rangeland protective associations by improving the situation with liability insurance through cost-sharing or alternative solutions.	3g	M	July 2005	ODF/ Legis	Tim Keith / Gordon Foster	Decreased cost for liability insurance as portion of rangeland association budgets	Ongoing discussions regarding qualifications for Special Districts Association option and/or legislative needs <a href="#">\$18,000 grant obtained to assist Rangeland Associations with cost of insurance. 3 Associations have submitted their bills, still awaiting 3 additional as their bills become due. Ongoing discussion related to the base level of insurance to fund for the future. Need to develop legislative concept for 2007-09.</a>
2. Establish 1 ODF position with S&S to provide technical support and to assist in development of rangeland protective associations.	3h	M	July 2005	Legis., PC Work Group	Cliff Liedtke	Position implemented to help Rangeland Associations and other activities related to fire protection coverage.	Grant submitted and appears to be funded. Request for position in legislative package. <a href="#">Obtained position from legislature, grant funded for two years. Awaiting final budget information, but have initiated the process to fill the position.</a>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
3. Assign the Protection Coverage group to continue to build local partnerships and collaboration to address improved fire protection coverage suited to local community needs and expectations.	2a	H	Pre-2007	PC Group/ ODF/ OSFM/ counties	Cliff Liedtke	Ongoing contacts, identification of issues / concerns, and modification as appropriate. Continue to build UAS for recommendations.	Subgroup met w/ OCA prior to legislative session and likely involvement in fall board meeting. Met w/ BLM, Harney County Judge, and Rangeland Assoc to discuss issues. Meeting scheduled with Oregon Wheat Growers in April. <a href="#">Ongoing discussions continuing. Numerous groups expressing interest in forming rangeland associations. OSU Rangeland Extension has proven to be valuable resource in this effort. Upcoming plans to visit with OCA and Wheat Growers. Unprotected lands issue being incorporated into many CWPPs as they progress.</a>
4. Create and maintain a database on "unprotected lands" fire occurrence (acres, cost, etc.).	2m	H	June 2006	ODF/ BLM/ USFS	Liedtke w/ Prot Staff	Database that captures key information effective in gathering needed data for further analysis	-Preliminary database developed for known fires prior to 2003 discussion of HB 2202 -No additional action to date.
5. Clarify the roles and responsibilities of private landowners, county governments and state and federal wildland agencies in fire protection	2n	H	Pre-2007	AOC/ ODF/ BLM/ USFS	Liedtke w/ Prot Staff	Roles clarified, full UAS by involved players. Legislative clarification as necessary.	No additional action to date. Need to build UAS prior to taking much action related to this recommendation <a href="#">Anticipate something for 2009-11 legislative session.</a>
6. Develop mechanism for transferring title of FEPP equipment to local fire/rangeland districts	2u	L	Jan. 1 2007	ODF/ USFS	Don Matlick	Alternative for RFDs to procure equipment titles is in place	<a href="#">New FEPP rules developed for DOD equipment that may allow transfer of title. Needs more follow-up.</a>

## Fire Prevention

Recommendations that emerged from the Fire Prevention Work Group are being implemented that will re-dedicate ODF Protection from Fire Program staff to fire prevention. Position descriptions and duties are being revised to free up staff time in order to accomplish this. Grant funds are being solicited to support fire prevention activities.

Recommendation	Rec. Code	Pri- ority	Time- line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
1. Develop a comprehensive training program for ODF and cooperators to enhance fire prevention.	2b	H	July 2007	ODF/ KOG	Rick Gibson	Completion and implementation of a 2 or 3 level fire prevention training curriculum, designed to educate targeted employees about effective communication skills and wildfire prevention techniques.	
2. Re-dedicate ODF program staff to fire prevention leadership and coordination (centralized prevention planning, standards development and communication to provide staff support to the districts and integrate statewide efforts).	1a	H	April 2005	ODF	Bill Lafferty, Tim Keith	Completion and implementation of revised Position Descriptions for Charlie Stone, Rick Gibson and others as needed.	Reorganize staff duties so that additional time can be dedicated to agency coordination of wildfire prevention activities. <a href="#">Program leadership will address this recommendation this winter.</a>
3. Improve and coordinate administration and control of open burning to prevent escaped fires.	2c	H	Begin Sept. 2005. April 2006	ODF ODA OSFM, DEQ RFD's	Rick Gibson	Workgroup reaches consensus on a program for managing open burning to prevent escaped fires	
4. Actively communicate fire prevention, SB 360 and National Fire Plan successes to key decision makers to enhance credibility and increase support. (Also recommended by FFHM.)	2o	M	On-going	All agencies	Rick Gibson	Completion and implementation of a public relations plan, prepared jointly by the Fire Program, Agency Affairs and Keep Oregon Green.	<a href="#">Ann Walker has been very active in helping local governments develop Community Wildfire Protection Plans (CWPP). Many CWPPs are incorporating elements of SB 360 and the NFP.</a>
5. Identify standards to allocate FTE between suppression, prevention and other fire management activities. [ <i>Develop management accountability for delivery of prevention programs.</i> ]	1n	M	July 2006	ODF	Rick Gibson, Charlie Stone	Development, issuance and implementation of a revised Standards of Fire Protection Directive which includes measurable fire prevention standards and requirements to be applied at the district level.	

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
6. Promote greater citizen involvement in fire prevention. (Consider an active volunteer/retiree program, a coordinator is needed for this initiative.)	2p	M	July 2007	KOG/ODF	Rick Gibson	Completion and implementation of a Citizen Involvement Plan prepared jointly by the Fire Program, Agency Affairs and Keep Oregon Green.	<p>-KOG is applying for grants to develop a teacher's fire prevention training curriculum. ODF has agreed to match monies, if grants are awarded.</p> <p>-Working with Rep. Patti Smith and Legislative Counsel to introduce a bill authorizing the issuance of Smokey Bear license plates. <a href="#">HB 2655 passed the house on a vote of 54-1, but failed to be taken up in the Senate.</a></p> <p>-KOG is working to establish local coordinators at the county level.</p> <p>-KOG has received a NFP grant to implement a Junior Forest Ranger program and is working with the USFS on their efforts to retool the national program. <a href="#">A committee has been formed to direct this effort and a contractor has been hired to organize a program.</a></p>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
7. Encourage formation of, and increase ODF participation in local interagency fire prevention cooperatives.	1o	M	On-going	ODF	Rick Gibson	Inclusion and implementation, in a revised Standards of Fire Protection Directive, of measurable cooperative participation standards.	<p>-37 ODF and association personnel are scheduled to attend the 2005 PNW Fire Prevention Workshop (designed to support and enhance cooperative activities)</p> <p>- the most people that have ever represented ODF at the annual workshop. <a href="#">35 ODF/Assn personnel attended the 2005 Workshop.</a></p> <p><a href="#">Scholarships funds have been secured for approximately 15 people in 2006 and additional monies have been requested for 2006/2007.</a></p> <p>-KOG has applied for NFP funding to provide scholarship money for the 2006 PNW Fire Prevention Workshop.</p>
8. Clarify state statutes on closures, investigators, hazardous activities and permits.	4a	L	April 2006	ODF	Rick Gibson	<p>-Develop UAS on Legislative concepts prior to April, 2006.</p> <p>-Passage, in the 2007 Legislature, of a "house keeping" bill that addresses specific issues of concern.</p>	<p>Working with Department of Justice officials to clarify issues related to fire investigators.</p> <p><a href="#">The investigator issue was removed by the passage of HB 2117.</a></p>

## Work Force Capacity

ODF has tasked its internal Protection Training Committee to work on some of these recommendations and recently hired a new Work Force Capacity Coordinator (Jim Walker). Several of the recommendations involve multiple step revisions to existing agency protocols and directives, which are underway.

Recommendation	Rec. Code	Pri- ority	Time- line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
1. Adopt 8-hour Single Resource Boss Program (Southern Oregon Area Pilot Program) as the standard for training non-agency (industry) personnel, with some means of distinguishing between those SRB's who have received 40 vs. 8 hours of formal training. Also identify, train, and utilize non-agency personnel that can function beyond the SRB level in local situations if needed. All of these non-agency resources would be complementary and not included in a district's MEL in order to prevent too much draw-down of a district's resources during critical fire events.	1c	H	Dec. 2005	ODF	Jim Walker	Re-written Guidelines For Use of Industry and Landowner Resources For Fire Suppression. Rewritten Chapter 9, Page 2 Industrial Landowner Fire Suppression Training	<ul style="list-style-type: none"> <li>- Draft guidelines developed for review . <a href="#">Completed 6/01/05.</a></li> <li>- Re-write Chapter 9, Page 2 Industrial Landowner Fire Suppression Training. <a href="#">Completed 6/01/05.</a></li> <li>- Re-write Directive 1-01-250. In the review process.</li> <li>- Develop qualification standards for Landowner/Operator ICS positions. Completed 12/28/04</li> </ul>
2. Ensure that landowners can continue to participate in protecting their lands. (Also identified by Protection Coverage and Budget Note/Funding Groups; included in BN3 bill)	3j	H	July 2005	2005 Legis	Charlie Stone	Passage of HB 2327 "Maintaining and Enhancing Oregon's Firefighting Capacity".	<a href="#">Bill passed; effective July 1, 2005.</a>
3. Identify and utilize all qualified private sector and inmate fire-fighting (personnel) resources.	1d	H	July 2007	ODF	John Boro	<p>Addition of 300 new inmate fire fighters to existing force by 2006. 200 planned from new Lakeview Correctional Facility and 100 from Santiam Correctional Facility.</p> <p>Award of 2005 and 2006 Interagency Crew Agreements.</p>	<ul style="list-style-type: none"> <li>-<a href="#">ODF has equipped and developed 150 new inmate firefighters for the 2006 fire season: 100 from the new Lakeview Correctional facility and 50 from the Santiam Correctional facility.</a></li> <li>-The 2005 Interagency Crew Agreement will be let in early February. <a href="#">Completed.</a></li> <li>-2006 agreement will be a "Best Value" agreement. <a href="#">(Still on track.)</a></li> </ul>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
4. Explore funding alternatives, and secure adequate funding and staffing to administer and enforce the Interagency Crew Agreement.	1e	H	Sept 2005	ODF	Jim Walker	Completion of PNWCG Task Order 0407-7 (Program Mgmt Contract Administration Work Group) Identify Cost of Program Needs and Capabilities	-PNW Strategic Plan for contracting will address adequate staffing and funding of Interagency Crew Agreement -Current level of funding will support the Contract Dept. at least through current fiscal year. <a href="#">Cost Analysis completed 10/3/05 for 2006 season.</a> - New specifications and tools have been developed to help monitor not only crew performance but crew training as well.
5. Identify critical shortage ICS positions and develop and implement a mitigation plan (recruitment, training, qualifications).	1f	H	June 2005, On-going	ODF	Jim Walker	-Complete ICS position-training needs analysis  -Eliminate shortages in functional positions	-ICS Position/Training Needs Analysis. <a href="#">Finalized 3/01/05.</a> -Recruitment utilizing functional group meetings is in place. <a href="#">Over 150 trainees were used in the 2005 fire season. Utilized Training Specialist on all ODF project fires to assist in the completion of over 85 Taskbooks, Qualified 12 in critical needs positions.</a>
6. Strengthen and clarify ODF employee responsibilities to train for and participate in emergency wildfire activities. Strengthen and clarify expectations of supervisors that employee participation is expected and will be used for evaluation of supervisors' performance.	1g	H	July 2006  July 2007	ODF	Tim Keith	- Employee Position Descriptions are all updated to reflect wildfire expectations -Supervisory expectations are all updated -Completed successful audit of agency PD's & training records	Message will be delivered during 2005 New Employee Orientation
7. Update the ODF Protection Training and Certification Manual to establish appropriate standards while encouraging full utilization of cooperators overhead (align with directives).	1h	H	July 2006	ODF	Jim Walker	ODF Protection Training and Certification Manual is updated	The update to the ODF Protection Training and Certification Manual is ongoing. <a href="#">Chapters 6, 9, 10 are in the final stages of review and a final copy should be produced by 11/01/05.</a>

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8. Review fitness standards for all ICS positions used by ODF, and method of evaluation at state and district levels.	1i	H	June 2005	ODF	ODF Fitness Stds Committee	Revised fitness standards and employee medical screening system in place	-Interim fitness standards will be in place by June 2005.  -Revised fitness standards in place by 2006
8a. ODF should take a position that encourages required drug testing for firefighter positions, including possible Interagency Crew Agreement Contract revision to include required drug testing.	1ia	H	July 2007	ODF	Linda Fenske Bill Lafferty PNWCG	ODF takes the position that encourages required drug testing for firefighter positions, including possible Interagency Crew Agreement Contract revision to include required drug testing.	
9. Update IQS database program to include non-agency overhead (industry) certification information.	1s	H	June 2005	ODF	Jim Walker	Update IQS Program to include industry certification and AD information	-IQS program has been updated to include Industry Certification information as well as AD information. <a href="#">(Completed)</a>
10. Restore ODF's fire investigation capacity. (Also recommended by Prevention Group.)	1t	H	July 2007	ODF	Jeff Bonebrake	Complete ODF fire investigation capacity needs assessment	Interagency Fire Investigation Workgroup was formed Jan 2005 Fire investigation positions are included in critical shortage mitigation plan (#5 above)
11. Consider ODF-specific fire suppression contracts for 10-person initial attack/project work crews.	1u	M	July 2008	ODF	Jim Walker	Analysis of feasibility and utility of ODF specific 10-person contract crews	
12. Add Forest Inmate Crew Coordinator (FICC) position authority (FTEs) to increase utilization of inmate crews.	3k	M	July 2007	Legis; SF program	John Boro	Training and use of Dept. of Corrections personnel for Single Resource Boss positions. Additional FICC created for State Forests	Some components moved to Rec. #3.
13. Seek federal changes (Dept. of Defense) to include fire suppression in National Guard mission and training.	4b	M	July 2007	Congress/ NASF	Tim Keith	Wildland fire suppression is defined as a core mission of the National Guard	
14. Continue to explore opportunities to use other Oregon state agency personnel (e.g.; ODF&W, ODOT, OPRD) in fire protection. Recognize that the Oregon National Guard - an active agency participant with ODF in wildfire emergency situations - may not be available during times of increased mobilization/war.	2s	M	July 2007	ODF	Jim Walker	ODF effectively utilizes personnel during fire emergencies with ODF&W, ODOT, OPRD, DOC, DSL & OSP.	-Agreements with multiple state agencies in place. Need to pursue additional opportunities for utilization of personnel. <a href="#">-Working with NG to obtain resource status levels for 2006 fire season.</a>

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
15. Collaborate with structural fire services, OSFM, DPSST to establish equivalencies in training curricula in order to expand utilization of personnel.	2t	M	July 2007	ODF/ OSFM/ DPSST	Jim Walker	Equivalencies in training curricula and standards are established and in place	<a href="#">Working with National Crossroads Committee to finalize standards.</a>

## Business Systems

As the recommendations from the Business Systems portion of the Oregon Fire Program Review are implemented, many of the individual actions and steps that occur will be part of the larger agency-level Forestry Business Improvement Initiative (FBII) which was started in 2004. This comprehensive examination of all ODF business systems and processes will span multiple programs and organizational units. This approach is being utilized to ensure that results from "program-specific" examinations like the Fire Program Review are well coordinated and comprehensively considered for the entire organization. This approach will produce maximum efficiency and ensure that redundant or competing processes are not created.

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
1. Develop an automated fire finance processing system that is integrated and interfaced with other ODF business systems.	1j	H	<a href="#">March 1, 2007 To be determined</a>	ODF	Clark Seely	<a href="#">Plan developed by 11/05. Beta Test by 11/06. Implementation by 11/07. TBD To be determined</a>	The <a href="#">department-wide</a> Forestry Business Improvement Initiative (FBII) will address this recommendation. <a href="#">Preliminary scoping work on the Initiative has begun. However, the 2005 legislative process did not result in the necessary funding to move the Initiative, nor this recommendation, forward in the 2006-07 biennium. Therefore, the timeline for this recommendation will be reconsidered as the overall Initiative plan is revised.</a>
2. Improve (1) the content and process of, and (2) the capacity to manage PNW interagency "call when needed" fire resource contracts via the current Pacific Northwest Wildfire Coordinating Group (PNWCG) review.		M	June 2006	ODF	Jim Walker	Completion of PNWCG Task Order 0407-7 (Program Mgmt Contract Administration Work Group) Identify Cost of Program Needs and Capabilities	-PNW Strategic Plan for contracting does address adequate staffing and funding of Interagency Crew Agreement -Current level of funding will <a href="#">not</a> support the Contract Dept. at least through the current fiscal year. <a href="#">Current level of funding \$60.00 per crew usage per day needs to be re-adjusted to \$97.00 to meet 06-07 budget.</a> -New specifications and tools have been developed to help monitor not only crew performance but crew training as well.

Recommendation	Rec. Code	Priority	Time-line	Whose Task?	Contact Point or Group	Success Measures	Implementation Progress
3. Revise "preseason" emergency fire resource contracts and agreements with contractors and landowners to make them more responsive. (Two stage process.)	1k	H	July 2007	ODF	Jim Walker	-Pre-season contracts for dozers and operators -Pre-season contracts for fallers	<a href="#">ODF in conjunction with the Blue Ribbon Task Group is reviewing options for 06-07 pre-season contracts.</a>
4. Build agency capacity by establishing personnel standards and qualifications (KSA's) for payment team positions. Develop taskbooks. Determine training needs and develop training if necessary.	1w	M	Feb.1 2006	ODF	Fire Finance Committee	KSA's developed by 2/06. Taskbooks developed by 6/05. Qualified individuals identified by 6/05. Identify and develop training by 2/06. Implementation of training on-going.	Assigned to Fire Finance Committee. IQS module developed 12/04; KSA's developed 9/04. Taskbook and training in development. Identifying qualified pool members. <a href="#">Taskbooks were developed by 5/05. Qualified pool members in IQS were identified by 8/05. Training program in development.</a>
5. Build agency capacity by establishing Fire Program business management standards and qualifications for permanent ODF positions (KSA's).	1l	H	Nov. 1, 2006	ODF	Don Matlick	- Assign to Fire business Coordinator to identify and convene committee by 4/05 -Standards developed by 11/05. - Training needs identified and developed by 11/06. Implementation of training on-going.	<a href="#">Fire Finance Committee is meeting in 11/05—will take on this recommendation then.</a>
6. Build agency capacity by developing ODF-specific Fire Program business management training courses.	1m	H	On-going	ODF	Fire Finance Committee/ Don Matlick	See training success measures in #4 & 5 above.	<a href="#">See #4 &amp; #5 above.</a>