

# OREGON DEPARTMENT OF FORESTRY

## VOLUNTEER HOST POSITION DESCRIPTION



### INTRODUCTION

The Volunteer Host Program provides a means for private citizens to assist the Oregon Department of Forestry in providing a quality recreation experience for visitors and campers at each of the ODF campgrounds.

### BASIC HOST DUTIES

1. Hosts are a visible and positive representative of the Oregon Department of Forestry.
  - a. Hosts cordially greet visitors, inform campers about the campground, the fee system, campground regulations, and provide information and education about recreation on the Tillamook State Forest that will promote responsible recreation use.
2. Hosts assist in keeping campgrounds and the Tillamook Forest Center at their best by performing minor maintenance duties and by reporting major maintenance needs to ODF staff.
3. Hosts provide a point of contact for the public to report accidents, injuries and other situations requiring Law Enforcement or Medical Response.

### CAMPHOST QUALIFICATIONS

1. 18 years old.
2. Possesses a valid driver's license.
3. Passes a criminal history check.
4. Can provide a trailer, motor home, or RV during residence in campgrounds.
5. Able to walk over uneven terrain.
6. Able to lift at least 30 pounds.

### TIME COMMITMENT

Hosts are asked to:

- a. Be available on site for at least 8 hours per day for the duration of their stay. Hosts staying a month or more will have two days off per week, usually weekdays.
- b. At Gales Creek, Jones Creek, Spruce Run and Nehalem Falls campgrounds volunteer at least 30 days.
- c. At Reehers Camp, Northrup Creek and Santiam Horse Camps volunteer at least 1 weekend up to 2 months.
- d. At Browns Camp OHV campground volunteer at least 1 weekend but no more than 30 days at a time with a 14 day break in service between 30 day stays.