



STATE & PRIVATE FORESTRY STATE ASSESSMENT AND RESOURCE STRATEGY

PROJECT CHARTER

FINAL – 5/05/09 – FINAL

REQUESTOR	SPONSOR(S)	PROJECT MANAGER	START DATE	END DATE
USDA Forest Service State and Private Forestry	Peter Daugherty David Morman	Jim Cathcart	Started	June 18, 2010

BACKGROUND

The 2008 federal Farm Bill directs States participating in federal U.S. Department of Agriculture (USDA), Forest Service, State and Private Forestry Programs to conduct a “State Assessment” and “Resource Strategies”. This enactment by the 2008 Farm Bill culminates several months of discussion and guidance for redesigning the USDA Forest Service State and Private Forestry (S&PF) Programs. The essential elements of the S&PF redesign are: 1) linking S&PF programs to identified key national issues or themes, 2) identifying geographically defined spatial priority areas for delivering S&PF programs, 3) reduced funding to states for one-on-one technical assistance to forest landowners, and 4) increased competitive grant funding to states to projects that address key national issues or themes. The key national themes are: 1) Conserve Working Forest Lands, 2) Protect Forests from Harm, and 3) Enhance Public Benefits from Trees and Forests.

There are three components to the planning now required of states by the S&PF redesign:

- State-wide Assessment of Forest Resources – An analysis of forest conditions and trends in the state; delineates priority rural and forest landscape areas.
- State-wide Forest Resource Strategy – Contains long-term strategies on how to invest state, federal and other resources to manage priority landscapes with a particular emphasis on federal S&PF programs.
- Annual Report on Use of Funds – Describes how S&PF program funds were used to implement the Strategy including the use of partners and leveraging other funds

The purpose of this Project Charter is to develop the work plan for completing the first two components (Assessment and Strategy). Developing the third component (Annual Report) is outside the scope of this Project Charter.

PROBLEM STATEMENT

- 1) Develop a **State Assessment** of Forest Resources that:
 - a) Analyzes forest conditions, trends, threats and opportunities for all Oregon forestlands – federal, tribal, state, private industrial, family and local government lands
 - b) Identifies priority forest landscape areas that address national, regional and state forest management priorities.
- 2) Develop a **State Resource Strategy** that develops specific program delivery strategies for Urban Forestry, Forest Health Protection, Forest Legacy and Forest Stewardship based on the results of the state-wide assessment.

PROJECT DESCRIPTION

The State Assessment and Resource Strategy will be developed jointly by the Private Forests and Forest Resources Planning programs utilizing a core team of assigned staff from both programs. The Oregon Forestland Coordinating Group – a stakeholder group of federal and state

agencies, landowners and landowner organizations, professional forestry consultants, and conservation organizations – will serve as the steering committee for the project and the primary venue for soliciting public input, review and comment at various stages of the project. The project will be based on several cooperative analysis efforts including:

- Land Use Modeling by the USDA Forest Service Pacific Northwest Research Station
- Timber Supply Modeling by the College of Forestry, Oregon State University
- Interagency Mapping and Assessment Project (IMAP) Data and Tools

For the **State Assessment**, forest conditions and trends will be determined by the analysis of the Board of Forestry’s Indicators for Sustainable Forest Management. Forest resources will be analyzed with respect to the following threats:

- Human development of or encroachment within forestland,
- Wildfire, insects and disease,
- Loss of economic markets and forest product manufacturing infrastructure,
- Waning of governmental and private infrastructure to implement key forest policies, and
- Climate change

To the extent available data and technical resources allow, specific forest resource conditions, trends, and threats will be represented by spatial data layers categorized as environmental, social or economic. Opportunities will emerge from the analysis, and include actions or policies to counteract undesirable or enhance desirable forest conditions, trends or threats. What is desirable or undesirable is determined relative to the goals and objectives of forestlands by ownership category and cumulatively for Oregon as defined by 2003 Forest Program for Oregon. Opportunities may be represented as spatial data that represents geographically where an opportunity is more or less important.

Using geographic information system (GIS) processes, these layers will be spatially analyzed – first within their respective category as environmental, social or economic (Phase I) and then across the three categories (Phase II) – as a first cut to identify priority forest landscape areas. As validated by the Oregon Forestland Coordinating Group, the weights used in the overlay analysis, will be determined by the degree which a particular layer’s attribute value informs national, regional and Oregon priorities. Opportunity GIS layers will be used to further inform or modify priority forest landscape areas.

The State Resource Strategy will review and update implementation strategies for the S&PF program areas of Urban Forestry, Forest Health Protection, Forest Legacy and Forest Stewardship based on the opportunities identified in the State Assessment. The State Resource Strategy will be a subcomponent of the Board of Forestry’s 2011 Forestry Program for Oregon.

OBJECTIVES & SUCCESS CRITERIA		
Objectives	Success Criteria	How Measured
Meets USDA Forest Service final guidance for “Farm Bill Requirements & Redesign Components: State Assessments & Resource Strategies” (copy attached).	Support of State Assessment and Resource Strategy Framework by the USDA Forest Service, Region 6, State and Private Forestry.	Approval of the State Assessment and Resource Strategy by the USDA Forest Service.
Adopts as a framework for its organization the seven Oregon Board of Forestry goals for sustainable forest management proposed in the 2011 <i>Forestry Program for Oregon</i> (see: http://egov.oregon.gov/ODF/BOARD/docs/2003fpfo.pdf).	Organization of the State Assessment around the 7 Board of Forestry Goals: Legal / Institutional, Social and Economic, Productive Capacity, Soil and Water, Diverse Plant and Animals, Ecosystem Health and Carbon.	Consistency with the Northeastern Area Association of State Foresters Suggested Framework for Statewide Forest Resource Assessments (copy attached).

OBJECTIVES & SUCCESS CRITERIA – CONTINUED		
Utilizes, as a basis for setting resource conditions and trends, the Oregon Board of Forestry adopted Oregon Indicators for Sustainable Forest Management (see: http://egov.oregon.gov/ODF/RESO/URCE_PLANNING/docs/Oregon_Indicators_of_SFM_FINAL.pdf).	Data and resources are available for analyzing conditions and trends by each Sustainable Forest Management Indicator.	The number of Sustainable Forest Management Indicators used to determine the conditions and trends for Oregon's forestlands.
Utilizes existing efforts that have identified priorities and strategies for S&PF program delivery in the areas of Urban Forestry, Forest Health Protection, Forest Legacy and Forest Stewardship. Utilizes existing efforts that have identified priorities and strategies in Cooperative Fire Programs.	For urban forestry, updates tree canopy cover and other important spatial indicators. For Forest Health Protection, utilizes aerial survey data and risk map data. For Forest Legacy, updates Forest Legacy Areas for the Assessment of Need. For Forest Stewardship, updates high, medium, and low areas for providing assistance to family forest landowners. For Cooperative Fire Programs, utilizes existing statewide plans including Wildlife Action Plans and community wildfire protection plans.	Specific S&PF Program area approval of the State Resource Strategy .
The State Assessment meets the Board of Forestry's information needs to develop the <i>2011 Forest Program for Oregon</i> .	2011 Forest Program for Oregon incorporates what is learned from the State Assessment .	The number of <i>2011 Forestry Program for Oregon</i> references to the conditions, trends, threats and opportunities identified in the State Assessment .

PROJECT SCOPE	
In Scope	Out of Scope
Developing a State Assessment of all Oregon forestlands that evaluates current conditions, current threats and previous trends leading to current conditions and threats.	Projections of future conditions and trends based on different policy scenarios for Oregon Board of Forestry consideration. (This work will be the domain of the Board of Forestry's 2010 Forest Symposium.)
Developing a State Resource Strategy that is centric to S&PF program areas of Urban Forestry, Forest Health Protection, Forest Legacy and Forest Stewardship as a subcomponent to the <i>2011 Forestry Program for Oregon</i> .	Developing the other components of the <i>2011 Forestry Program for Oregon</i> that are outside the scope of S&PF program areas.
	Development of procedures and tools for annual reporting on the use of S&PF funds.
Developing a State Assessment that fully utilizes and is informed by State Fire Assistance Program efforts like Community Wildfire Protection Plans and the Western United States Fire Risk Assessment Project.	Formally reviewing and updating implementation strategies for State Fire Assistance Programs as part of the State Resource Strategy . Implementation strategy development for State Fire Assistance programs will be developed through separate processes that integrate the results of the State Assessment .

STAKEHOLDERS	
Interested Parties	Why Interested
USDA Forest Service, Pacific Northwest Region, State and Private Forestry	Approves the State Assessment and Resource Strategy to validate meeting the requirements of the 2008 Farm Bill.
Oregon Board of Forestry	The State Assessment will inform the development of the Board's <i>2011 Forestry Program for Oregon</i> .
Oregon Forestland Coordinating Group	This group must form the responsibilities of the State Stewardship Committee in overseeing and recommending for approval the State Assessment and Resource Strategy as well as any subcomponents specific to the Forest Legacy and Forest Stewardship programs.
Indian Tribes through the Legislative Commission on Indian Services, the Natural Resource Group of Government-to-Government Relations	Scope of State Assessment will include conditions, trends, threats and opportunities to Indian forest lands.
City and County Governments	Urban Forestry component of the State Assessment and Resource Strategy .
Federal, state, and private industrial landowners.	Forest Health Protection component of the State Assessment and Resource Strategy .
Oregon Forest Industries Council; large private industrial forestland owners.	How are the conditions, trends and opportunities on private industrial forestlands characterized in the State Assessment ?
USDA Forest Service Pacific Northwest Research Station; Oregon State University College of Forestry, Interagency Mapping Assessment Project (IMAP) User's Team.	Research methodologies and modeling tools used.
Land Trusts, conservation organizations, private industrial and family forestland owners.	Forest Legacy component of the State Assessment and Resource Strategy .
Family forestland owners.	Forest Stewardship component of the State Assessment and Resource Strategy .
U.S. Department of Agriculture, Natural Resource Conservation Service (NRCS)	The State Assessment could be used to develop state-wide programmatic guidance for implementation of the Environmental Quality Incentives Program (EQIP) as well as for validating and expanding the efforts with the Healthy Forest Reserve Program.
Oregon Department of Fish and Wildlife Oregon Watershed Enhancement Board Oregon Department of Environmental Quality U.S. Fish and Wildlife Service National Ocean and Atmospheric Administration Fisheries Watershed Councils	Identified opportunities in the State Assessment should leverage as well as inform/update opportunities identified in Oregon Conservation Strategy, Native Fish Conservation Plans, the Oregon Plan of Salmon and Watersheds, Landowner Incentives Program, Total Maximum Daily Loads and other voluntary and regulatory conservation programs and strategies. The State Resource Strategy needs to leverage desired action and engage multiple partners as identified in the above strategies.

RELATED PROJECTS
<p>The Oregon Board of Forestry "Forest Assessment". The State Assessment that is a part of this project charter combined with the Board of Forestry's 2010 Forest Symposium (which will feature research presentations of projections of future conditions and trends based on different policy scenarios) in combination will make up the next Oregon Board of Forestry "Forest Assessment".</p> <p>2011 Forestry Program for Oregon (FPFO). The State Resource Strategy is a component of the 2011 FPFO.</p> <p>Reviewing and updating Coop Fire program strategies based on the State Assessment.</p> <p>Development of an Annual Report on the Use of State and Private Forestry Funds</p>

PRIORITY ASSESSMENT					
<p>Check off which item is: the highest priority (such as: time if you have to meet a deadline; cost if you have a limited budget; etc.), and which is the middle, and which is the lowest priority (such as: time if the project can be finished without a set deadline; or quality if it needs to be completed cheap and fast, but not perfect.)</p>					
Level of Importance:	Scope	Time	Cost	Quality	Risk
Highest	X	X			
Medium			X	X	
Lowest					X

PROJECT TEAM		
Resource Name	Role	Responsibilities
Peter Daugherty David Morman	Project Sponsors	Primary liaison with the Oregon Forestland Coordinating Group, the Interagency Mapping and Assessment Team, the ODF Leadership Team, the ODF Executive Team, and the Oregon Board of Forestry (including the Committee for Family Forestlands).
Lanny Quackenbush	Project Oversight	Supervises Project Manager. Assists with revitalizing the Oregon Forestland Coordinating Group and in setting up the Project Steering Committee.
Jim Cathcart	Team Lead, Project Manager	Day-to-day management of the project; conducts work to fulfill project tasks, provides direction to other project team members including scheduling and reviewing work; gives project updates to Project Sponsors (Peter Daugherty and David Morman). Provides staff and technical support to the Project Sponsors at meetings of Oregon Forestland Coordinating Group, the Interagency Mapping and Assessment Team, the ODF Leadership Team, the ODF Executive Team, and the Oregon Board of Forestry (including the Committee for Family Forestlands). Compiler of the State Assessment and Resource Strategy documents.
Ryan Miller	Core Project Team Member	Lead GIS analyst. Primary responsibility will be managing all GIS data for the project and conducting the overlay analysis used to identify priority forest landscapes for the assessment.
Gary Lettman	Core Project Team Member	Responsible for coordinating Land Use Change and Timber Supply Modeling studies. Subject matter specialist with respect regarding threats to forests from land use change.

PROJECT TEAM - CONTINUED		
Andy Herstrom	Core Project Team Member	Responsible for forest vegetation GIS data layer; mentors and provides GIS technical support to lead GIS analyst.
Andrew Yost	Core Project Team Member	Responsible for coordinating prior and current conditions and trends as measured by the Oregon Indicators for Sustainable Forest Management. Subject matter specialist regarding threats to forests from climate change.
Rob Flowers	Project Team Liaison	Provides input into the data, methods and analyses used to complete the State Assessment with respect to requirements of <i>Forest Health Protection Program(s)</i> . Helps identifies assessment opportunities and drafts the <i>Forest Health Protection Program</i> component(s) of the State Resource Strategy . Subject matter specialist regarding threats to forests from insects and diseases.
Diane Partridge	Project Team Liaison	Provides input into the data, methods and analyses used to complete the State Assessment with respect to requirements of the Forest Legacy Program . Helps identifies assessment opportunities and drafts the <i>Forest Legacy Program</i> component of the State Resource Strategy .
Paul Ries	Project Team Liaison	Provides input into the data, methods and analyses used to complete the State Assessment with respect to urban forestlands and requirements of <i>Urban Forestry Program(s)</i> . Helps identifies assessment opportunities and drafts the <i>Urban Forestry Program</i> component(s) of the State Resource Strategy .
Steve Vaught	Project Team Liaison	Provides input into the data, methods and analyses used to complete the State Assessment with respect to the <i>Forest Stewardship</i> and <i>Forest Resource Trust</i> programs. Helps identifies assessment opportunities and drafts the <i>Forest Stewardship Program</i> component of the State Resource Strategy .
Teresa Vonn	Project Team Liaison	Coordinates involvement, review and comment on the project with the Protection Division. Subject matter specialist with respect fire protection data layers and threats to forests from wildfire.
Barbara Lee	Project Team Liaison	Coordinates involvement, review and comment on the project with the State Forests Division.
Emmor Nile	Emeritus Team Member	Provides context with respect to the 2006 Spatial Analysis Project; responsible for incorporating developed GIS data layers into ODF (or other agency) GIS libraries; mentors and provides GIS technical support to the lead GIS analyst.
Linda Ellis	Graphic Design/Web	Design, layout and printing of the State Assessment and State Resource Strategy documents. Designs and maintains a working webpage.
Kevin Weeks	Communications	Agency Affairs lead for public outreach, media coordination. Assists with web design and content.

PROJECT TEAM - CONTINUED		
Alan McGuire-Dale	USDA Forest Service State and Private Forestry Representative	Interprets and troubleshoots national and regional guidance on State Assessments and Resource Strategies . Coordinates with USDA Forest Service National Forest System (Region 6).

PLAN		
Task	Date Due	Milestone / Deliverable
Executive Team approval of Project Charter. <u>Jim Cathcart</u>	April 30, 2009	Approved "Proposed" Project Charter for review and approval by the Oregon Forestland Coordinating Group.
Review composition of the Oregon Forestland Coordinating Group; identify gaps (National Forest System, Bureau of Land Management). <u>Jim Cathcart, David Morman, Lanny Quackenbush</u>	April 30, 2009	Oregon Forestland Coordinating Group revitalized with critical gaps important to the State Assessment and Resource Strategy project filled. Steering Committee formed.
Oregon Forestland Coordinating Group meetings on the State and Private Forestry State Assessment and Resource Strategy project. <u>Jim Cathcart</u>	Ongoing	<u>May 2009</u> . Oregon Forestland Coordinating Group approval of the Project Charter. <u>July 2009</u> . Approval of priority forest issues (themes) to be addressed by the State Assessment and Resource Strategy . <u>November 2009</u> . Approval of the weights used in the GIS overlay analysis to identify priority forest landscape areas. <u>January 2010</u> . State Assessment and Resource Strategy opportunities identified. <u>April 2010</u> . Discussion, review and comment on State Assessment and Resource Strategy
Determine which Oregon Sustainable Forest Management Indicators are ready (conditions for two points in time – prior and current – and trends) for supporting the data analysis for the State Assessment . Determine which indicators can have results mapped. <u>Andrew Yost, Andy Herstrom, Gary Lettman</u>	Mostly Done; Finalize list by May 31, 2009	Oregon Indicators of Sustainable Forest Management Implementation Status – February 18, 2008. Updated list of doable (i.e., conditions and trend analysis completed by November 30, 2009) indicators. GIS data layers for those indicators that can be mapped.
Develop final data standard for statewide forest vegetation GIS layer. <i>Question: Should this standard meet the needs of Oregon Sustainable Forest Management Indicator E.a. – composition, diversity and structure of forest vegetation.</i> <u>Andy Herstrom, Andrew Yost</u>	May 31, 2009	Data standard for forest vegetation GIS layer.
In addition to the National Themes, identify other priority issues to be addressed by the State Assessment and Resource Strategy . <i>E.g., federal National Forest and Bureau of Land Management resource management plan priorities, Oregon Board of Forestry issue scans, the 2003 Forestry Program for Oregon, Interagency Mapping and Assessment Team User's Group and Western Forest Leadership Coalition issues.</i> <u>Jim Cathcart, Peter Daugherty, David Morman</u>	June 30, 2009	A list of priority forest issues (themes) to be addressed by the State Assessment and Resource Strategy .

PLAN - CONTINUED		
Review, modify as needed, and finalize the spatial data layers used to represent conditions, trends and threats to forestlands. Categorize the layers as environmental, social or economic. Identify any existing "opportunity" GIS layers. <u>Ryan Miller, Andy Herstrom</u>	September 30, 2009	Finalized and categorized 'statewide' input GIS layers organized and managed in a project library database.
For each finalized GIS layer, identify which data attributes for that layer relate to priority national, regional and Oregon forest issues. Cross reference the attribute values as being less important to most important to the forest issue the attribute relates to. <u>Jim Cathcart, Ryan Miller, Andy Herstrom</u>	October 31, 2009	Added data fields to each finalized GIS layer that indicates how the attribute value informs the priority forest issue for each layer attribute linked to a priority forest issue. These fields become the precursor to assigning weights to the finalized GIS layer in conducting the overlay analysis to identify priority forest areas.
Finalize statewide forest vegetation GIS data layer and conduct analysis of conditions and trends for sustainable forest management indicator E.a. – forest composition, diversity and structure. <u>Andy Herstrom, Andrew Yost</u>	October 31, 2009	Final Forest Vegetation GIS Data Layer including metadata. Conditions, trends and evaluation of sustainable forest management indicator E.a.
Update Oregon Indicators of Sustainable Forest Management Implementation Status Report for all "doable" indicators. <u>Andrew Yost, David Morman</u>	November 30, 2009	Staff report to Oregon Board of Forestry on updated indicators and status of the State Assessment and Resource Strategy project for January 2010 Board meeting.
Develop "Spatial ReAnalysis" methods for conducting the GIS overlay analysis used to identify priority forest landscapes. <u>Ryan Miller, Emmor Nile, Andy Herstrom</u>	November 30, 2009	"Spatial ReAnalysis" methods developed, reviewed and approved by the Oregon Forestland Coordinating Group.
Secure results of the Land Use Change and Timber Supply Modeling studies. <u>Gary Lettman</u>	November 30, 2009	Land Use Change and Timber Supply Modeling study data and results.
Draft outline for the State Assessment and Resource Strategy documents. <u>Jim Cathcart</u>	November 30, 2009	Draft outline.
Analyze conditions, trends and threats to Oregon's forest lands based on: 1) Land Use Change Study, 2) Timber Supply Modeling Study, 3) Oregon Indicators of Sustainable Forest Management, and 4) other supporting research, information and analyses. <u>Core Team and Liaisons</u>	December 31, 2009	Preliminary report of conditions, trends and threats organized by national, regional and Oregon priority themes.
Conduct "Phase I" Spatial ReAnalysis Overlay to identify priority forest landscapes within the environmental, social and economic categories. <u>Ryan Miller</u>	December 31, 2009	For each category – environmental, social and economic – GIS data layer showing priority forest landscapes.
Identify opportunities with respect to program elements of the Forest Health Protection, Forest Legacy, Urban Forestry and Forest Stewardship programs. Develop opportunity GIS data layers by S&PF program area where appropriate. <u>Core Team and Liaisons</u>	January 31, 2010	Discussion with Oregon Forestland Coordinating Group, Opportunity GIS Data Layers.
Conduct "Phase II" Spatial ReAnalysis Overlay as a first cut to priority forest landscapes integrating environmental, social and economic resource areas and any spatially represented opportunity areas. <u>Ryan Miller</u>	February 28, 2010	Proposed priority forest landscape areas.

PLAN - CONTINUED		
First draft of State Assessment document. Jim Cathcart	March 31, 2010	Draft State Assessment document.
Draft State Resource Strategy Project Liaisons – Rob Flowers (Forest Health Protection), Paul Ries (Urban Forestry), Diane Partridge (Forest Legacy); Steve Vaught (Forest Stewardship, Forest Resource Trust); Jim Cathcart (compiler)	March 31, 2010	Draft State Resource Strategy .
Review and comment on State Assessment and State Resource Strategy by the Oregon Forestland Coordinating Group. Jim Cathcart, Peter Daugherty, David Morman	April 30, 2010	Oregon Forestland Coordinating Group review comments on Draft State Assessment and Resource Strategy .
“Final Draft” State Assessment and Resource Strategy . Jim Cathcart	Early May 2010	“Final Draft” documents (manuscript form).
Oregon Board of Forestry State Assessment and Resource Strategy approval. Jim Cathcart, David Morman, Peter Daugherty	Early June 2010	Final “Approved w/ Comments” documents (manuscript form).
Final State Assessment and Resource Strategy . Jim Cathcart	June 11, 2010	Final State Assessment and State Resource Strategy documents.
Approval by the USDA Forest Service, Pacific Northwest Region, State and Private Forestry. Alan McGuire-Dale	June 18, 2010	Approved State Assessment and State Resource Strategy documents.
Design, layout and printing of the State Assessment and State Resource Strategy documents. Linda Ellis	July 31, 2010	Web and hard copies of the State Assessment and State Resource Strategy documents.
Notes/Comments on Plan:		

COMMUNICATION PLAN					
<i>Describe the frequency and type of communications (include meetings, minutes, updates, etc.), who will be included, and how they will occur (e-mail, meeting, posted to web or shared drive, presentation, workshop, etc.). Make sure that all of the stakeholders identified above are included.</i>					
Deliverable/Description	Target Audience(s)	Delivery Method	Delivery Frequency	Who Responsible?	Purpose
Project Charter	Project Sponsors, Project Team, Jim Paul	E-mail	Once	Jim Cathcart	Acceptance and support.
Status Reports	Project Sponsors, Project Team, Jim Paul	E-mail	As Scheduled	Jim Cathcart	Progress Report
Project Team Meetings	Project Team	Meetings, Conference Calls	As Scheduled	Jim Cathcart	Review Project Work
Landowner Updates	Committee for Family Forest Lands, Oregon Forest Industries Council, Oregon Small Woodlands Association	Meetings, Conference Calls	As Needed based on Interest	Jim Cathcart, Peter Daugherty, David Morman	Information Exchange and Solicitation of Comments
Government-to-Government Coordination with Indian Tribes	Recognized Indian Tribes in Oregon	Meetings	As Needed based on Interest	Jim Paul	Information Exchange, Participation and Solicitation of Comments

COMMUNICATION PLAN - CONTINUED					
Federal and State Agency Coordination	Oregon Department of Fish and Wildlife, USDA Natural Resource Conservation Service	Meetings, Conference Calls	As Needed based on Interest	Jim Cathcart, Peter Daugherty, David Morman	Information Exchange and Solicitation of Comments
Stakeholders	Interested Public and Non-Governmental Organizations Not Represented on the Oregon Forestland Coordinating Group	External Webpage Public Comment at Oregon Forestland Coordinating Group, Oregon Board of Forestry Meetings	As Needed based on Interest	Kevin Weeks, Jim Cathcart	Information Exchange and Solicitation of Comments

GROUP DECISION MAKING PROCESS
<i>Describe how the group will arrive at decisions/recommendations (Consensus of those in attendance, those responding as polled, majority vote, etc.).</i>
Discussion and consensus. Kick-up unresolved items to Project Sponsors.