**This form must be submitted with each Bid, Proposal, Small Procurement/Direct Appoint, or Highway prequalification application.**

 **Indicate below what this TIN Request applies to:**

[ ]  Bid or Proposal in response to Solicitation #

[ ]  Direct Appointment, Small Procurement, Sole Source or Emergency Contract

[ ]  Highway Prequalification Application

**Legal Name of firm:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DBA:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DBA:**      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TIN #:**      \_\_\_\_\_\_

The ODOT Procurement Office requires a TIN with each submission of a Bid, Proposal, Small Procurement/Direct Appoint, or Highway pre-qualification application. This number assists with maintaining the integrity of ODOT data systems by avoiding duplicate and incorrect entries. This form does not take the place of IRS Form W-9. Please be assured that this information is considered exempt from disclosure and is treated confidentially.

**IMPORTANT: This may contain personally identifiable information and as such will be treated as CONFIDENTIAL.**