



Lane Area Commission on Transportation
895 Willamette Street, Suite 500, Eugene, Oregon 97401-2910

February 9, 2010

TO: Lane Area Commission on Transportation

FROM: Paula Taylor, Principal Planner

SUBJECT: Agenda Item 8: Establish Regular Meeting Schedule and Calendar

Action Recommended: Establish a Regular Meeting Schedule and Calendar.

Background

The Bylaws (V.E. Meetings) state:

“LACT will hold monthly meetings at a regularly scheduled time, unless it determines there is no need to meet.

All meetings will be held within the geographic boundaries of the LaneACT. Meetings can sometimes be held at different locations in the Area in order to experience transportation issues first hand. Meeting field trips may be made a part of the regular meeting to allow greater community input on local issues and priorities.”

Issue Statement

The initial meeting of the LaneACT is scheduled in the same time slot and date of the month as the Forum on an Area Commission on Transportation in Lane County (FACT-LC). If this time and date is acceptable, the regular meeting would be on the second Wednesday of each month, from 5:30 p.m. to 7:30 p.m., in the McLane Room at the Oregon Department of Transportation (ODOT) office. Dinner will not be provided.

A 12-month proposed calendar is attached showing the initial work tasks of the LaneACT. The calendar will be adjusted at the request of the membership or as work tasks change.

Options

The following options are available for LaneACT consideration.

1. Approve the meeting schedule (second Wednesday of each month, 5:30 p.m. to 7:30 p.m.) and calendar.
2. Set next meeting date/time, but postpone establishing a permanent schedule for further consideration.

Recommendation

Option 1 – approve the meeting schedule and calendar.