

Labor Acceptance Expectations

1. FC is presented the final labor package while on a routine visit to the PM's office without prior notification:
 - If time permits during the visit the FC will:
 - Perform final audit of certified payrolls (if not already done),
 - Ensure any outstanding issues requiring corrective action have been resolved, and
 - If labor is acceptable, sign off on the PM's Labor Compliance Certification form during the visit,
 - If labor is unacceptable, inform the PM of required correction action
 - If time does not permit audit completion during the visit, the FC will take the labor package to his or her office and complete the audit within 5 business days.

2. FC is notified by the PM that labor will be ready for final acceptance on the next routine office visit:
 - During the next scheduled visit to the PM office, the FC will:
 - Perform final audit of certified payrolls (if not already done),
 - Ensure any outstanding issues requiring corrective action have been resolved, and
 - If labor is acceptable, sign off on the PM's Labor Compliance Certification form during the visit, or
 - If labor is unacceptable, inform the PM of required correction action.

3. FC is notified by the PM that labor is ready for final acceptance and needs to be done prior to the next routinely scheduled PM office visit:
 - The FC has two options:
 - Schedule a visit to the PM office within one month if acceptable to the PM and during that visit:
 - Perform final audit of certified payrolls (if not already done),
 - Ensure any outstanding issues requiring corrective action have been resolved, and,
 - If labor is acceptable, sign off on the PM's Labor Compliance Certification form during the visit, or
 - If labor is unacceptable, inform the PM of required correction action.
 - If labor needs to be accepted before a visit can be scheduled ask the PM to forward the labor package to the FC' office to:
 - Perform final audit of certified payrolls (if not already done),
 - Ensure any outstanding issues requiring corrective action have been resolved, and
 - If labor is acceptable, sign off on the PM's Labor Compliance Certification form within 5 business days, or
 - If labor is unacceptable, inform the PM within 5 business days of required correction action.