

# EXHIBIT I

**DBE COMMITMENT CERTIFICATION AND UTILIZATION FORM**

**This DBE Certification and Utilization Form applies solely to meeting the assigned DBE goal for AFDBE and ASDBE participation.** If the assigned goal is zero, the authorized representative of each Bidder shall fill in its name, sign and date the form, and return the form with its Bid. FAILURE OF THE BIDDERS TO COMPLETELY FILL OUT INFORMATION ABOVE PART I AND SUBMIT THIS FORM WITH THE BID SHALL BE CONSIDERED NON-RESPONSIVE. If the assigned goal is greater than zero, each Bidder, including DBE prime Bidders, shall complete and submit this form with their Bid. FAILURE OF THE BIDDERS TO COMPLETELY FILL OUT AND SUBMIT THIS FORM WITH THE BID SHALL BE CONSIDERED NON-RESPONSIVE. This certification shall be deemed a part of the resulting contract.

The bidder acknowledges and certifies that this form accurately represents receipt of and consent from the listed DBE firm as to the use of the referenced itemized quote below for the performance of this project. Bidder certifies that it had direct contact with the named DBE firms regarding participation of this project. Bidder certifies, if awarded this project, that it shall award subcontracts to or enter into agreements with the named DBE's.

If the bidder is submitting evidence of good faith efforts to secure participation, bidder certifies that the good faith efforts documentation is true, accurate and correctly reports the actions taken by the bidder.

\_\_\_\_\_  
Bidder's Authorized Representative (PRINT)

\_\_\_\_\_  
Bidder's Authorized Representative (SIGN)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Contractor (Company Name)

**PART I**

These columns to be completed by Bidder				These columns to be completed by Agency	
Name of AFDBE or ASDBE Firm	Type of Work *	Function ** (examples: Sub., Supp., DBE Man., Serv., Brok.)	Subcontract Amount (or expenditure amount or fee/commission amount)	Goal Participation % ***	DBE Amount ****

\* From "Office of Minority, Women and Emerging Small Business" \*\* From "Function" column below. \*\*\* From "Goal Participation %" column below. \*\*\*\* (Subcontract Amount x Goal Participation %)

Function	Goal Participation %	This section to be completed by Agency	
Subcontractor	100% (of subcontract amount)	<b>ASSIGNED DBE GOAL</b> %	
Supplier (Regular Dealer)	60% (of supply expenditure amount)	<b>TOTAL DBE AMOUNT</b>	\$
DBE Manufacturer	100% (of material expenditure amount)	<b>TOTAL BID AMOUNT</b>	\$
Service Provider	100% (of fee or commission)	<b>DBE COMMITMENT</b>	%
Broker	100% (of brokerage fee only)	(TOTAL DBE AMOUNT ÷ TOTAL BID AMOUNT) (calculated to two decimal places (0.01))	

Additional sheets may be used by copying this form.  
**Bidder must sign each additional sheet to certify its content and completion of form.**

## **PART II**

Bidder shall submit documentation of "good faith efforts" as evidence of actions to secure DBE participation, if bidder's DBE participation commitment for AFDBEs and ASDBEs is less than the assigned goal.

Bidder's documentation of "good faith efforts" shall meet the requirements provided in the Disadvantaged Business Enterprise (DBE) Commitment Requirements, item no. 4(c) DBE Commitment Certification Form Part II - Good Faith Efforts, which outlines the activities considered for good faith efforts.