

State of Oregon

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DATE: July 20, 2009

TO: City and County Officials

FROM: Virginia Barker, Fiscal Analyst
Cost Allocation & Quantitative Analysis

SUBJECT: **Local Road and Street Finance Questionnaire**

The Oregon Department of Transportation is again collecting the annual receipt, expenditure & debt information from cities and counties for road and street purposes. This information is necessary for preparation of annual reports required by the Federal Highway Administration and is essential in policy and program development by FHWA. The questionnaire responses are shared with the League of Oregon Cities and Association of Oregon Counties for compilation of reports satisfying Legislative reporting requirements required by ORS 366.790 and 366.772. The county results are also needed to help determine the distribution of the Special County Program funds.

Enclosed is the questionnaire for fiscal year 2009, with general and detailed instructions. **Preaudited numbers may be used when completing these forms.**

There are three main sections that need to be completed:

- Section 1 (Receipts for roads and streets)
- Section 2 (Disbursements for roads and streets)
- Section 3 (Debt information for road and street bonds and notes).

As noted in the instructions, you only need fill out Section IV if you have jurisdiction for roads and streets on the National Highway System. If this applies to your city or county, you will find the form attached to your packet.

NOTE: Please pay particular attention to the SB 994 Revenues (counties only) and ARRA Funds (Federal Stimulus Package) information contained in this year's instructions.

Please submit your survey by September 30, 2009. If you cannot meet this due date, please contact our office at (503) 986-3910.

Access ODOT Website:

You may access the Local Road and Street Finance Survey at the Oregon Department of Transportation website, (www.oregon.gov/ODOT/CS/FS/). "When you get to the Financial Services home page, look for the section called "Surveys and Questionnaires". Click on a hyperlink called "Local Rd & St Fin. Survey".

You will need an application called Acrobat Reader to open the file.

The program will open to the cover letter of the survey. Here you will have a choice either to go to the "Questionnaire for Fiscal Year 2009" or to the "General and Detailed Instructions".

If you have any questions about this process, please let us know at (503) 986-3910 or send an email to virginia.barker@odot.state.or.us.

Thanks very much for your efforts in completing this questionnaire. We understand it is a burden for you, but your hard work is much appreciated to ensure we submit the most accurate information to Federal Highway Administration and others as we possibly can.

Enclosures

["Questionnaire for Fiscal Year 2009"](#)

["General and Detailed Instructions"](#)