

***INTERSTATE-5
CLARK'S BRANCH TO TUNNEL MILL RACE
DESIGN-BUILD PROJECT***

**REQUEST FOR QUALIFICATIONS
APPENDIX A**

**PROJECT DESCRIPTION,
DESIGN BUILDER RESPONSIBILITIES,
AND PROJECT STATUS**

TABLE OF CONTENTS

1.0 PROJECT DESCRIPTION1

2.0 DESIGN BUILDER RESPONSIBILITIES1

3.0 PROJECT STATUS.....2

Oregon Department of Transportation

1.0 PROJECT DESCRIPTION

The proposed I-5 Clark's Branch to Tunnel Mill Race Project begins at Mile Post (MP) 113 on Interstate-5 (I-5). The Project terminates at M.P. 181.

The Project will consist of the design and construction of the following elements:

Project Component Name/ ODOT Bridge #	Mile Point (I-5)	Construction Work Classification	Previous ODOT Key Number
Hwy 1 SB over Clarks Branch Rd #07839	113.44	Bridge Repair	
Roberts Creek & Roberts Creek Rd, Hwy 1 SB #07835A	117.74	Bridge Replacement	13540
Roberts Creek & Roberts Creek Rd, Hwy 1 NB #07835	117.74	Bridge Replacement	13540
Hwy 35 over I-5 #07806	119.51	Bridge Replacement	13540
Hwy 1 over Speedway Rd #07804N	120.03	Bridge Repair	13540
Gettings Creek, Hwy 1 SB #07757A	178.4	Bridge Replacement	13538
Gettings Creek, Hwy 1 NB #07757B	178.4	Bridge Replacement	13538
Coast Fork Relief Opening, Hwy 1 SB #07756A	179.64	Bridge Replacement	13538
Coast Fork Relief Opening, Hwy 1 NB #07756	179.64	Bridge Replacement	13538
Coast Fork Willamette River, Hwy 1 NB #07745A	179.99	Bridge Replacement	13538
Tunnel Mill Race #07743A	180.49	Bridge Replacement	13538

This project has been determined to be Environmental Class 2, Categorical Exclusion and falls under the OTIA III Programmatic Agreement. The environmental process is ongoing and is expected to be completed by the Design Builder prior to start of construction. The Design Builder shall complete Part 3, Project Environmental Classification, of the Project Prospectus prior to first construction activity on the project. The Project Prospectus, with a draft Part 3, shall be provided with the RFP. The final Project scope will include any mitigation that is required by the environmental process.

2.0 DESIGN BUILDER RESPONSIBILITIES

The successful Design Builder shall be responsible for furnishing all labor, material, plant, equipment, services and support facilities for the following (this list is not intended to be all-inclusive):

- A Design and construction of all Project components, including utility relocates;

- B Project, design, and construction management;
- C Project-related Public Information activities;
- D Coordination with Project stakeholders, other contractors, and utility owners;
- E Design QC;
- F Construction QC;
- G Environmental permitting, resource agency consultations, mitigation and compliance monitoring;
- H Additional environmental investigations, documentation, and monitoring associated with or resulting from Design Builder's actions;
- I Maintenance and protection of traffic and access to properties (both temporary and permanent access);
- J Project safety and security;
- K Preliminary Engineering (PE), such as surveys and geotechnical investigations, not provided by Agency;
- L Harmful and hazardous materials remediation (design and construction);
- M Drainage and erosion control;
- N Construction waste disposal and handling;
- O Required clearances, licenses, construction easements, and permits for the Design Builder's Work, Work sites, and storage areas, on or off site;
- P Ancillary works, such as access roads, driveways, temporary fencing, relocation of drainage, Work sites, and temporary works;
- Q Location, acquisition, permits, and transportation for material;
- R Coordination and relocation of utilities and municipal drainage facilities (when required);
- S Site clearance and restoration;
- T Administration of the Project during the Contract period; and
- U Implementation and Administration of DMWESB policy for Project design and construction Work.

3.0 PROJECT STATUS

The following is a summary of the status of the Work being completed for the Project:

Oregon Department of Transportation

- A Bridge Engineering Baseline Reports prepared for all bridges except #7756 Coast Fork Relief Opening, Hwy 1 NB. Reports will be provided as Reference Documents in RFP.
- B Environmental Baseline Reports prepared for all bridges except #7756 Coast Fork Relief Opening, Hwy 1 NB. Reports will be provided as Reference Documents in RFP.

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**REQUEST FOR QUALIFICATIONS
APPENDIX B**

**FORMAT AND ORGANIZATION FOR
STATEMENT OF QUALIFICATIONS**

Oregon Department of Transportation

The outline presented in this Appendix B shall be followed for preparing the SOQ. Specific content requirements for each section of the SOQ are described in the RFQ, as referenced in the outline. This format has been created to facilitate responses to the RFQ and to facilitate the evaluation and Short-List process.

The SOQ shall be packaged into a cover letter and the following six separate sections and three appendices:

- A) Section 1 - Legal;
- B) Section 2 - Financial;
- C) Section 3 - Experience of the Firms;
- D) Section 4 - Past Performance;
- E) Section 5 - Backlog/Capacity;
- F) Section 6 - Project Understanding;
- G) Appendix A - Legal Documents;
- H) Appendix B - Company Brochures; and
- I) Appendix C - Awards, Citations, and Commendations.

The SOQ shall be limited to no more than 50 pages in Sections 1 through 6 of the SOQ, including required forms but exclusive of dividers and appendices. If an SOQ contains more than 50 pages, **only material on the first 50 pages will be considered**. It is suggested that Proposers number the pages of their SOQs.

The SOQ shall be provided electronically in Adobe .pdf format. Additionally, one original and nine copies of the SOQs and appendices shall be provided. The signed original copy (signed in blue ink) shall be identified as the original on the cover(s) and marked as "Copy 1 of 10 Copies." Each copy shall be identified on the cover(s) as "Copy X of 10 Copies."

The sections and appendices shall consist of loose-leaf pages, not including cover sheet(s), tabs, indices, appendices, and Project reference forms. The six sections shall be placed together without binders or cover-stock and stapled in the upper left corner. Color printing is allowed but not encouraged.

Text shall be in a standard font, a minimum of twelve points in height, single-spaced, for the substantive text. Pages shall be 8-1/2 by 11 inch recycled 20# white bond paper with simple lettered/numbered dividers for each section/subsection. Single sided pages shall be used. Foldouts not exceeding 11 by 17 inches are permitted. Each foldout shall count as two pages against the page limit. Any page or partial page with substantive text, graphics, or charts, including résumés, will be counted as one page. Proposers may use their discretion for the font size of other materials (e.g., graphics and charts). Number each page in each section consecutively (i.e., 1-1, 1-2; 2-1, 2-2; 3-1, 3-2). Center page numbers at the bottom of each page.

Proposers should make every effort to present information clearly and concisely. Documentation that is difficult to read may be rejected and may lead to disqualification.

Oregon Department of Transportation

The information shall be easily reproducible by normal black and white photocopying machines. Color photographs, renderings, and brochures (if provided) shall be adequately bound and suitably protected for handling and circulation during review and evaluation.

Statements of Qualifications shall become the property of the Agency. Copies of each SOQ will be retained after the SOQ evaluation process for the Project files.

See the following table for an overview of the format of the organization of the SOQ.

SOQ Section No.	Section Title and Required Information	RFQ Reference
	Cover Letter and Acknowledgement Form (attached)	4.3.1
Section 1	Legal: <ul style="list-style-type: none"> • Form L-1; • Form L-2; • Identity of Lead Principal Participant; • Percent share of each Principal Participant, if known (if JV); and • Express statement of joint and several liability (if JV). 	4.3.2.1
Section 2	Financial: Surety Letters	4.3.2.2
Section 3	Experience of the Firms: <ul style="list-style-type: none"> • Form E-1 (maximum of 10); • Form E-2; • Form E-3; and • Resumes. 	4.3.2.3
Section 4	Past Performance: <ul style="list-style-type: none"> • Form PP-1 for the following information: <ul style="list-style-type: none"> – Award, citation, and/or commendation information; – Litigation, claims, dispute proceedings, and arbitration information; – Liquidated Damages information; – Termination for cause information; – Disciplinary action information; and – Contact information for the above Form PP. • Form S; • Form PP-2; and • Form 1. 	4.3.2.4
Section 5	<ul style="list-style-type: none"> • Backlog/Capacity; 	4.3.2.5

Oregon Department of Transportation

	<ul style="list-style-type: none"> • Form B; and • Form R. 	
Section 6	<p>Project Understanding:</p> <ul style="list-style-type: none"> • Discussion of significant issues and risks facing selected Proposer and Agency; and • Description of how Proposer will use its organization and the DB process to ensure a successful Project. 	4.3.2.6
Appendix A	<p>Legal Documents:</p> <ul style="list-style-type: none"> • Legal structure and supporting documents or description of proposed legal structure; • Memorandum of agreement, if required; and • Powers of attorney 	4.3.2.1(D)
Appendix B	Company Brochures	4.3.2.3(B)(3)
Appendix C	Awards, Citations, and Commendations	4.3.2.4(B)(1)(a)