

Chapter B

Application for Title and Registration, Form 226

Introduction

For title transactions, other than duplicate title or title corrections, submit an Application for Title and Registration, [Form 226](#).

The application tells DMV who to list on the resulting title. If a vehicle is leased, in the name of a trust, or financed with a security interest holder, that information needs to be listed on the application.

Completing the Application for Title and Registration (Form 226)

FRONT

Remarks section:

- Dealers: Write the CC displacement of motorcycles in this section. For mopeds, write the CC displacement and the speed capability. This helps ensure the correct plates are issued for the vehicle. If a plate is being transferred, write the vehicle description, including the VIN, of the vehicle from which the plates were removed in this section. If the transaction is being expedited, write “Dealer Expedite” in this section.
- Manufacturers/manufacturers’ representatives: Write “Lemon Law Buyback” in this section when the vehicle has been repurchased by the manufacturer in accordance with Oregon’s consumer warranty law.

Gray-shaded areas

- Note the MPG if available.
- **Mark the dealer transaction box if the document is being submitted by a dealer.**
- Enter your dealer number.
- **Fee boxes:** See [Chapter M](#) for fee charts.

NOTE: County registration fees are to be added to the state registration fees and the total entered in the REG/REN FEE box.

All other boxes in this area are for DMV office use only.

Line 1

- **Vehicle Identification Number (VIN):** The VIN on the vehicle must match the VIN on the application. It also must match the VIN listed on the ownership document (see exceptions in [Chapter D](#)).
- **Oregon Title #:** Complete title number if there is an existing **Oregon** title.
- **GVWR (Gross Vehicle Weight Rating) over 26,000 lbs.:** Check the appropriate box. The title fee is determined by the GVWR.

Line 2

- **Present Oregon Plate #:** Current Oregon plate number. If the vehicle does not currently have Oregon license plates, leave this box blank.
- **Vehicle Description:** Year, make, and body style.
- **Registration Weight/Length:** List the weight or length of the vehicle if registered by weight/length.
- **Trailer over 8 ½ Feet Wide:** This indicates the RV is a Park Model RV.

Line 3

- **Farm ID # or Fleet Account #:** If applicable.
- **Equipment #:** Customer-assigned number. Seven digits maximum. Recorded for businesses only. Not for transaction tracking or other dealer purposes unless dealer is titling the vehicle in the name of their dealership.
- **Motive Power:** Check the appropriate box to indicate the type of motive power. “Hybrid” should be checked for vehicles that use electricity plus another source of power. “Plug-in Hybrid” should be checked for vehicles that can be charged by plugging in to an electrical receptacle and use gasoline power. “Natural Gas” should be checked if compressed natural gas is the motive power. If “other” is checked, write in the type of power that propels the vehicle. If powered by more than one type of motive power, write in all types used.
- **Trailer over 8,000 LBS:** Mark the appropriate box to indicate the trailer’s loaded weight. Does not apply to recreational trailers.

Line 4

- **Odometer Reading and Date of Reading:** Dealers must provide the appropriate odometer disclosure (see [Chapter H](#)). This line may only be completed by the applicant if the required odometer disclosure(s) are not present.

Line 5

- **Name of Owner:** Full legal name of registered owner or lessee (for individuals, complete as shown on ODL, ID card or instruction permit.)
- **ODL/ID/Customer # and Date of Birth:** This information enables DMV to locate the customer in the DMV database. Enter the customer number for **all** owners, including businesses. Include the date of birth for all individuals.

Lines 6 & 7

- **Owner’s Residence Address:** Address must be the actual residence address of the registered owner(s) or lessee(s) listed on line 5. If the registered owner is a business, use the actual Oregon business location. If the vehicle is primarily housed or dispatched from a location different from the actual business address of the owner, you must also provide the vehicle address on line 10.
- **Mailing Address:** Complete the mailing address of registered owner(s), if it is different from the residence address listed.

Lines 8 & 9

- **Name of Joint Owner or Lessee:** Full name of the joint registered owner or lessee (for individuals, complete as shown on ODL, ID card or instruction permit).
- **ODL/ID/Customer #:** This information enables DMV to locate the customer in the DMV database. Enter the number for **all** owners, including businesses.
- **Date of Birth:** Include the date of birth for all individuals.

Lines 10 & 11

- **One-Time Mailing Address:** Complete this area if the customer has a one-time mailing address for the current application only. This address will be used once as a special mailing address for the registered owner and is not retained on DMV systems.
- **Vehicle Address:** Vehicle address means the residence or business address where the vehicle is primarily housed, or from where the vehicle is primarily dispatched when different from the actual residence or business address of the owner.

Line 12

- **Survivorship:** Check the YES or NO box to indicate survivorship. If neither box is checked, no survivorship will be shown on the title.

Line 13

- **Security Interest Holder:** Required, if applicable. Enter the name (for individuals as shown on ODL, ID card or Instruction Permit).
- **ODL/ID/Customer #:** This information is needed so DMV can locate the customer in the DMV database. Enter the number for **all** owners, including businesses.
- **Date of Birth:** Include the date of birth for all individuals.

Line 14

- **Security Interest Holder Address:** Include the street/city/state/zip code. If the security interest holder is an individual, use the actual residence address of the person. If it is a business, use the actual business location.
- **Telephone Number:** The telephone number is optional but is helpful if more information is needed.

Line 15

- **Secondary Security Interest Holder:** Required, if applicable. Enter the name (for individuals as shown on ODL, ID card or Instruction Permit).
- **ODL/ID/Customer #:** This information is needed so DMV can locate the customer in the DMV database. Enter the number for **all** owners, including businesses.
- **Date of Birth:** Include the date of birth for all individuals.

Line 16

- **Secondary Security Interest Holder Address:** Include the street/city/state/ZIP Code. If the security interest holder is an individual, use the actual residence

address of the person. If it is a business, use the actual business location.

- **Telephone Number:** The telephone number is optional but is helpful if more information is needed.

Lines 17 & 18

- **Lessor's Name, ODL/ID #, and Date of Birth:** If applicable. Enter the name as shown on the customer file.
- **Lessor's Address:** List the lessor's address. If the lessor is an individual, use the actual residence address. If the lessor is a business, use the actual business location.
- **Telephone Number:** The telephone number is optional but is helpful if more information is needed.

Line 19

- **Insurance/Policy Number:** Complete when a renewal accompanies the title transfer and when there is no change in registered owners, such as when removing or changing the security interest holder, or when at least one registered owner is staying on the title.
- **Certifications:** Domicile/Residency, Replacement Oregon Title.

Line 20

- **Signature of Registered Owner or Lessee:** The signature of at least one registered owner or lessee is required and the date the application was signed.
- **Telephone Number:** The telephone number is optional but is helpful if more information is needed.

Line 21

- **Signature of Lessor:** If a lessee, lessor and security interest holder are listed on the application, the signature of both the lessee and lessor are required. The exception is when the lessor and security interest holder are the same. In these instances, only the lessee must sign.
- **Telephone Number:** The telephone number is optional but is helpful if more information is needed.

BACK

- **Form Information**
- **Vehicle Certification:** if Assembled, Reconstructed, or Replica.
- **Commercial Vehicle:** Drug and Alcohol Testing Certification. Use this section if the vehicle is registered with "T" plates (see [Chapter L](#)).
- **Recreational Vehicle Certification**
- **Vehicle Use Information**
- **Military Benefit Information Request**
- **Deaf or Hard of Hearing Note on Vehicle Record**
- **Specialty Plate Choice – Passenger Vehicle Only**
- **Notes:** Use this section for any additional remarks or notes.

Signatures on title application

Requirements

Signatures on Oregon title applications must match the owners name on the application. DMV will only question a signature when it is clearly not from the owner, for example: the signature is obviously Sarah Jones but the owner is Frank Smith. Hand-printed signatures are acceptable. DMV does not require a cursive signature.

At least one registered owner must sign the application for title.

- If a business name is listed as the registered owner, someone must sign for the company. DMV will accept an authorized representative's signature; however, it is clearer if the business signs with their business name along with the signature of an authorized representative, such as:
 - Auto World by (signature of authorized representative); or
 - (Signature of authorized representative) for Auto World
- No signature is required for a security interest holder.
- If the application shows a lessee and lessor and no security interest holder, only the signature of the lessee is required.
- If a lessee, lessor and security interest holder are to be shown on the title, the signature of both the lessee and lessor are required on the application. The exception to this is when the lessor and security interest holder are the same. In these instances, only the lessee must sign.
- An owner's "mark" (typically an "X" but could be another type of mark) is acceptable.
- When a signature is required to be witnessed before a notary public, the document must bear the imprint of the seal or stamp of the notary performing the notarization. The notary public also must sign the notarization.

For information on a business release of interest, including other states' requirements, see [Chapter E](#).

Doing business as (dba) signatures

When the application lists the owner as an individual or company doing business as (dba) another name, DMV requires a signature from the primary individual or company, or a "one-and-the-same" statement. For example: if the vehicle is owned by John Doe dba Ajax Autos, and there is no "one-and-the-same" statement, then John Doe is the primary owner and a signature is required from John Doe.

Completing the Application when vehicle is leased

Definitions

Lease: a contract by which the owner (lessor) of a vehicle gives another person (lessee) the right to possess and use the vehicle for a specified period in exchange for periodic payment.

Lessee: one who leases or rents property from another.

Lessor: one who grants a lease or rents property to another.

Who is shown on the title

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The lessor may designate whether the lessor or the lessee will be considered the registered owner of the vehicle, regardless of the length of the lease.

If the lessee is not to be shown on the title, the application for title must be completed with the name and address of the lessor shown as the registered owner. In this case, there should be no indication on the application there is a lease involved.

The lessor must sign the application when the lessor is shown as the registered owner, even though the lessee will be operating the vehicle.

If a customer or the title documents indicate a request for the title to show lessee/lessor, complete the [Form 226](#) as follows:

In the "Owner or Lessee" section, list the lessee's name(s), address, date of birth (if applicable) and customer number as shown on their ODL or identification card. Check the box to indicate lessee or owner.

In the "Security Interest Holder and/or Lessor" section, Lines 17 and 18, list the lessor's name, address, date of birth (if applicable) and customer number.

When there is a lessee, lessor and security interest holder, list the security interest holder's name, address, date of birth (if applicable) and customer number in the top part of the "Security Interest Holder and/or Lessor" section.

If a lessee, lessor, and security interest holder are to be shown on the title, the signature of both the lessee and lessor are required on the application. The exception to this requirement is when the lessor and security interest holder are the same. In these instances, only the lessee must sign.

If the lessee is a company:

- List the company name in the registered owner section of the application.
- The address must be the address of the company, not the address of the employee who will be operating the vehicle.

Note: It is not acceptable to show the lessor in the registered owner section with the lessee listed with a "c/o" address.