



Annual Work Plan

July 2016 – June 2017

The purpose of the Lane Area Commission on Transportation is identified in its bylaws, which state: *Lane Area Commission on Transportation (LACT) is an advisory body established to provide a forum for stakeholders to collaborate on transportation issues affecting Oregon Department of Transportation (ODOT) Region 2, Area 5 (“Area”) and to strengthen state/local partnerships in transportation.*

At least annually, the LaneACT membership develops and adopts a Work Plan. The purpose of the Work Plan is to:

- Identify and communicate key priorities of the LaneACT
- Serve as a guide to build agendas and focus discussion at LaneACT meetings

Updating the work plan provides an opportunity to reflect on the work accomplished over the previous year. The LaneACT reports these achievements to the Oregon Transportation Commission (OTC) every other year in a Biennial Report.

The LaneACT has identified four key areas to organize their work. A brief overview of the background and intent of these work areas follows:

1. *Commission Education:* The LaneACT, in its advisory capacity, must become familiar with a variety of local, state and federal transportation plans, policies, projects and funding mechanisms. As a result, this area of work is focused on developing information and education sessions at LaneACT meetings that address key transportation legislation, funding, programs, and processes.
2. *Advisory and Coordination Activities:* The LaneACT will be most effective in providing regional input into State and Federal transportation planning, programming and funding decisions when it operates with a unified voice. As a result, this area of work is focused on developing common understanding of and consensus around regional needs and interests, as well as enhancing transportation and livability for the region through collaboration and strengthening of partnerships in transportation.
3. *Commission Governance:* In order to operate effectively as a commission and, as a result, further the mission of the LaneACT, the LaneACT is committed to conducting the ongoing work necessary to support the commission.
4. *Public Involvement:* The LaneACT is committed to an open, public involvement process, which allows all citizens and transportation stakeholders the opportunity to participate in transportation

decision-making. The LaneACT is committed to conducting the ongoing work necessary to implement and monitor its public involvement activities.

The following provides a more detailed description of the work to be conducted over the next year within each of these broad categories:

Commission Education

LaneACT will receive continued education on the following transportation funding programs, and processes:

- Statewide Transportation Improvement Program (STIP)
- ODOT Modal Plans (Highway, Freight, Rail, Bicycle/Pedestrian, Safety Action, etc.)
- Grant Programs (e.g., Transportation Growth Management, etc.)
- General Transportation Funding Overview and Other Funding Opportunities (Connect Oregon, All Roads Transportation Safety System (ARTS), Federal Lands Access Program, etc.)
- Updates on new legislation and policies as they relate to ODOT activities.
- Updates on changes within ODOT as it transitions into a multimodal agency.
- Update on ODOT's safety priorities for the region.
- Updates on development of new performance measures under state and federal transportation legislation.
- Updates on new legislation and policies as they relate to local project design and development (e.g. NEPA reform, etc.)
- Federal transportation project design and delivery process.

LaneACT will also receive information and education that expands the understanding of transportation activities occurring in the region, including the following:

- Updates from members, ODOT staff and others on local planning projects (e.g., local Transportation System Plans underway in the region, airport and rail planning, Scenario Planning, Moving Ahead, etc.).
- Updates from local transportation facility operators, such as the Eugene Airport and other similar facilities.
- Updates on transportation regulatory guidance (e.g., right-of-way regulations for Americans with Disabilities Act).
- Discussions surrounding transportation safety (e.g., Vision Zero, transport of hazardous materials, and Main Street improvements, etc.).
- Updates on public health and transportation related efforts (e.g., memorandum of understanding between ODOT and the Oregon Health Authority).
- Demographic, funding and other trends and their impact on transportation.

- Other local projects, initiatives and processes as they relate to the LaneACT.

Advisory and Coordination Activities

LaneACT will be responsible for the following advisory activities:

- Advise the OTC on state and regional policies affecting the Lane County regional transportation system.
- Review and provide recommendations on the following short and long-term funding opportunities:
 - 2018-21 STIP, including priorities for STIP Enhance project funding.
 - Special funding opportunities and programs.
 - Priorities for state transportation infrastructure and capital investments
- Discuss and advise the OTC on new funding mechanisms.
- Provide a report to the OTC at least once every two years.

The LaneACT will continue its efforts to coordinate on transportation issues, as follows:

- Identify opportunities to further discussion and action on key focus areas identified in the LaneACT's Lightning Round discussions, which included funding, safety, and economic development. Work to continually update the region's priorities and identify ways that this work can be further incorporated into the operations of the LaneACT.
- Coordinate with Oregon Health Authority and other public health focused entities regarding public health issues and transportation.
- Review and provide recommendations on transportation policies, including Local Transportation System Plans and ODOT Plans, when applicable.
- Advocate Lane County area regional transportation issues to the public, neighboring regions, area legislators, and other interested organizations.
- Provide a forum for communicating, learning, and understanding transportation issues as they affect the area's economic opportunities and livability.
- Provide a local forum for sharing information, understanding, coordinating, and gaining consensus around transportation priorities, plans, policies, projects and funding.
- Provide a forum to explore opportunities to coordinate on project development and delivery to achieve enhanced, coordinated investments and maximize leveraging.
- Provide a local forum to engage the private sector and explore the potential for public-private partnerships.
- Coordinate with Federal Highways Administration (FHWA) to determine ways to streamline project development and delivery with respect to environmental assessments and impact statements.
- As applicable, consider all modes and aspects of the transportation system, including air,

marine, rail (freight and passenger), road, transit, bicycle, pedestrian, and pipelines. In addition, consider how the connectivity between the modes can be improved.

- Build a greater understanding of the current state of the system. In addition, review and monitor the condition of the Area's transportation system, using appropriate benchmarks.
- Recommend short and long-term transportation investment priorities based on state and local plans and addressing identified needs of the Area's transportation system while balancing local, regional and statewide perspectives.
- Communicate and coordinate regional recommendations, priorities and activities, and collaborate with other organizations and interests, including as applicable the Central Lane Metropolitan Planning Organization (CLMPO), other ACTs, the OTC, ODOT advisory committees, the Governor's Regional Solutions Team, regional partnerships and investment boards, state legislators, Oregon's congressional delegation, and other agencies and stakeholders.

Commission Governance

LaneACT will provide the following tasks as outlined in the Bylaws:

- Elect Officers to serve one-year terms, commencing at the start of the calendar year
- Every two years, or as necessary conduct a Citizen Stakeholder Recruitment Process and reappoint/appoint designated and other stakeholders.
- Provide orientation for new members
- Provide training and mentors for new members, as needed
- Review working documents and by-laws as needed
- Review LaneACT calendar and provide guidance regarding Commission Education
- Prepare a biennial report to the OTC

Public Involvement

LaneACT will provide the following tasks as outlined in its Public Participation Plan:

- Engage key stakeholders and the general public with a process consistent with state and federal laws, regulations and policies
- As part of the regular review and report to the OTC, review the Public Participation Plan and its effectiveness